



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

March 5, 2024

**REGIONAL MEMORANDUM**

No. **247**, s. 2024

**MONITORING OF THE ADMINISTRATION OF THE PRESENTATION  
 PORTFOLIO ASSESSMENT - YEAR 5 (PPA5) FOR ALTERNATIVE  
 LEARNING SYSTEM ACCREDITATION AND EQUIVALENCY  
 ELEMENTARY AND JUNIOR HIGH SCHOOL LEARNERS  
 FOR SCHOOL YEAR 2023-2024**

To: Schools Division Superintendents  
 OIC-Chief, Curriculum and Learning Management Division  
 All Others Concerned

1. In consonance with DepEd Memoranda Nos. 022, s. 2023 dated April 19, 2023; DM-CT-2024-025 dated January 23, 2024; and OM-BAE-OD-2024-051 dated February 5, 2024, this Office, through the Curriculum and Learning Management Division (CLMD), hereby requires all schools divisions to prepare for the Regional **Monitoring of the Administration of the Presentation Portfolio Assessment - Year 5 (PPA5) for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for School Year 2023-2024** on the dates specified in Enclosure No. 2.
2. A Regional PPA5 Monitoring Team (RPPA5MT), which includes two ALS staff taking charge of the data consolidation, shall be organized to assist the Regional ALS Focal Person in supervising and in giving technical assistance, if necessary, in the administration of the said test at the division level whose composition is found in Enclosure No. 1.
3. All SDOs are advised to use the templates found in the attachments of the DepEd Memo No. 022, s. 2023 during the data gathering and report generation which shall be submitted to the RPPA5MT upon their arrival at the designated venues.
4. Travel, board and lodging, and other expenses incurred by the RPPA5MT members relative to the onsite monitoring shall be charged against the downloaded ALS Program Support Funds at the Regional Office. Similar expenses incurred by the Division personnel who are involved throughout the assessment schedule shall be charged against their respective downloaded ALS Funds for this purpose, subject to the usual accounting and auditing rules and regulations.
5. All other pertinent details are stipulated in the aforementioned DepEd Memoranda.



Enclosure No. 1 to RM \_\_\_\_\_, s. 2024 dated March 5, 2024.

**Regional PPA5 Monitoring Team (RPPA5MT)**

Overseer: DR. GERTRUDES C. MABUTIN, OIC-Chief, CLMD

Chairperson: DR. ALFREDO P. CAFÉ, EPS, CLMD  
Vice-Chairperson: MS. SARAH S. CABALUNA, EPS, CLMD

Members: DR. DANDY G. ACUIN, EPS, CLMD  
DR. ERNANI S. FERNANDEZ, EPS, CLMD  
DR. RYAN R. TIU, EPS, CLMD  
MR. DEAN RIC M. ENDRIANO, EPS, CLMD  
MR. JOY B. BIHAG, EPS, CLMD  
ROMEO A. ALVARADO, TAS, CLMD-LRMDC  
MR. KIM D. TI-IN, ADAS II, CLMD  
DR. AMENIA C. ASPA, EPS, CLMD  
DR. NOVA P. JORGE, EPS, CLMD  
MS. MARGIE S. BALLEDO, EPS, CLMD  
HYDELYN N. CINCO, Librarian, RO8

Data consolidators: MARIA CRISTINA C. PENDEJITO, TA, ALS  
MARIEL A. CAPANPAN, FS, ALS



Enclosure No. 2 to RM **247**, s. 2024 dated March 5, 2024.**Timetable of Activities**

<b>Date</b>	<b>Activity</b>	<b>Responsible Office/ Person(s)</b>
<b>February 1, 2024</b>	Consultation with the Regional Director/ Assistant Regional Director/ CLMD OIC-Chief	<ul style="list-style-type: none"> <li>CLMD Chief</li> <li>Regional ALS Focal Person</li> </ul>
<b>February 5, 2024</b>	Creation of Regional PPA5 Monitoring Team (RPPA5MT)	
<b>February 8, 2024</b>	Conduct of an Online Orientation with the 13 SDO responsible persons and the RPPA5MT	<ul style="list-style-type: none"> <li>Regional ALS Focal Person</li> <li>RPPA5MT</li> </ul>
<b>March 6-15, 2024</b>  <b>District Validation</b>	<b>Conduct of Monitoring by the RPPA5MT</b>	
	<ul style="list-style-type: none"> <li><b>At most 6 days per Team Monitoring inclusive of Travel Time</b></li> <li><i>The Regional ALS Focal Person may join in any of the monitoring groups</i></li> </ul>	
	Team A	Baybay City, Biliran, Maasin City, Ormoc City, and Southern Leyte Divisions <ul style="list-style-type: none"> <li>Dr. Nova P. Jorge</li> <li>Mr. Joy B. Bihag</li> <li>Dr. Ernani S. Fernandez</li> <li>Dr. Alfredo P. Café</li> <li>Ms. Maria Cristina B. Pendejito</li> </ul>
	Team B	Borongan City, Eastern Samar, Leyte, and Tacloban City Divisions <ul style="list-style-type: none"> <li>Dr. Ryan R. Tiu</li> <li>Dr. Amenia C. Aspa</li> <li>Mr. Dean Ric M. Endriano</li> <li>Ms. Sarah S. Cabaluna</li> <li>Ms. Mariel A. Capanpan</li> </ul>
Team C	Calbayog City, Catbalogan City, Northern Samar, and Samar Divisions <ul style="list-style-type: none"> <li>Dr. Gertrudes C. Mabutin</li> <li>Ms. Hydelyn N. Cinco</li> <li>Ms. Margie S. Balledo</li> <li>Dr. Dandy G. Acuin</li> <li>Mr. Romeo A. Alvarado</li> <li>Mr. Kim D. Ti-in</li> </ul>	
<b>March 15, 2024</b>	Conduct of a Conference with the RPPA5MT members	<ul style="list-style-type: none"> <li>CLMD Chief</li> <li>Regional ALS Focal Person</li> </ul>
<b>March 16 - April 15, 2024</b>  <b>Final Assessment</b>	<b>Conduct of Monitoring by the RPPA5MT</b>	
		<ul style="list-style-type: none"> <li><b>At most 6 days per Team Monitoring inclusive of Travel Time</b></li> <li><i>The Regional ALS Focal Person may join in any of the monitoring groups</i></li> </ul>

