



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 2, 2024



**REGIONAL MEMORANDUM**

No. **118** s. 2024

**ONLINE CAREER EXECUTIVE SERVICE PERFORMANCE EVALUATION  
SYSTEM (CESPES) FOR SECOND SEMESTER OF CY 2023**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

- Attached is Career Executive Service Board Circular No. 2 series 2023 with the subject **Online Career Executive Service Performance Evaluation System (CESPES) for Second Semester CY 2023**.
- All third level officials, including those serving in an OIC-capacity are advised to submit the accomplished Ratee Information Sheet (CESPES Form No. 001) through email address: **personnel.region8@deped.gov.ph cc eva.rosales002@deped.gov.ph** on or before **February 15, 2024** for encoding of the Ratees' and Raters' information in the CESPES Portal.
- The rating period and accomplishment of Performance Commitment and Review Form is until **February 29, 2024** only.
- Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director 

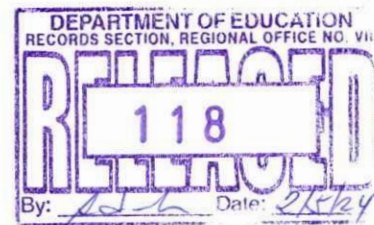
Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

CESPES                      EVALUATION                      ONLINE                      PERFORMANCE

AD-PS-EDR



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-5738  
Email Address: region8@deped.gov.ph  
Website: region8.deped.gov.ph



Circular No. 2  
Series of 2023

FOR : ALL HEADS OF DEPARTMENTS AND AGENCIES OF THE NATIONAL GOVERNMENT AND ALL OFFICIALS IN THE CAREER EXECUTIVE SERVICE (CES)

SUBJECT : ONLINE CAREER EXECUTIVE SERVICE PERFORMANCE EVALUATION SYSTEM (CESPES) FOR SECOND SEMESTER CY 2023

This is to formally inform all departments/agencies covered by the Career Executive Service (CES) and all its CES officials on the conduct of the performance review and evaluation for the 2<sup>nd</sup> Semester CY 2023 rating period pursuant to the Career Executive Service Board (CESB) Resolution No. 1445 dated 25 January 2019, entitled *Revised Guidelines on Strengthening Performance Accountability through the Enhanced CESPES*.

The Online CESPES Portal shall be opened via the website [www.cesboard.gov.ph](http://www.cesboard.gov.ph) from 1 January 2024 to 29 February 2024 to enable the designated HR/CESPES Coordinators and the Ratee Officials (ROs) to accomplish the Ratee Information Sheets and Performance Commitment and Review Forms, respectively and the Superiors, Subordinates, and Peers to rate the ROs for the said period.

For your information and guidance.

ATTY. KARLO ALEXEI B. NOGRALES  
Chairperson  
Career Executive Service Board  
and Civil Service Commission

Attested by:

MARIA MARCY COSARE-BALLESTEROS, CESO II  
Executive Director

79 DEC 2023

**CONFIDENTIAL**

Republic of the Philippines  
**CAREER EXECUTIVE SERVICE BOARD**

No. 3 Marcelino St., Holy Spirit Drive, Diliman, Quezon City Tel.  
Nos. 951-4981 local 110, 111 & 126; 951-4986 (telefax)

**CAREER EXECUTIVE SERVICE PERFORMANCE EVALUATION SYSTEM**

**RATEE INFORMATION SHEET**

**CESPES FORM No. 001**

Performance Rating Period \_\_\_\_\_

<b>NAME OF RATEE:</b>	
<b>POSITION TITLE/DESCRIPTION:</b> (Item 1 of DBM-CSC Form No. 1) Director IV	
<b>Agency/Department:</b> Department of Education (Item 7 of DBM-CSC Form No. 1)	<b>Work Station:</b> Region VIII (Item 8 of DBM-CSC Form No. 1)

<b>REPORTING RELATIONSHIP</b>		
<b>REPORTING TO (Superior Rates):</b>		
<b>NAME</b>	<b>POSITION</b>	<b>E-MAIL ADDRESS</b>
1.		
<b>DIRECT REPORTS (Subordinate Raters)</b>		
<b>NAME</b> (Use additional sheets, if necessary)	<b>POSITION</b>	<b>E-MAIL ADDRESS</b>
1.		
2.		
3.		
4.		
5.		
<b>PEERS (Use additional sheets, if necessary)</b>		
<b>NAME</b>	<b>POSITION</b>	<b>E-MAIL ADDRESS</b>
1.		
2.		
3.		
4.		
5.		

**PREPARED BY:**

**VERIFIED FOR ONLINE ENCODING BY:**

\_\_\_\_\_  
**NAME OVER SIGNATURE OF RATEE-OFFICIAL**

\_\_\_\_\_  
**NAME OVER SIGNATURE OF CESPES COORDINATOR**

**DATE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_