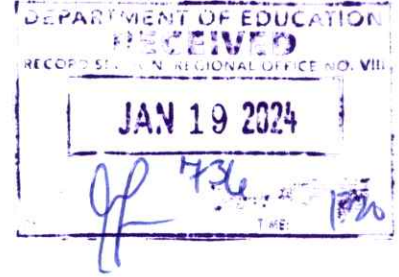


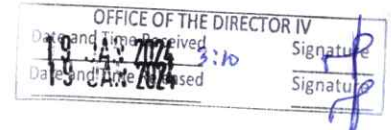


Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-0070



TO : ATTY. RESTY C. OSIAS
Director IV
Bureau of Human Resource and Organizational Development

Regional Directors
Schools Division Superintendents
Human Resource Development Division Chiefs
NEAP-R Focal Persons
All Others Concerned

FROM : WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : CONDUCT OF THE DEVELOPMENT OF THE ASSESSOR'S TRAINING PROGRAM FOR SCHOOL LEADERS

DATE : January 18, 2024

1. As part of its program transformation, the National Educators Academy of the Philippines (NEAP), as informed by DepEd Order No. 11, s. 2019 or the **Implementation of NEAP Transformation**, develops NEAP's Core Programs that are categorized into the following: Teacher Induction Programs, Career Progression Programs for Classroom Teachers, and Special Programs.
2. The result of the Research Center for Teacher Quality's (RCTQ) NEAP Transformation Report, which served as the impetus for the NEAP Transformation, exemplified **Assessor's Training Programs** as Special Programs; hence, the development of the Assessor's Training Program for School Leaders.
3. The program aims to identify and train the Department of Education (DepEd) personnel who will consist of a pool of assessors for the outputs of participants who will be attending professional development programs for school leaders.



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Effectivity	03.23.23	Page	1 of 4



Handwritten notes: "DND email 1/19/24"

4. The program development will be held from January 28, 2024 (Sunday), to February 2, 2024 (Friday), at DepEd NEAP-NCR, 15 Cepeda, Marikina City, and will be participated by the DepEd personnel from the Regional and Schools Division Offices indicated in Enclosure 1.
5. The participants are requested to respond to this Google Form to indicate their check-in and checkout time: <https://bit.ly/RegATP>. Should the identified participants in the enclosure be unavailable on the program development dates, they are requested to submit a justification letter expressing the reason(s) for their non-attendance.
6. Board and lodging and other incidental expenses of all the participants shall be charged against the HRD Funds, while the travel expenses of the identified participants shall be charged against their HRD/local funds subject to accounting rules and regulations.
7. The participants are advised to check in at 4:00 PM on January 28, 2024 (Sunday) and to check out at 12:00 PM on February 2, 2024 (Friday). The first meal to be served is dinner.

Meals	January 28, 2024 Sunday	January 29, 2024 Monday	January 30, 2024 Tuesday	January 31, 2024 Wednesday	February 1, 2024 Thursday	February 2, 2024 Friday
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

8. For inquiries and clarifications, please contact **Mr. Daniel A. Mabini** or **Ms. Jhoanna C. Javier** at telefax no. (02) 8715 9919 or via email at neap.pdd@deped.gov.ph.
9. Immediate dissemination of and appropriate action on this memorandum is sincerely desired.

EPDD/Mabinij

Enclosure 1. List of Participants for the Development of the Assessor's Training Program for School Leaders

Name	Position	Region
1. Eladio Escolano	Principal	NCR
2. Edmund Villareal	Principal	NCR
3. Myra P. Mebato	ASDS	X
4. Jasmin R. Lacuna	ASDS	CAR
5. Levi B. Butihen	ASDS	XII
6. Carlos G. Susarno	ASDS	XII
7. Adonis A. Mosquera	ASDS	VI
8. Ivan Brian L. Inductivo	ASDS	IV-A
9. Gregorio T. Mueco	ASDS	IV-A
10. Erickson T. Gutierrez	Principal	IV-A
11. Mary Jane M. Gonzales	Principal	IV-A
12. Carina Untalasco	Principal	I
13. Felix Pamaran	ASDS	IV-B
14. Roger Z. Rochar	ASDS	VI
15. Roberto D. Napare Jr.	ASDS	X
16. Edwina R. Manalang	EPS	I
17. Diana Flor D. Eco	Principal	VIII
18. Arnel A. Usman	EPS	III
19. Mary Ruth S. Salonga	CID Chief	III
20. Bernadette S. Sumagui	Principal	IV-A
21. Arlen A. Jumamoy	Principal	XI
22. Aura Aguilar	Principal	VIII
23. Jocelyn P. Navera	EPS	V
24. Maribel M. Ancheta	PSDS	II
25. Cristy M. Jabonillo	Principal	VII
26. Jeryl M. Casilao	Principal	IX
27. Joseph Estigoy	PSDS	CAR

Name	Position	Region
28. Jcaz DC. Campano	Principal	III
29. BHROD – HRDD Representative		
30. BHROD – SED Representative		

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations