



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 26, 2024

REGIONAL MEMORANDUM

No. **93** 2024

REMINDERS FOR THE CONDUCT OF ACTIVITIES RE: TECHNICAL ASSISTANCE PLAN (TA) IMPLEMENTATION

To: Schools Division Superintendents
All Others Concerned

1. To unify, sustain, and strengthen the Technical Assistance (TA) provision efforts of the Regional Office to the Schools Divisions (SDs) and of the Schools Divisions to the schools and Community Learning Centers, this Office, through the Field Technical Assistance Division (FTAD), reminds all Schools Divisions to conduct the following activities for the Technical Assistance (TA) Plan implementation starting January 2024, to wit:

- a. Conduct Technical Assistance Needs Assessment;
- b. Crafting of the 2024 SDO TA Plan by the Division Field TA Core and Composite Teams (DFTACTs);
- c. Reorganization of the DFTACTs with Terms of Reference, Special Orders, and assignment of Area/District/Cluster/Schools;
- d. Orientation/Reorientation on the Contextualized Technical Assistance Mechanism (CTAM) for the members of the DFTACTs;
- e. Call for submission of articles on the effective interventions as a result of TA provision to schools by the DFTACTs; and
- f. Conduct initial planning for the documentation of entry/ies to the 2024 Search for Best Practices in TA Provision.

2. The aforementioned activities shall be spearheaded by the Assistant Schools Division Superintendents, assisted by the Chiefs of the SGOD and CID and Division TA and SBM Coordinators, being the Team Leader and members of the Core Team, respectively.

3. The approved 2024 SDO TA Plan, the Reorganized DFTACTs with Terms of Reference, and the Activity Completion Report (ACR) on the conduct of the Orientation/Reorientation on the CTAM of each Schools Division shall be submitted/emailed to FTAD thru ftad.region8@deped.gov.ph on or before April 1, 2024.

4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: None

References: CTAM Handbook (2022) and RO No. 1, s. 2019

To be indicated in the Perpetual Index under the following subjects:

IMPLEMENTATION SCHOOLS DIVISION TECHNICAL ASSISTANCE

FTAD-GMM