	Team A	Baybay City, Biliran, Maasin City, Ormoc City, and Southern Leyte Divisions	<ul style="list-style-type: none"> <li>• Dr. Nova P. Jorge</li> <li>• Mr. Joy B. Bihag</li> <li>• Dr. Ernani S. Fernandez</li> <li>• Dr. Alfredo P. Café</li> <li>• Ms. Maria Cristina B. Pendejito</li> </ul>
	Team B	Borongan City, Eastern Samar, Leyte, and Tacloban City Divisions	<ul style="list-style-type: none"> <li>• Dr. Ryan R. Tiu</li> <li>• Dr. Amenia C. Aspa</li> <li>• Mr. Dean Ric M. Endriano</li> <li>• Ms. Sarah S. Cabaluna</li> <li>• Ms. Mariel A. Capanpan</li> </ul>
	Team C	Calbayog City, Catbalogan City, Northern Samar, and Samar Divisions	<ul style="list-style-type: none"> <li>• Dr. Gertrudes C. Mabutin</li> <li>• Ms. Hydelyn N. Cinco</li> <li>• Ms. Margie S. Balledo</li> <li>• Dr. Dandy G. Acuin</li> <li>• Mr. Romeo A. Alvarado</li> <li>• Mr. Kim D. Ti-in</li> </ul>
<b>April 15, 2024</b>	Conduct of a Conference with the RPPA5MT members		<ul style="list-style-type: none"> <li>• CLMD Chief</li> <li>• Regional ALS Focal Person</li> </ul>
	Review on the policy relative to Inter-District Revalida		
<b>April 16, 2024 to May 15, 2024</b>  <b>Inter-District Revalida</b>	<b>Conduct of Monitoring by the RPPA4MT</b>		
	<ul style="list-style-type: none"> <li>• <b>At most 6 days per Team Monitoring inclusive of Travel Time</b></li> <li>• <i>The Regional ALS Focal Person may join in any of the monitoring groups</i></li> </ul>		
	Team A	Baybay City, Biliran, Maasin City, Ormoc City, and Southern Leyte Divisions	<ul style="list-style-type: none"> <li>• Dr. Nova P. Jorge</li> <li>• Mr. Joy B. Bihag</li> <li>• Dr. Ernani S. Fernandez</li> <li>• Dr. Alfredo P. Café</li> <li>• Ms. Maria Cristina B. Pendejito</li> </ul>
	Team B	Borongan City, Eastern Samar, Leyte, and Tacloban City Divisions	<ul style="list-style-type: none"> <li>• Dr. Ryan R. Tiu</li> <li>• Dr. Amenia C. Aspa</li> <li>• Mr. Dean Ric M. Endriano</li> <li>• Ms. Sarah S. Cabaluna</li> <li>• Ms. Mariel A. Capanpan</li> </ul>
Team C	Calbayog City, Catbalogan City, Northern Samar, and Samar Divisions	<ul style="list-style-type: none"> <li>• Dr. Gertrudes C. Mabutin</li> <li>• Ms. Hydelyn N. Cinco</li> <li>• Ms. Margie S. Balledo</li> <li>• Dr. Dandy G. Acuin</li> <li>• Mr. Romeo A. Alvarado</li> <li>• Mr. Kim D. Ti-in</li> </ul>	
<b>May 16-31, 2024</b>  Issuance of Certificate of Completion (CoC)	Review on the policy relative to the issuance of CoC to the PPA5 Passers and on the Reports Generation and Submission		<ul style="list-style-type: none"> <li>• CLMD Chief</li> <li>• Regional ALS Focal Person</li> <li>• RPPA5MT</li> <li>• SDO Assessors and</li> </ul>

<p><b>June 7, 2024</b> Submission of Reports to RO by the SDOs</p>	<p>Conduct of a one (1) day Review on the entries of the submitted reports by the SDOs</p>	<p>Support Teams</p>
<p><b>June 14, 2024</b></p>	<p>Submission of Reports to CO by the RO</p>	
<p><b>June 21, 2024</b></p>	<p>Celebrating success (in a Regional ConCon)</p>	

Enclosure No. 3 to RM \_\_\_\_\_, s. 2024 dated March 4, 2024.

**Suggested Guide in the Conduct of the PPA5 Monitoring at the SDOs**

Major Concerns	Particulars	
Short Opening Program	<ul style="list-style-type: none"> <li>a) Nationalistic Song</li> <li>b) Interfaith Prayer</li> <li>c) DepEd RO &amp; SDO Hymns</li> <li>d) Short Opening Remarks (RPPA5MT)</li> <li>e) Acknowledgement of Participants (SDO Team)</li> <li>f) Statement of Purpose (RPPA5MT)</li> <li>g) Message (Onsite/Online by RD/ARD)</li> </ul>	May be conducted at the Division Office or at the first venue of the monitoring
Pre-Monitoring Discussions	<ul style="list-style-type: none"> <li>a) Presentation and orientation in the use of tools by the RPPA5MT</li> <li>b) Presentation of the Suggested Itineraries for the field Monitoring by the SDO representative</li> <li>c) Final agreement/conditions</li> </ul>	
Exit Conference	<ul style="list-style-type: none"> <li>a) Presentation of the observations by the RPPA5MT</li> <li>b) Development of Interventions (must be a collaborative decision)</li> <li>c) Authentication/Sealing on the Agreements/Decisions made</li> <li>d) Next Steps plans by the RPPA5MT</li> </ul>	May be conducted at the last venue of the monitoring






