



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

13/49

November 7, 2023

**REGIONAL MEMORANDUM**

No. **1224** s.2023

**CONDUCT OF VIRTUAL PLANNING CONFERENCE WITH REGIONAL OFFICE  
AND SCHOOLS DIVISION OFFICES BUDGET OFFICERS**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Finance Division, announces the conduct of the Virtual Planning Conference with Regional and Schools Division Offices Budget Officers on November 13, 2023, 9:30 a.m. via Google Meet. The meeting link will be shared on the same day through the Messenger.
2. This activity aims to:
  - a) discuss the preparation and submission of FY 2024 Budget Execution Documents (BEDs) No. 1 & 3;
  - b) discuss the updated PMIS processes and procedures particularly on financial accomplishments and issuance of Sub-AROs to SDOs from CO and RO; and
  - c) other matters.
3. The participants are the Division Budget Officers. Representatives may join said meeting provided the said representative is knowledgeable on the preparation of BEDs through the Unified Reporting System and the Program Management Information System (PMIS).
4. Immediate dissemination of and strict compliance with this Memorandum are desired.

**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: None  
References: None

To be indicated in the Perpetual Index under the following subjects:

BEDs No. 1 & 3

FD-BS-GJNC



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