



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 19, 2024

REGIONAL MEMORANDUM

No. **76**, s. 2024

**CONDUCT OF SPORTS BOARD MEETING IN PREPARATION FOR
THE 2024 EASTERN VISAYAS REGIONAL ATHLETIC
ASSOCIATION (EVRAA) MEET**

To: Schools Division Superintendents
All Others Concerned

1. Relative to the conduct of the 2024 Eastern Visayas Regional Athletic Association (EVRAA) Meet, this Office shall conduct a **Sports Board Meeting** on **January 25, 2024**, 10:00 a.m. at the 3rd Floor, SK Federation Hall, SK Federation Bldg., Ormoc City, Leyte.
2. The activity aims to discuss the (a) necessary preparations for the event, (b) Special Awards and other Ancillary Activities, (c) Terms of Reference (ToR) of the different Technical Working Groups (TWGs), (d) Palarong Pambansa updates, (e) and other related matters.
3. The participants in this activity are listed below.

| Office/Participants | No. of Participants |
|--|----------------------------|
| Regional Director | 1 |
| Assistant Regional Director | 1 |
| Regional Office Division Chiefs | 8 |
| Public Affairs Unit | 2 |
| Section Heads of ESSD | 3 |
| Schools Division Superintendents | 13 |
| Assistant Schools Division Superintendents | 14 |
| SGOD Chiefs | 13 |
| Division Sports Officers | 13 |
| SDO Ormoc City Personnel | 2 |
| Total | 70 |

4. Expenses incurred for the meals and travel expenses of the participants shall be charged against the Special Education Fund (SEF) of Ormoc City and Local Funds, respectively, subject to the existing accounting and auditing rules and regulations.



5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

BOARD MEETING

EVRAA

SPORTS

HRDD-DSS

