



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

January 3, 2024

**OFFICE MEMORANDUM**

PPRD-2024- 09

**CONDUCT OF THE ISO CERTIFICATION STAGE 1 AUDIT**

To: Director III  
Regional Functional Division Chiefs  
Unit and Section Heads  
Quality Management Representatives  
Chairperson, Cochairperson, and Members of QMS Teams  
QMS Secretariat  
Process Owners per Functional Division  
All Others Concerned

1. With reference to Office Memorandum PPRD-2023-727, the Bureau of Human Resource and Organization Development – Organization Effectiveness Division (BHROD-OED) with the external auditors, shall conduct the ISO Certification Stage 1 Audit on January 24-26, 2024, at the DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.

2. The ISO Certification Stage 1 Audit aims to determine the extent and correctness of conformance of the NQMS documentation and implementation against the applicable requirement of the ISO 9001:2015 Standards.

2. The participants in this activity are listed below:

Office/Participants	No. of Participants
BHROD-OED	2
External Auditors	2
Top Management	2
Office of the Regional Director	5
Functional Division Chiefs	8
Administrative Division	9
Curriculum and Learning Mngt. Division	11
Education Support and Services Division	6
Finance Division	5
Field Technical Assistance Division	3
Policy, Planning, and Research Division	7
Quality Assurance Division	6
Human Resource Development Division	9
QMS Secretariat	5
Total	80

3. Expenses incurred relative to the conduct of the activity such as food for the participants, board and lodging of the auditors and BHROD-OED personnel, venue



rental, and other incidental expenses shall be charged against Local Funds, subject to the existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director *RF*

Enclosures: None

References: DO 09 s2021; Office Memorandum PPRD-2023-727

To be indicated in the Perpetual Index under the following subjects:

ISO

NQMS

PPRD-TCPJ

