



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

December 19, 2023

REGIONAL MEMORANDUM

No. 1414 s. 2023

**DOWNLOADING OF TRAVEL REIMBURSEMENTS FOR THE PARTICIPANTS  
 WHO ATTENDED THE NATIONAL ORIENTATION ON THE  
 PROVISIONS OF R.A. 11650**

To: Schools Division Superintendents  
 All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division, shall download travel reimbursements for the participants who attended the Orientation on the Provisions of R.A. 11650 (An Act Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education, Establishing Inclusive Learning Resource Centers for Learners with Disabilities in All Schools, Districts, and Municipalities, Appropriating Funds Therefor, and for Other Purposes) on December 5-7, 2023 in Cebu City.

2. A total amount of **Three Hundred Thirty-Nine Thousand Six Hundred Eighty-Eight Pesos (P339,688.00)** taken from SARO Numbers OSEC-8-23-1620 and OSEC-8-23-1697 under the Special Needs Education Program shall be downloaded the following Schools Division Offices (SDOs):

Schools Division Office	No. of Participants	Amount for Downloading	Source of Fund
Baybay City	5	15,781.00	OSEC-8-23-1620
Biliran	6	43,035.00	
Borongan City	4	58,280.00	
Calbayog City	4	32,000.00	
Catbalogan City	5	43,000.00	
Eastern Samar	1	10,987.00	
<b>SUBTOTAL</b>	<b>25</b>	<b>203,083.00</b>	
Leyte	6	27,000.00	OSEC-8-23-1697
Maasin City	5	19,500.00	
Northern Samar	5	45,105.00	
Southern Leyte	5	20,000.00	
Tacloban City	5	25,000.00	
<b>SUBTOTAL</b>	<b>26</b>	<b>136,605.00</b>	
<b>TOTAL</b>	<b>51</b>	<b>339,688.00</b>	

3. The Schools Division Offices (SDOs) shall facilitate and expedite the process of reimbursement of the participants as soon as the funds are downloaded.



4. If travel claims exceed the downloaded funds, the remaining expenses may be charged against existing or available local funds of the participants, subject to the usual accounting and auditing rules.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
EVELYN R. FETALVERO CESO IV  
Regional Director

Enclosures: As stated  
References: As stated

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS  
INCLUSIVE EDUCATION  
ORIENTATION  
SNEd  
TRAVEL REIMBURSEMENT



CLMD-DME





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Central Office

**SUB-ALLOTMENT RELEASE ORDER**  
Fiscal Year 2023

Advance copy  
ACB  
4/20/23  
3:30pm

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA342 310300100005000 - Current Appropriations Special Education Program		<b>REFERENCE:</b> FY 2023 GAAAO dated 01/03/2023	<b>SUB-ALLOTMENT RELEASE ORDER NO.:</b> OSEC-8-23-1620
		<b>LEGAL BASIS:</b> Republic Act No. 11936 - FY 2023 GAA	<b>DATE:</b> 12-Apr-23
<b>FUND CODE:</b> 01101101	<b>ORGANIZATION CODE:</b> 070010100000		<b>FISCAL YEAR:</b> FY 2023
<b>PURPOSE:</b> <i>To cover transportation expenses of participants in connection with the conduct of various activities of the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID).</i>			
<b>To: The Regional Director</b> Regional Office - VIII Candahug, Palo, Leyte 070010300008			<b>Region :</b> 8
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOE 5021408000	1,583,660.00
<b>AMOUNT IN WORDS:</b> *** One Million Five Hundred Eighty Three Thousand Six Hundred Sixty Pesos Only ***			<b>Total:</b> <u>1,583,660.00</u>
<b>NOTE:</b> The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**

  
**CHOLITA F. TIONG**  
Chief Administrative Officer  
Budget Division

**APPROVED:**

  
**ANNALYN M. SEVILLA**  
Undersecretary for Finance





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Central Office

**SUB-ALLOTMENT RELEASE ORDER**

Fiscal Year 2023

*Adrian Corp*  
*Act*  
*4/24/23 3:45pm*  
*9*

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA342 310300100005000 - Current Appropriations Special Education Program		<b>REFERENCE:</b> FY 2023 GAAAO dated 01/03/2023	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-8-23-1697
<b>FUND CODE:</b> 01101101		<b>LEGAL BASIS:</b> Republic Act No. 11936 - FY 2023 GAA	<b>DATE:</b> 18-Apr-23
<b>ORGANIZATION CODE:</b> 070010100000		<b>FISCAL YEAR:</b> FY 2023	
<b>PURPOSE:</b> <i>To cover funding requirements for Program Support Fund to the Implementing DepEd Schools and Offices.</i>			
<b>To:</b> The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			<b>Region :</b> 8
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOE 5021408000	14,187,500.00
<b>AMOUNT IN WORDS:</b> *** <i>Fourteen Million One Hundred Eighty Seven Thousand Five Hundred Pesos Only</i> ***			<b>Total:</b> <u>14,187,500.00</u>
<b>NOTE:</b> The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**

*[Signature]*  
**CHOLITA E. TIONG**  
Chief Administrative Officer  
Budget Division

**APPROVED:**

*[Signature]*  
**ANNALYN M. SEVILLA**  
Undersecretary for Finance