



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

February 28, 2024

**REGIONAL MEMORANDUM**

No. **231**, s. 2024

**GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS**

To: Schools Division Superintendents  
 All Public School Heads  
 All Others Concerned

- Attached is Memorandum DM-OUOPS-2024-02-01300 with the subject: **Guidance on the Mandatory 30-Day Vacation of Teachers.**
- Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director 

Enclosure: As stated  
 Reference: As stated  
 To be indicated in the Perpetual Index  
 under the following subjects:

MANDATORY VACATION TEACHERS

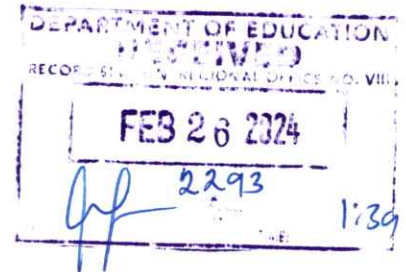
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Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



**MEMORANDUM**  
DM-OUOPS-2024-02-01300



**FOR :** ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL PUBLIC SCHOOL HEADS  
ALL OTHERS CONCERNED

**FROM :** Atty. REVSEE A. ESCOBEDO  
*Undersecretary for Operations*

**FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary for Operations*



**SUBJECT :** GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS

**DATE :** February 20, 2024

This Office issues this Memorandum to give guidance on certain provisions of DepEd Order No. 03, s. 2024, titled *AMENDMENT TO DEPED ORDER NO. 022, S. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024)*, issued on February 19, 2024. Item 7 of the Order states that **“No voluntary or mandatory tasks or activities shall be assigned to teachers from June 1 to 30, 2024.”**

In this regard, please be reminded that **all teaching personnel SHALL NOT be required to report to their respective schools. Mandatory physical or virtual participation in both DepEd and non-DepEd activities and/or events are likewise prohibited during the said dates.**

For any issues, concerns, and alleged violations of the said directive, kindly send a report immediately to the Office of the Secretary through email at [osec@deped.gov.ph](mailto:osec@deped.gov.ph).

For strict compliance and wide dissemination.

Copy furnished:  
**OFFICE OF THE SECRETARY**  
[osec@deped.gov.ph](mailto:osec@deped.gov.ph)



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Doc. Ref. Code	DM-OUOPS	Rev	01
Effectivity	03.23.25	Page	1 of 1



*Handwritten note: OKD mmnl 2/23/24*