



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 19, 2023

OFFICE MEMORANDUM

No. **651**, s. 2023

**ORIENTATION WORKSHOP ON THE ATTRIBUTION OF DEPED RO VIII
PROGRAMS, PROJECTS, AND ACTIVITIES (PPAs) TO GENDER
AND DEVELOPMENT (GAD) USING THE HARMONIZED GENDER
AND DEVELOPMENT GUIDELINES (HGDG) TOOL**

To: Regional Functional Division Chiefs,
Unit and Section Heads
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct a two-day live-out activity entitled **Orientation Workshop on the Attribution of DepEd Regional Office VIII Programs, Projects and Activities to Gender and Development (GAD) using the Harmonized Gender and Development Guidelines (HGDG) Tool** on December 5-6, 2023 at RELC-NEAP-R, DepEd Compound, Candahug, Palo, Leyte.
2. The activity primarily aims to capacitate implementers on the proper attribution mechanisms for programs, projects and activities that can be included in the utilization of Gender and Development Funds.
3. Participants to this activity are the Regional Office Functional Division Chiefs, Unit/Section Heads, and their Alternates.
4. Attached is Enclosure Number 1, the list of participants for reference.
5. Expenses for 2 snacks and lunch for the participants and venue rental for two days shall be charged to GAD Fund, subject to the usual accounting and auditing rules and regulations.
6. For further inquiries, contact Dr. Harvie D. Villamor, HRDD Chief through hrdd.region8@deped.gov.ph



7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosure: List of Participants

Reference: 2023 GAD Plan and Budget

To be indicated in the Perpetual Index under the following subjects:


HRDD-RTV




Enclosure No. 1 of Regional Memorandum No. 651**List of Participants**

Functional Division/Unit	Number of Participants
Office of the Regional Director (ORD)	3
Curriculum and Learning Management Division (CLMD)	5
Education Support Services Division (ESSD)	4
Field Technical Assistance Division (FTAD)	2
Quality Assurance Division (QAD)	2
Human Resource Development Division (HRDD)	3
Policy, Planning and Research Division (PPRD)	2
Administrative Division (AD)	3
Finance Division	3
Resource Speaker/Facilitator	3
TOTAL	30

Prepared by:


ROWENA T. VACAL
 GAD Coordinator

Noted by:


HARVIE D. VILLAMOR EdD
 Chief, HRDD
