



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 10, 2024

OFFICE MEMORANDUM

AD-2024- **20**

**REITERATION ON THE WEARING OF PRESCRIBED UNIFORM
AND IDENTIFICATION CARD**

To: Regional Office Employees
All Others Concerned

1. Pursuant to Memorandum Circular No. 19, s. 2000, this Office reiterates the directive on the wearing of DepEd official uniform, office ID, and black closed shoes when reporting for work to this Office during work days.
2. The prescribed sets of uniform are as follows:

Day	Set of Uniform	
	Male	Female
Monday and Wednesday	Polo: earth tone beige in full buttons embroidery tortilla and light gray and brown combination Pants: Black	Blouse: Black and tortilla print, neck line, piping and lining in tortilla and black Zipper: option 1. Back 2. Option Pants/Skirt: Black
Tuesday and Thursday	Polo: snow white in full buttons embroidery: light gray, red and dark gray combination Pants: dark gray pants	Blouse: light and dark gray combination with piping and lining Zipper: option 1. Back 2. Option Pants/Skirt: dark gray pants
Friday	Appropriate office clothes may be worn on uniform – free Fridays	
Wearing of blazer or coat is optional		

3. The following attire shall be prohibited for all government employees working official functions inside the workplace:
 - a. Gauzy, transparent or net-like shirt or blouse;
 - b. Sando, strapless or spaghetti-strap blouse (unless worn as an undershirt), tank-tops, blouse with over-plunging necklines;



- c. Micro-mini skirt, walking shorts, cycling shorts, leggings pants;
 - d. Rubber sandals, rubber slippers, "bakya".
4. In the implementation of this dress code, certain exemptions may be allowed, on the following grounds:
- a. When the nature of work of the official or employee demands that he/she wears clothing other than those prescribed above;
 - b. When religious affiliation or creed or any legitimate practice by the employee in relation thereto, requires him/her to wear a particular clothing;
 - c. Physical disabilities, and other legitimate health reasons;
 - d. Pregnant female employees are allowed to wear maternity dress during the period of their pregnancy;
 - e. Employees who lost a loved one can wear mourning clothes during the period of mourning;
 - f. Other circumstances analogous to the foregoing.
5. Any violation of the provisions of this Dress Code shall be considered as ground for disciplinary action, for violation of Reasonable Office Rules and Regulations, under Section 22, Rule XIV, Revised Omnibus Rules Implementing Book V of the Administrative Code of 1987 (Executive Order No. 292).
6. The Chiefs of Divisions are directed to strictly monitor compliance of this Memorandum of all the staff members.
7. For strict compliance.


EVELYN R. FETALVERO CESO IV
Regional Director *EF*

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