

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

February 27, 2024

REGIONAL MEMORANDUM

QAD-2024- 223

ESTABLISHMENT OF CANLUGOC ELEMENTARY SCHOOL, SITIO CANLUGOC, LUNAS, MAASIN CITY, SOUTHERN LEYTE

To: Schools Division Superintendents

} Division of Maasin City

Assistant Schools Division superintendent

All Others Concerned

- 1. The Department of Education, Regional Office No. VIII announces that the request for **Establishment of Canlugoc Elementary School,** Sitio Canlugoc, Lunas, Maasin City, Southern Leyte, was approved by this Regional Office on February 27, 2024, through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
- 2. The **Schools Division Superintendent** of the **Division of Maasin City** is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
- 3. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV

Regional Director

Enclosure: Evaluation and Recommendation Report of School's Application

References: DepEd Order No. 40, s. 2014
DepEd Order No. 71, s. 2003

DepEd Order No. 71, s. 2003 DECS Order No. 91, s. 1999 DECS Order No. 5, s. 1989

To be indicated in the Perpetual Index under the following Special Time of EDUCATION REGIONAL OFFICE NO.

BASIC EDUCATION

QAD-SST



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

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Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

EVALUATION AND RECOMMENDATION REPORT OF SCHOOL'S APPLICATION

Name of School

: CANLUGOC ELEMENTARY SCHOOL

School Address

: SITIO CANLUGOC, LUNAS, MAASIN CITY,

SOUTHERN LEYTE

Type of Application

: ESTABLISHMENT OF ELEMENTARY SCHOOL

FINDINGS:

- 1. Sitio Canlugoc is five kilometers away from its nearest school, Lunas Elementary School.
 - 2. The establishment of a school in Sitio Canlugoc has a significant impact on:
 - a. reducing the financial burden on families residing in the area.
 - b. Reducing commuting distance which minimizes the risks associated with transportation.
- containing occupied site school proposed square meters through a Deed of Donation signed by Urbano G. Saludo as donor and Bruna A. Epis, School Head of Lunas Elementary School representing the Department of Education, as done.
- 4. The proposed school environment is free from disturbances that could impede learning.
 - 5. It has a one -unit single storey 2-classroom building.
- 6. The school is currently holding classes for Kindergarten, Grades 1 and 2 with two teachers as extension of Lunas Elementary School.
 - 7. These classes are handled and managed by the Teacher-in-Charge (TIC).
- 8. The school has buildable space for the construction of additional learning facilities.
- 9. The Municipal LGU has committed to provide funds in the procurement of educational facilities, furniture, and instructional materials; and for the operation and maintenance for at least five years until such time as funds for the purpose are incorporated in the national budget.
- 10. The Schools Division Superintendent of Leyte Division has pledged through a Memorandum of Agreement with the Municipal Local Government Unit, ensuring the assignment of teaching and non-teaching personnel to complement the staffing requirements of the school.

RECOMMENDATIONS

In view of the foregoing evaluation and findings, the team respectfully recommends that:

The established elementary school shall be named Canlugoc Elementary School and is authorized to commence operations effective school year 2024-2025.





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Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph

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- 2. The introduction of the elementary school shall be phased in gradually. Therefore, only Kindergarten and a combination of Grades 1 and 2 classes should be offered in the inaugural academic year of 2024-2025.
- 3. Progression to subsequent grade levels shall be allowed, contingent upon meeting the minimum enrolment criteria and other requirements stipulated in DO 40, s. 2014.
- 4. The Chief of the Curriculum Instruction Division shall oversee continual monitoring and provide strategic and technical support towards the full implementation of basic education curriculum.
- 5. The Chief of School Governance Operation Division (SGOD) shall oversee the monitoring and capacity-building efforts of schools to ensure a conducive learning environment, specifically in compliance with recommendations from the Mines and Geosciences Bureau (MGB) and quality standards of Governance and Operations.
- 6. The Policy, Planning, and Research Division (PPRD) shall work on the issuance of Deped School ID.
- 7. The Schools Division Superintendent (SDS) of Maasin City shall facilitate for the:
 - Deployment of qualified school head and teachers to complement the staffing requirements.
 - b. Review of the legality of the Deed of Donation document of the school site.
- 8. Both the Municipal Local Government Unit and the Schools Division of Maasin City shall perform their roles and responsibilities as stipulated in the Memorandum of Agreement (MOA).

Prepared by:

SONNY S. TAYUM

Education Program Supervisor Date: February 26, 2024

Reviewed by:

CESAR P. VERUNQUE Chief, QAD/RIT Co-Chair

Date: February 27, 202

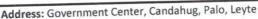
Recommending Approval:

RONELO AL, K. FIRMO, PhD, CESO V

ARD/ RIT Chair Date: 2 27 24







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