



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 07, 2023

**REGIONAL MEMORANDUM**

No. **1217** s. 2023

**SUBMISSION OF REQUESTS FOR DOWNLOADING OF FUNDS FOR THE  
HAULING OR DELIVERY OF DEPED COMPUTERIZATION  
PROGRAM (DCP) 2020 AND 2021 PACKAGES**

To: Schools Division Superintendents

1. This Office, through the ICT Unit, shall accept requests for downloading of funds for the hauling or delivery of DCP 2020 and 2021 packages **until 13 November 2023**.
2. The following documents shall be submitted by the requesting Schools Division Office (SDO):
  - a. letter request signed by the Superintendent, and the
  - b. detailed estimated costs for the hauling or delivery of the said packages prepared by the Division Supply Officer and ITO and approved by the Superintendent.
3. Considering that the fund is limited, SDOs shall determine the possible lowest estimated cost for the hauling or delivery.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

Funds                      Programs

ORD-ICTU-JAL