Republic of the Philippines  
**Department of Education**  
BUREAU OF ALTERNATIVE EDUCATION

Office of the Director

**MEMORANDUM**  
**OM-BAE-OD-2024-051**

TO : **REGIONAL DIRECTORS**  
**MINISTER, MBHTE - BARMM**

FROM :   
**MARILETTE R. ALMAYDA**  
Director IV, Bureau of Alternative Education  
Officer-in-Charge, Office of the Assistant Secretary for  
Curriculum and Teaching - Education Assessment and  
Alternative Education

SUBJECT : **ONLINE ORIENTATION ON THE CONDUCT OF  
PRESENTATION PORTFOLIO ASSESSMENT FOR  
ALTERNATIVE LEARNING SYSTEM ACCREDITATION  
AND EQUIVALENCY ELEMENTARY AND JUNIOR HIGH  
SCHOOL LEARNERS FOR SCHOOL YEAR 2023-2024**

DATE : **February 5, 2024**

This has reference to the Curriculum and Teaching Memorandum No. 025, s. 2024 dated January 23, 2024 titled **Reiteration of DepEd Memorandum No. 22 S. 2023 as Basis on the Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for School Year 2023-2024.**

In this connection, the Bureau of Alternative Education (BAE) will conduct an online orientation through MS Teams for the Regional and Division ALS Focal Persons and Education Program Specialist II for ALS on the following dates:

CLUSTER	REGIONS	DATE and TIME	LINK
I	I, II, V, VII and NCR	February 7, 2024 9:00 - 11:30 AM	Meeting ID: 486 187 919 337 Passcode: we9QM2
II	III, IVA, IVB, VI and CAR	February 8, 2024 9:00 - 11:30 AM	Meeting ID: 432 304 282 428 Passcode: fCfa4T
III	VIII, IX, X, XI, XII, Caraga and BARMM	February 8, 2024 1:30 - 4:00 PM	Meeting ID: 468 930 121 240 Passcode: ge3532

Participants must ensure that they have a stable internet connection during the orientation.

Should there be queries and/or clarification, please contact the Bureau of Alternative Education-Program Management Systems Development Division (BAE-PMSDD) at [bae.pmsdd@deped.gov.ph](mailto:bae.pmsdd@deped.gov.ph) or at telephone number (02) 8636- 3603.

Immediate dissemination of this memorandum is directed.



5/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-3603 E-mail: [bae.od@deped.gov.ph](mailto:bae.od@deped.gov.ph)





Republic of the Philippines


## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

### MEMORANDUM

DM-CT-2024- 025

TO : REGIONAL DIRECTORS  
MINISTER, MBHTE – BARMM

FROM :   
GINA O. GONONG  
Undersecretary

SUBJECT : REITERATION OF DEPED MEMORANDUM NO. 22 S.  
2023 AS BASIS ON THE CONDUCT OF PRESENTATION  
PORTFOLIO ASSESSMENT FOR ALTERNATIVE  
LEARNING SYSTEM ACCREDITATION AND  
EQUIVALENCY ELEMENTARY AND JUNIOR HIGH  
SCHOOL LEARNERS FOR SCHOOL YEAR 2023-2024

DATE : January 23, 2024

The Department of Education (DepEd), through the Curriculum and Teaching Strand and the Bureau of Alternative Education (BAE), announces the conduct of the Presentation Portfolio Assessment (PPA) Year 5 for Alternative Learning System (ALS) Accreditation and Equivalency (A&E) Elementary and Junior High School Learners for School Year (SY) 2023-2024. This is in lieu of the A&E Test.

In this connection, please be informed that Regional and Schools Division offices shall follow the procedures stipulated in DepEd Memorandum No. 022, s. 2023 titled *Guidelines on the Conduct of Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School for the School Year 2022-2023*.

