



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 29, 2024

OFFICE MEMORANDUM

HRDD-2024-

64

**LEARNING AND DEVELOPMENT NEEDS ASSESSMENT FOR
QUALITY MANAGEMENT SYSTEM TEAMS**

To: Director III
Functional Division Chiefs
All Others Concerned

1. This Office, through the Training and Advocacy Team (TAT), shall administer a Learning and Development Needs Assessment (LDNA) Tool to the members of the four teams of the Quality Management System (QMS) in order to create a data-driven intervention that will improve the knowledge, abilities, and attitudes pertinent to the QMS.

2. In view of this, all regional office personnel are required to answer the LDNA tool **on or before February 29, 2024** using the links below:

- | | |
|--------------------------------|---|
| a. Knowledge Management Team | https://bit.ly/R8_NQMS_LDNA_KMT |
| b. Internal Quality Audit Team | https://bit.ly/R8_NQMS_LDNA_IQT |
| c. Risk Management Team | https://bit.ly/R8_NQMS_LDNA_RMT |
| d. Training and Advocacy Team | https://bit.ly/R8_NQMS_LDNA_TAT |

3. Immediate dissemination and compliance of this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

HRDD-RNEAP-MCP

