



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 15, 2024

**OFFICE MEMORANDUM**  
ESSD-2024- **098**

**USE OF PROPOSED MENU TEMPLATE AND LIST OF MENUS**

To: Director III  
Functional Division Chiefs  
All Others Concerned

1. This Office, through the Education Support Services Division – School Health and Nutrition Unit (ESSD-SHNU), announces the use of the Proposed Menu Template and the List of Menus as one of the required procurement documents.
2. The Knowledge Management Team (KMT) members can access and download the template through the KMT drive under the Document Master List of ESSD. All personnel can also access the List of Menus through the link: <http://tinivurl.com/49fjnp8b>.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

ESSD-SHNU-ALSL

