



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 15, 2023

REGIONAL MEMORANDUM

No. 1404 s. 2023

**CONDUCT OF GABAY ACTIVITIES IN THE SCHOOLS DIVISIONS
OF LEYTE, MAASIN CITY, AND SOUTHERN LEYTE**

To: Schools Division Superintendents
All Others Concerned

- Attached is a letter from Dr. Yolanda S. Quijano, Chief of Party, Gabay Project-Resources for the Blind, Inc., announcing the conduct of a series of activities on educating learners with disabilities and other related tasks on January 19-25, 2023 in the Divisions of Leyte, Maasin City, and Southern Leyte.
- In view of this, the concerned Schools Divisions shall assist the Gabay Team in preparing the list of participants and making proper arrangements on the participation of some teachers to ensure.
- Expenses for meals, accommodations, rental of equipment, and use of related goods and services shall be borne by Gabay while expenses for travel of DepEd teachers and personnel shall be charged against their respective SNEd Program Support Fund (PSF) or local funds, subject to the existing accounting and auditing rules and regulations.
- Compensatory Time-Off (CTO) shall be granted to the participants in lieu of workshop days that will fall on holidays in accordance with DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, S. 2015 or the Policies and Guidelines on Overtime Service and Overtime Pay for Government Employees.
- For more details on the said activities, refer to the attached letter.
- Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:

GABAY PROJECT INCLUSIVE EDUCATION LWDs PARTNERSHIP
CLMD-DME





RESOURCES FOR THE BLIND, INC. (RBI)

4/F COTI Bldg., 623 EDSA, Cubao, Quezon City, 1109 Metro Manila
Telephone Number: (63)2-87263021 to 24
Email: info@blind.org.ph Website: www.blind.org.ph

<https://www.facebook.com/resourcesfortheblind/> [resourcesfortheblind](https://www.instagram.com/resourcesfortheblind/)

DEPARTMENT OF EDUCATION
RECEIVED
RECORDS MANAGEMENT OFFICE
NOV 24 2023
169.00
8:49

November 23, 2023

DR. EVELYN R. FETALVERO

Regional Director
DepEd Region VIII
Palo, Leyte

OFFICE OF THE DIRECTOR IV
Date and Time Received: 24 NOV 2023 9:20
Date and Time Released: 24 NOV 2023
Signature: [Signature]

Attention: **DR. MARIZA S. MAGAN**
Schools Division Superintendent
Division of Leyte

DR. GENIS S. MURALLOS
City Schools Division Superintendent
Division of Maasin City

DR. JOSILYN S. SOLANA
Schools Division Superintendent
Division of Southern Leyte

**Subject: UPDATE: Gabay's Upcoming Activities on December 01 to 07, 2023
Rescheduled to January 19-25, 2024**

Board of Trustees

Gary J. Jamora

Chairperson

Atty. Armando L. Suratos

Vice chairman

Atty. Lourdes M. Gayao
Secretary

Esperanza Z. Cartera
Treasurer

Eduardo C. Jimenez
Assistant Treasurer

Lemuel David A. Salmo
Auditor

Goodwill Y. Lansang
Glenn Roy V. Paraso

Dr. Irma Irene F. Panaga
Members

~~~~

**Amelia M. Torrente**  
Executive Director

Dear **Dr. Fetalvero**,

Warm greetings once again. We trust this letter finds you in good health and vitality.

We wish to inform you of the necessary adjustment of Gabay's upcoming activities scheduled on December 01 to 07, 2023. Due to the delay in the release of the budget for these activities, we have decided to reschedule the training sessions and related activities to January 2024. The revised schedules are as follows:

**I. January 19-21, 2024 (Friday-Sunday)**

Venue: Tanauan II Central School, Division of Leyte  
Activities:

1. Training of Teachers, School Heads, and Supervisors in Educating Learners with Disabilities (LWDs: Sensorial: Deaf and Blind, Autism, Intellectual Disability, Attention Deficit Hyperactivity Disorder, Learning Disability, Physical Disability) in an Inclusive Setting
2. Parents Training on Supporting Teachers of LWDs

Target Participants: *Teachers, School Heads, and Supervisors of the Bacacay Districts, other Districts of Leyte Division, and Divisions of Maasin City and Southern Leyte*

**II. January 22-24, 2024 (Monday-Wednesday)**

Venue: Municipality of Tanauan Civic Center

Activity: *Roll Out Training on the Harmonized ILRC with the IECRC Operations Manual*  
Target Participants: *LGU Officials, DepEd District Officials and School Head, PTA Officials, PDAO and Disability Peoples Organization*

**III- January 22-25, 2024 (Monday-Thursday)**

Venues: Schools in the Divisions of Maasin City and Southern Leyte

Activities: (1) Monitoring and Technical Assistance of Gabay Consultants to the Teachers of the Deaf & Blind Learners in Non-graded, Kinder to Grade 3, (2) Deaf Mentoring to Parents and Teachers of the Deaf

We understand the importance of your collaboration and support in ensuring the success of these activities. We assure you that all necessary preparations and adjustments will be made to facilitate a transition to the revised schedule.

We kindly request your continued support in finalizing the list of participants and in coordinating with Ms. Fatima Ria Publico, Field Coordinator of Region VIII, whose contact details remain unchanged. Should you have any questions or concerns, your Secretary can reach out to us directly. We appreciate your understanding and cooperation in this matter.

Thank you for your continued partnership in promoting inclusive education. We look forward to the success of these activities and the positive impact they will have on the education of children with disabilities in your region.

Very truly yours,



**DR. YOLANDA S. QUIJANO**

Chief of Party, Gabay

Resources for the Blind, Inc. (RBI)