



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 11, 2024

REGIONAL MEMORANDUM

No. **72**, s. 2024

ASSEMBLY OF PROVIDENT FUND COMMITTEE MEMBERS

To: Schools Division Superintendents
Regional Office Personnel
All Others Concerned

1. The Department of Education, Regional Office No. VIII through the Administrative Division shall conduct an Assembly of Provident Fund Committee Members on **March 5-6, 2024**, 8:30AM-5:00PM in a venue to be announced later.
2. The general assembly aims to:
 - 2.1 thresh out issues and concerns relative to Provident Fund implementation;
 - 2.2 presentation of status report on Provident Fund; and
 - 2.3 other related matters.
3. The participants to this activity are the Chairperson, Budget Officer/Accountant, and two (2) members of the Provident Fund secretariat of the 13 Schools Division Offices and Chief Administrative Officers (Administrative and Finance Divisions) Chief Accountant, Budget Officer, and Members of the Provident Fund Committee and Secretariat of the Regional Office.
4. Each Schools Division is expected to render a 10-minute presentation on the status of its Provident Fund implementation.
5. Travel and other incidental expenses of division participants shall be charged against local/Provident fund while board and lodging and other miscellaneous expenses to Regional Office funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director *Q*

Enclosure: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:
ASSEMBLY COMMITTEE

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII
72 PROVIDENT
By: *[Signature]* Date: *1/22/24*

