



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 11, 2023

REGIONAL MEMORANDUM
CLMD-2023 1122

**DOWNLOADING OF TRAVEL REIMBURSEMENT FOR THE PARTICIPANTS
IN THE CONSULTATIVE CONFERENCE ON THE DEVELOPMENT
OF CURRICULUM FOR LEARNERS WITH SEVERE TO
PROFOUND DISABILITIES**

To: Schools Division Superintendent
- Division of Calbayog City
All Others Concerned

1. In accordance with the provisions of DM-CT-2023-276 dated August 17, 2023 and Regional Memorandum No. 983 dated September 15, 2023 which required the participation of regional personnel who are handling or who have experience in the Special Needs Education (SNEd) Program in the Consultative Conference on the Development of Curriculum for Learners with Disabilities on September 20-22, 2023 at the BP Makiling, Los Banos, Laguna, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division, shall download funds to the Schools Division Office (SDO) of the participants as travel reimbursement.

2. Following the budget allotment in SARO No. OSEC-8-23-5298 dated August 30, 2023, a total of **Twenty-Five Thousand Six Hundred Pesos** (Php 25,600.00) shall be downloaded and divided equally between the participants who attended the event. The details on the downloading of funds are stipulated based on the information in the following table:

Name of Participant	Designation	Office	Amount for Downloading
Nelson R. Bello	EPS	SDO of	12,800.00
John Michael Jalayajay	School Head	Calbayog City	12,800.00
TOTAL			25,600.00

3. In case the allotted amount is insufficient, the remainder of the expenses shall be covered by the participants' respective local funds such as the 2023 SPED PSF, school MOOE, or other applicable sources of fund, subject to the existing accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:
DOWLOADING OF FUNDS SPED/SNED

CLMD-DME



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