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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

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October 27, 2023

**OFFICE MEMORANDUM**

FTAD-2023- **662**

**MEETING OF THE KNOWLEDGE MANAGEMENT TEAM**

To: Assistant Regional Director  
Regional Office Division Chiefs  
Section/Unit Heads  
Chairperson of Knowledge Management Team  
All Others Concerned

1. This Office shall conduct a Meeting with the Knowledge Management Team (KMT) on December 1, 2023, 2:00 p.m., at FTAD Office, DepEd RO VIII Compound, Candahug, Palo, Leyte.
2. The objective of this activity is to plan for the conduct of the Documented Information Assessment per Functional Division/Section/Unit of the Regional Office.
3. The expected participants are the following:  
Ms. Mercedes D. Sarmiento, KMT Chairperson  
Dr. Ryan R. Tiu, KMT Co-Chairperson - CLMD  
Mr. Ariem V. Cinco, AD -RS  
Ms. Eva D. Rosales, PS- AD  
Ms. Geraldine M. Mangaliman, FTAD  
Dr. Reynaldo E. Nayre, FTAD  
Mr. Dean Ric M. Endriano, CLMD  
Ms. Anna Lyn B. Lim, FTAD  
Mr. Jim Albert A. Lagado, ORD-ICTU  
Mr. Mikko S. Duero, ORD-ICTU  
Mr. Gerard Christopher A. Villegas, ORD- ICTU  
Mr. Mark Lito B. Gallano, PPRD  
Ms. Janice C. Delopere, PPRD  
Ms. Ed Kathelen Q. Garcia, PPRD  
Ms. Floramay Q. Bacus, ORD-PAU  
Ms. Chona O. Zabala, AD-PS  
Mr. Andrey Gay N. Calipayan, AD- AMS  
Ms. Joy Tajaros, AD-CS  
Ms. Linaflor I. Tajo, AD- GSU  
Mr. Lucio P. Amadore Jr., FD  
Ms. Judy Grace Y. Nirza, FD  
Ms. Adara Louredes S. Luaton, ESSD -SHS  
Mr. Brent Christian S. Andrada, ESSD- PFS  
Mr. Ted Juan C. Peleño, ESSD- SPPS  
Dr. Rowena T. Vacal, HRDD



Mr. Michael C. Parado, HRDD  
Dr. Marlou T. Camposano, QAD  
Dr. Jimmy G. Gula, QAD  
Mr. John E. Dacatimbang, ORD- LU  
Ms. Queennielyn C. Yu, ORD  
Ms. Werlyn Colinayo, OARD

4. Immediate dissemination of and compliance with this Memorandum are desired.

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**EVELYN R. FETALVERO, CESO IV**  
Regional Director *x*

FTAD-MDS

