



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 19, 2024

REGIONAL MEMORANDUM
ADMIN -2024- **324**

**INSPECTION OF SCHOOL FURNITURE UNDER CY 2023 BEFF
SCHOOL FURNITURE PROGRAM**

To: Schools Division Superintendents
Chief, ESSD, Regional Office VIII
Supply Officer, Regional Office VIII
SDO Supply Officer
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office through the Regional Inspectorate Team, shall conduct an inspection of School Furniture under the CY 2023 BEFF SF Program in all recipient schools.
2. The School Heads and the School Property Custodian of recipient schools shall facilitate the preparation and signing of all inspection and acceptance reports to ensure its timely submission to the Commission on Audit.
3. Travel and other incidental expenses of the Regional Inspectorate Team shall be charged against the MOOE of the respective Offices while that of the SDO Inspectorate Team against their MOOE/local fund subject to the usual accounting rules and regulations.
4. Immediate dissemination and compliance with this memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

Inspection Team

School Furniture Inspection

ADMIN-AC

