



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 20, 2024

REGIONAL MEMORANDUM

No. **179** s. 2024

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 1282, S. 2023 - CONDUCT OF DEVELOPMENT AND/OR ENHANCEMENT OF THE PUBLIC SERVICE CONTINUITY PLAN (PSCP) FOR SCHOOLS DIVISION OFFICES

To: Schools Division Superintendents
School Governance & Operations Division Chiefs
Division DRRM Coordinators
All Others Concerned

1. With reference to Regional Memorandum No. 1282, s. 2023, this Office informs all concerned participants that the conduct of the Public Service Continuity Plan activity shall be conducted on its new schedule on February 26-29, 2024 to March 01, 2024, at Haiyan Peak Hotel and Resort, Tanauan, Leyte.
2. The activity shall be participated by the following:
 - Representative from the Office of Schools Division Superintendent (OSDS) or Office of the Assistant Schools Division Superintendent (OASDS);
 - Chief of School Governance & Operations Division (SGOD);
 - Planning Officer;
 - Division Disaster Risk Reduction and Management (DRRM) Coordinator;
 - ESSD personnel as member of the Technical Working Group (5 pax); and
 - Regional Office DRRM Team (6 pax).
3. All other provisions in the aforementioned Regional Memorandum which are consistent with this issuance shall remain in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: None
References: As stated
To be indicated in the Perpetual Index under the following subjects

PUBLIC SERVICE CONTINUITY PLAN



ESSD-SPPS-DRRM-TJCP



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**CAPACITY BUILDING ON THE DEVELOPMENT AND/OR ENHANCEMENT
OF THE PUBLIC SERVICE CONTINUITY PLAN (PSCP)
FOR SCHOOLS DIVISION OFFICES**

INDICATIVE PROGRAM

Timeline	Session Topic/Activity	Resource Person
Day 0 February 26, 2024		
02:00-05:00 pm	Arrival, Registration and Check-in of Participants	
Day 01 February 27, 2024		
08:00-09:00 am	Preliminaries <ul style="list-style-type: none"> • Philippine National Anthem • Interreligious Prayer • DepEd Region VIII Hymn • DepEd Quality Policy Statement 	
	Opening Program <ul style="list-style-type: none"> • Opening Remarks 	RONELO AL K. FIRMO PHD CESO IV <i>Assistant Regional Director</i>
	<ul style="list-style-type: none"> • Rationale 	ALEJANDRA B. LAGUMBAY PHD <i>Chief, ESSD</i>
	<ul style="list-style-type: none"> • Acknowledgement of Participants 	EDEN A. DADAP <i>Project Development Officer IV</i>
	<ul style="list-style-type: none"> • Message 	EVELYN R. FETALVERO CESO IV <i>Regional Director</i>
09:00-10:00 am	Session 1 Public Service Continuity Program Initiation	ORLANDO B. BARACHINA <i>Project Development Officer IV Disaster Risk Reduction and Management Service (DRRMS)</i>
10:00-10:30 am	Morning Break	
10:30-11:59 am	Session 1 Public Service Continuity Program Initiation	
12:00-01:00 pm	Lunch Break	
01:00-01:30 pm	Energizer/Icebreaker	Schools Division Office of Baybay City and Biliran
01:30-03:00 pm	Session 2 Risk Assessment for Continuity of Operation	ORLANDO B. BARACHINA <i>Project Development Officer IV Disaster Risk Reduction and Management Service (DRRMS)</i>
03:00-03:15 pm	Afternoon Break	

03:15-05:00 pm	Session 2 Risk Assessment for Continuity of Operation	
06:00 pm	Dinner	
Day 02 February 28, 2024		
08:30-08:45 am	Recapitulation and Energizer/Icebreaker	Schools Division Office of Borongan City and Calbayog City
08:45-10:00 am	Session 3 Determining and Prioritizing Essential Functions	ORLANDO B. BARACHINA <i>Project Development Officer IV Disaster Risk Reduction and Management Service (DRRMS)</i>
10:00-10:30 am	Morning Break	
10:30-11:50 am	Session 3 Determining and Prioritizing Essential Functions	
12:00-01:00 pm	Lunch Break	
01:00-01:30 pm	Energizer/Icebreaker	Schools Division Office of Catbalogan City and Eastern Samar
01:30-03:00 pm	Session 4 Developing Continuity Strategies	
03:30-03:15 pm	Afternoon Break	
03:15-05:00 pm	Session 4 Developing Continuity Strategies	
06:00 pm	Dinner	
Day 03 February 29, 2024		
08:00-08:45 am	Recapitulation and Energizer/Icebreaker	Schools Division Office of Leyte Maasin City
08:45-10:00 am	Session 5 Developing the Public Service Continuity Plan	ORLANDO B. BARACHINA <i>Project Development Officer IV Disaster Risk Reduction and Management Service (DRRMS)</i>
10:00-10:30 am	Morning Break	
10:30-11:55 am	Session 5 Developing the Public Service Continuity Plan	
12:00-01:00 pm	Lunch Break	
01:00-01:30 pm	Energizer/Icebreaker	Schools Division Office of Northern Samar and Ormoc City

01:30-03:00 pm	Session 6 Exercising, Testing, and Maintaining the Public Service Continuity Program	ORLANDO B. BARACHINA <i>Project Development Officer IV Disaster Risk Reduction and Management Service (DRRMS)</i>
03:30-03:15 pm	Afternoon Break	
03:15-05:00 pm	Session 6 Exercising, Testing, and Maintaining the Public Service Continuity Program	
06:00 pm	Dinner	
Day 04 March 01, 2024		
08:30-09:00 am	Recapitulation and Energizer/Icebreaker	Schools Division Office of Southern Leyte, Samar, and Tacloban City
09:00-10:00 am	Session 6 Exercising, Testing, and Maintaining the Public Service Continuity Program	ORLANDO B. BARACHINA <i>Project Development Officer IV Disaster Risk Reduction and Management Service (DRRMS)</i>
10:00-10:30 am	Morning Break	
10:30-11:45 am	Closing Ceremony	Education Support Services Division (ESSD)
12:00-01:00 pm	Lunch Break	