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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 13, 2023

REGIONAL MEMORANDUM

No. **1124**, s. 2023

**MONITORING AND EVALUATION ON THE IMPLEMENTATION OF
PROJECT KEY STAGE 1 FOUNDATIONS FOR EFFECTIVE
LEARNING TRANSITION (K-3 FELT)**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD) with the support of the United Nations Children's Funds (UNICEF) and the Advancing Basic Education in the Philippines (ABC+), shall conduct monitoring and evaluation on the implementation of Project Key Stage 1 Foundations for Effective Learning Transition (K-3 FELT) on October 16-27, 2023.
2. The activity aims to:
 - a. determine the extent of implementation of Project K-3 FELT whether it is at par with standards using the available monitoring and evaluation tools;
 - b. conduct instructional coaching sessions to teachers as a way of providing technical assistance;
 - c. track learners' progress in literacy and numeracy; and
 - d. document good practices, challenges, and enhancements which serve as inputs on possible adjustment of the project implementation in the succeeding school years.
3. The Schools Division Offices are expected to:
 - a. orient all division personnel, public school district supervisors, and school heads on the different M&E tools and instructional coaching;
 - b. ascertain that all Key Stage 1 teachers are likewise oriented on the M&E Tools;
 - c. organize M&E Teams composed of CID/SGOD Chief and Division EPS as leader and PSDSs as members;
 - d. deploy the organized teams making sure that the PSDS who belongs to the team shall be assigned to another district;
 - e. randomly select schools covering ten (10) percent as sample of the total school population within the division;
 - f. ascertain that all school types, grades levels (Grades 1 -3), and learning areas are selected in the class observation;
 - g. conduct instructional coaching after the class observation; and
 - h. facilitate the accomplishment of the learner' progress tracking and survey forms.



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4. Regional M&E Teams shall also join and coordinate with the Schools Division Offices on the schools to be visited.

5. The following monitoring and evaluation tools are available in the link provided during the Pre-M&E activity.

	M&E Tools	To Accomplish
1	Classroom Implementation Checklist	Regional/Division/Public School District Supervisor/Master Teacher
2	Coaching Evaluation	Regional/Division/Public School District Supervisor/Master Teacher
3	Strategies Application a. Gradual Release of Responsibility (GRR) b. Literacy 1. Two-Track Method for MTB 2. Marungko Approach for Filipino 3. Fuller Approach for English	Regional/Division/Public School District Supervisor/Master Teacher
4	Gathering of Best Practices, Challenges, and Adjustments (to converted into Google Forms)	Link shall be shared to the Division Focal Persons
5	Learner's Survey	
6	Teacher's Survey	
7	Learner's Progress Tracking	

6. Submission of data to the Regional Office, through a link to be shared to the CID Chiefs, shall be on or before November 8, 2023 to give time to the analysis and interpretation of the data gathered in preparation for the Post M&E activity set on the 2nd week of November, 2023. The hard copy of the duly accomplished M&E tools shall also be forwarded to DepEd Regional Office on the same date. Such document shall be used for information validation and shall serve as means of verification of the activity.

7. To observe DepEd's austerity measures, the following are strictly prohibited:

- Printing of tarpaulins and streamers announcing the activity; and
- Preparation of programs, events, and lavish catering for the M&E teams.



8. Travel and other related expenses incurred in this activity shall be charged against School MOOE/ Local Funds, subject to the usual accounting and auditing rules and regulations.

9. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: None
Reference: Regional Memorandum Nos. 987 & 1090 s. 2023
To be indicated in the Perpetual Index under the following subjects:
BASIC EDUCATION NLC NLRP
CLMD-GCM

