



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 27, 2023

REGIONAL MEMORANDUM

No. **1202** s. 2023

PRESENTATION OF THE REVISED SCHOOL-BASED MANAGEMENT (SBM) FRAMEWORK ASSESSMENT PROCESS AND TOOL (APAT) HANDBOOK AND ORIENTATION OF SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL

To: Schools Division Superintendents
All Others Concerned

1. With reference to Regional Memorandum 828, s. 2023 re: Final Editing of SBM Dimension MOVs on the Revised School-Based Management (SBM) Framework Assessment Process and Tool (APAT), and DM-OUHROD-2023-1399 re: Roll-out of the School Governance (SGC) Functionality Assessment Tool for Secondary Schools, this Office, through the Field Technical Assistance Division (FTAD) shall conduct a Presentation of the revised SBM-APAT handbook and Orientation of SGC Functionality Assessment Tool on November 21-22, 2023, at the NEAP VIII, DepEd Complex, Government Center, Candahug, Palo, Leyte.

2. This activity aims to:

- a. present the handbook packaging, MOVs per dimension per SBM level of practice on the revised framework and assessment tool; and
- b. orient the participants on the endline SGC functionality assessment Tool.

3. The list of participants indicated as enclosure number 1; indicative program of activities indicated as enclosure number 2.

4. Refer to the table below for board and lodging and meal arrangement:

Date	Breakfast	Snack (AM)	Lunch	Snack (PM)	Dinner	Lodging
Nov. 21		/	/	/	/	/
Nov. 22	/	/	/	/		

5. Expenses for the board and lodging of the participants, and other administrative cost incurred relative to the conduct of this activity shall be charged against FTAD RO funds, while travel expenses of SDO participants chargeable to their respective Local Funds subject to the usual accounting and auditing rules and regulations.



6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None

References: FTAD WFP, RM No. 828, s. 2023

To be indicated in the Perpetual Index under the following subjects:

FINALIZATION-ORIENTATION SBM-APAT SGC-FAT SCHOOLS DIVISIONS WORKSHOP

FTAD-REN



Address: Government Center, Candahug, Palo, Leyte

Telephone Nos.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: <https://region8.deped.gov.ph>

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Enclosure No. 1 to RM _____, s. 2023

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List of Participants

Name	Designation	Division
1. Robinson Garcia	SGOD Chief	Baybay City
2. Rosalinda Pael	SEPS	Baybay City
3. Josephine Casas	EPS	Biliran
4. Alladin Nieras	SEPS	Biliran
5. Lucille Roa	SGOD Chief	Biliran
6. Junni-lou Dulfo	SGOD Chief	Borongan City
7. Jesus Tentativa	EPS	Borongan City
8. Oscar Billate, Jr.	SEPS	Calbayog City
9. Avelina Tupa	EPS-CID	Calbayog City
10. Atty. Calick Arrieta	Principal IV	Calbayog City
11. Ernesto Catubao	EPS	Eastern Samar
12. Marixel Evardone	SGOD Chief	Eastern Samar
13. Raul Salano	EPS	Leyte
14. Gil Esplanada	SGOD Chief	Leyte
15. Josefina L. Matibag	SGOD Chief	Maasin City
16. Jovie Caube	PO/SBM Coordinator	Maasin City
17. Maribel Ruedas	SGOD Chief	Catbalogan
18. Edgar Calbadores	EPS	Catbalogan
19. Claire Menda	SGOD Chief	Samar
20. Jerry Ocenar	SEPS	Samar
21. Louie Jay Salinas	SH	Samar
22. Noe Hermosilla	SGOD Chief	Northern Samar
23. Merlita Fajardo	EPS	Northern Samar
24. Artemia Loberas	SGOD Chief	Ormoc City
25. Robert Jardin	EPS	Ormoc City
26. Zedrick Malbas	EPS	So. Leyte
27. Alfredo Bayon	SGOD Chief	So. Leyte
28. Melanie Escobarte	SGOD Chief	Tacloban City
29. Delaila De los Santos	EPS	Tacloban City
30. FTAD	Management Team	RO 8
31. SGC	Composite Team	RO 8



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Enclosure No. 2 to RM _____, s. 2023

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Program of Activities

TIME		ACTIVITY
Day 1- November 21, 2023 (Tuesday)		
Start	End	
8:00 AM	9:00 AM	Registration
9:00 AM	9:30 AM	Preliminaries
		National Anthem and Prayer
		Recognition of Participants
		Statement of purpose
		Welcome Remarks
		Photo Opportunity
9:30 AM	9:45 AM	Program Proper
		Objective of the workshop
		Matrix Presentation
		Groupings
9:45 AM	10:00AM	Health Break
10:00 AM	5:00 PM	Workshop1: Presentation of SBM APAT handbook
6:00 PM	7:00 PM	Dinner
Day 2- November 22, 2023 (Wednesday)		
8:00 AM	8:30 AM	Preliminaries
8:30 AM	12:00 PM	SGC Functionality Assessment Tool Orientation
1:00 PM	3:00 PM	Workshop 2: Report # 1-2 preparation
3:00 PM	3:30 PM	Closing Program
4:00 PM	-	Home Sweet Home



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