



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 22, 2024

REGIONAL MEMORANDUM

No. **196**, s. 2024

**REGIONAL PLANNING CONFERENCE AND OCULAR INSPECTION
OF THE BILLETING SCHOOLS AND CONTEST VENUES FOR
THE 2024 REGIONAL FESTIVAL OF TALENTS (RFOT)**

To: Schools Division Superintendents
All Others Concerned

1. In preparation of the 2024 Regional Festival of Talents (RFOT), this Office, through the Curriculum and Learning Management Division (CLMD) shall hold a Regional Planning Conference and Ocular Inspection of the Billeting Schools and Contest Venues on March 11-12, 2024 at 1:00 p. m. at the Function Hall of Schools Division Office of Catbalogan City, Catbalogan City, Samar.
2. The activity aims to:
 - a. discuss necessary preparations with the host division relative to the conduct of the 2024 RFOT;
 - b. finalize the Terms of Reference for the Host Division as well as the working committees;
 - c. conduct an ocular inspection of the contest venues and billeting schools;
 - d. check availability of needed facilities and equipment, and services to ensure the smooth conduct of the 2024 RFOT; and
 - e. secure the commitment of support of the LGU and BLGU Officials, and other partner agencies.
3. The participants to the aforesaid activity are the CLMD and CID Chiefs, Regional Education Program Supervisors in-charge for each contest category, Division Festival of Talents Focal Persons, Technical Working Group of the Host Division headed by the Schools Division Superintendent, officials/representatives of the Local Government Unit (municipality and barangays), and representatives from other partner agencies that provide essential services for the smooth and successful hosting of the 2024 RFOT.
4. Travel, food, and other incidental expenses of the participants shall be charged against the Local Funds/MOOE and/or other eligible source/s of funds subject to the existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director 

Enclosures: None

Reference: DO No. 003, s. 2024, Draft 2024 NFOT Guidelines

To be indicated in the Perpetual Index under the following subjects:

CHIEFS CONFERENCE PLANNING SUPERVISORS

CLMD-NPJ

