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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 26, 2023

REGIONAL MEMORANDUM

No. **1192** s. 2023

**DOWNLOADING OF TRAVEL REIMBURSEMENT FOR THE PARTICIPANTS
IN THE SERIES OF WORKSHOPS ON THE DEVELOPMENT, REVIEW,
AND FINALIZATION OF PEDAGOGICAL APPROACHES
FOR LEARNERS WITH DISABILITIES**

To: Schools Division Superintendents
All Others Concerned

1. In accordance with the provisions of Regional Memorandum CLMD-2023-988 dated September 18, 2023, Regional Memorandum CLMD-2023-1161 dated October 19, 2023 which required the participation of key program implementers handling Special Needs Education (SNEd) to a series of national workshops, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division, shall download funds to the respective Schools Division Offices (SDOs) of the participants as travel reimbursement.

2. In view of this, a total amount of **One Hundred Fifty Thousand Pesos (Php 150,000.00)** taken from SARO No. OSEC-8-23-1620 dated April 12, 2023 shall be downloaded to the participants based on the following allocation:

Name of Participant	Designation	Schools Division Office	Events	Amount for Downloading
Leonida F. Gayrama	School Head	Biliran	Development & Finalization of Pedagogical Approaches for LWDs (Sept 26-29 and Nov. 21-24, 2023, Davao City)	50,000.00
Melfie Grace A. Sanchez	PSDS	Leyte		50,000.00
Rhoda Dinoy	PSDS	Ormoc City	Review of Pedagogical Approaches for LWDs (Oct. 24-27, 2023, Davao City)	25,000.00
Miguel Jr. Dumas	Division SNEd Supervisor	Tacloban City		25,000.00
TOTAL				150,000.00



3. Should this fund become insufficient, the remainder of the expenses shall be covered by the participants' respective local funds such as the 2023 SDO/School SPED PSF, or other applicable sources of fund, subject to the existing accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

DOWLOADING OF FUNDS

SPED/SNED

TRAVEL REIMBURSEMENT

CLMD-DME

