



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10651213
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT FOR CATERING SERVICES, BOARD AND LODGING FOR ACTIVITIES RELEVANT TO THE TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS

Area of Delivery

Solicitation Number:	HRDD-2024-01-0151	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	13/03/2024
Approved Budget for the Contract:	PHP 5,187,700.00	Last Updated / Time	13/03/2024 00:00 AM
Delivery Period:	13 Day/s	Closing Date / Time	03/04/2024 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT FOR CATERING SERVICES, BOARD AND LODGING FOR ACTIVITIES RELEVANT TO THE TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS

QTY UNIT TITLE OF ACTIVITY

30 pax Catering Services for 1 day on the Pre-Training Conference with the Regional Program Management Team for the RTOT of the MATATAG Curriculum for Teachers and School Leaders

Tentative date: April 12, 2024 | AM Snack, Lunch, PM Snack
 See attached Proposed Menu for the meal requirement(s).
 Free flowing coffee/chocolate drinks for the 1-day activity

517 pax Board and Lodging for 5 days on the Training on the MATATAG Curriculum for Teachers and School Leaders for 2 Batches

Tentative dates: April 14-19, 2024 (Batch 1), April 19-25, 2024 (Batch 2)
 BATCH 1 252 pax - Grade 1, MAPEH, TLE, Science and Math
 BATCH 2 265 pax - Kindergarten, Social Science, Filipino, English and GMRC
 See attached Proposed Menu for the meal requirement(s).
 Free flowing coffee/chocolate drinks for the 5-day activity per Batch

SPECIFICATIONS:

- Dates are subject to change. Please coordinate with the end-user
- The hotel must have dot accreditation, at least with mabuhay accommodation.
- There shall be 3-4 participants per room with individual beds each. If the room can accommodate more than 4 participants per room, ensure that no bed sharing is strictly followed.
- There shall be 1 plenary room with enough space for 252 participants for Batch 1 and 265 participants for Batch 2.
- There shall be 6 breakout rooms with enough space for 50 participants.
- The plenary and breakout rooms must:
 - Be airconditioned.
 - With projector/smart tv
 - 2-3 wireless microphones
 - Sound system and
 - Provision of 4'x8' tarpaulin in the plenary room and 3'x5' tarpaulin in the break-out rooms
 - Has a standby hotel technical staff per room.
- Internet connection must be stable and at least 10 Mbps speed

Important Note/s:

- Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Human Resource Development Division (HRDD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-5738, E-mail address: hrdd.region8@deped.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Board and Lodging	PROCUREMENT FOR CATERING SERVICES, BOARD AND LODGING FOR ACTIVITIES RELEVANT TO THE TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS	1	Lot	5,187,700.00

Pre-bid Conference

Date	Time	Venue
21/03/2024	10:00:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte

Created by Mikko S Duero

Date Created 12/03/2024

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