

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

November 22, 2023

OFFICE MEMORANDUM

ESSD-2023- 7 0 6

CORRIGENDUM TO OFFICE MEMORANDUM NO. 641, S. 2023 CONDUCT OF DEVELOPMENT/ENHANCEMENT OF THE PUBLIC SERVICE CONTINUITY PLAN (PSCP)

To:

Director IV

Functional Division Chiefs Unit and Section Heads All Others Concerned

- 1. In reference to Office Memorandum No. 641, s. 2023 that pertains to the Conduct of the Development/Enhancement of the Public Service Continuity Plan (PSCP) and in line with the Department of Education's (DepEd) commitment to establish a comprehensive and adaptable framework that ensures the seamless delivery of public services, within the educational sector, even in the face of unforeseen disruptions or emergencies, this Office, through the Education Support Services Division (ESSD), announces that the conduct of the abovementioned activity moved to December 11-13, 2023, due adjustments in logistical arrangements.
- 2. All other provisions of the aforementioned Memorandum shall remain in full force and effect.

3. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV

Regional Director

Enclosures: None References: As stated

To be indicated in the Perpetual Index under the following subjects:

CORRIGENDUM

PUBLIC SERVICE CONTINUITY PLAN

ESSD-SPPS-TJCP

DEPARTMENT OF EDUCATION RECORDS SECTION, REGIONAL OFFICE NO. VIH.

7 0 6

By: Date: 11 23 1023

Address: Government Center, Candahug, Palo, Leyte

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Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

October 16, 2023

OFFICE MEMORANDUM

ESSD-2023- 6 4 1

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CONDUCT OF DEVELOPMENT/ENHANCEMENT OF THE PUBLIC SERVICE CONTINUITY PLAN (PSCP)

To: Director IV

Functional Division Chiefs Unit and Section Heads All Others Concerned

- 1. In line with our commitment to ensuring the continuity of essential services and operations of the Department of Education (DepEd) Regional Office during emergencies or disruptions, this Office, through the Education Support Services Division (ESSD) shall conduct a workshop on the Development/Enhancement of the Public Service Continuity Plan (PSCP) on November 27-29, 2023, at DepEd RELC NEAP Hall.
- This activity aims to:
 - a. help division/unit/section offices function and perform essential services continuously, especially during disasters and emergencies; and
 - ensure that quality education will be delivered to learners amid crises and calamities.
- The participants of this activity are listed below:

Office of the Regional Director

- (1) Legal Unit
- (1) ICT Unit
- (1) Public Affairs Unit

Office of the Assistant Regional Director

- (1) Bids and Awards Committee
- (1) Curriculum and Learning Management Division
- (1) Learning Resource Management Section

Education Support Services Division

- (1) School Health Section
- (1) Special Programs and Projects Section
- (1) Physical Facilities Section
- (1) Human Resource Development Division
- (1) Policy, Planning and Research Division
- (1) Quality Assurance Division
- (1) Field Technical Assistance Division

Administrative Division

- (1) Asset Management Section
- (1) Cash Section



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- (1) Personnel Section
- (1) Payroll Services
- (1) Records Section
- (1) General Services Unit
- (1) Security Office

Finance Division

- (1) Accounting Section
- (1) Budget Section
- 4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV

Regional Director

Enclosures: None References: None

To be indicated in the Perpetual Index under the following subjects:

DEVELOPMENT

PUBLIC SERVICE CONTINUITY PLAN

ESSD-SPPS-TJCP



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