Please see the following attachments for additional reminders on the conduct of PPA 5:

1. Attachment 1 - Timeline on the Conduct of PPA 5
2. Attachment 2 - Rubrics for Oral Reading and Writing Proficiency Tests and Pointing System
3. Attachment 3 - Certificates

The Schools Division Office (SDO) shall submit the **Masterlist and Summary of Report of Division PPA Passers for SY 2023-2024** both in MS Excel and PDF format on or before **June 7, 2024** to the Regional Office who in turn shall consolidate the submission of the SDOs prior to the submission to BAE through email [bae.ppad@deped.gov.ph](mailto:bae.ppad@deped.gov.ph) on or before **June 14, 2024**.



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For any clarification or inquiry, contact the Bureau of Alternative Education - Program Management Systems Development Division (BAE-PMSDD) at [bae.pmsdd@deped.gov.ph](mailto:bae.pmsdd@deped.gov.ph) or at telephone number (02) 8636- 3603.

Immediate dissemination of and compliance with this Memorandum are desired.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations



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Attachment 1 of **DM-CT-2024-**\_\_

**TIMELINE ON THE CONDUCT OF PPA 5**

<b>Activity</b>	<b>Date</b>
Initial Assessment	February 1 - 15, 2024
District Validation	February 16 - March 15, 2024
Final Assessment	March 16 - April 15, 2024
Inter-District Revalida	April 16 - May 15, 2024
Issuance of Certificate of Completion	May 16 - 31, 2024
Submission of Report of SDOs to RO	June 7, 2024
Submission of Consolidated Report of ROs to BAE	June 14, 2024

**Reminder:**

- Learners who are aged 11 years old and below for Elementary and 15 years old and below for Junior High School during the conduct of PPA 5 are **NOT ELIGIBLE** for PPA.



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Attachment 2 of **DM-CT-2024-**\_\_

**RUBRICS FOR ORAL READING AND WRITING PROFICIENCY TESTS  
 AND POINTING SYSTEM**

**A. Rubric for Oral Reading**

ORAL READING CRITERION/INDICATOR	3	2	1	0
	Proficient	Basic	Fair	Poor
<b>Fluency</b> <i>The learner</i> 1. reads naturally and fluidly; 2. exhibits a steady and suitable speed; and 3. demonstrates effective word selection and phrasing.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
<b>Accuracy</b> <i>The learner</i> 1. pronounces words accurately and with few mistakes; 2. has a strong ability to recognize words; and 3. has rare mistakes in text representation accuracy and decoding.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
<b>Expression</b> <i>The learner</i> 1. makes use of the proper pitch and tone; 2. efficiently highlights important words; and phrases and 3. uses a variety of emotive tones.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident

**B. Rubric for Writing**

WRITING CRITERION/INDICATOR	3	2	1	0
	Proficient	Basic	Fair	Poor
<b>Topic Relatedness</b> <i>The learner can compose a response that:</i> 1. provides a logical and clear progression of ideas between paragraphs; 2. directly addresses the question; and 3. illustrates and supports the key points.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
<b>Development of Idea and Details</b> <i>The learner can compose a response that:</i> 1. articulates ideas and arguments clearly; 2. provides detail to ensure reader understanding; and 3. presents clear alignment between the main argument and content.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident

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<b>Grammar and Mechanics</b> <i>The learner can compose a response that:</i> 1. has no more than three grammatical errors; 2. has no more than three punctuations, spelling, and/or capitalization errors; and 3. includes a vocabulary suitable for the audience and task.	All indicators are highly evident	Only 2 indicators are highly evident	Only 1 indicator is highly evident	None of the indicators is evident
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**C. Pointing System**

PART	MAX	MIN
<b>Work Samples</b>	<b>28</b>	<b>21</b>
<i>Learning Strand 1 (English)</i>	4	3
<i>Learning Strand 1 (Filipino)</i>	4	3
<i>Learning Strand 2</i>	4	3
<i>Learning Strand 3</i>	4	3
<i>Learning Strand 4</i>	4	3
<i>Learning Strand 5</i>	4	3
<i>Learning Strand 6</i>	4	3
<b>Proficiency Tests</b>	<b>36</b>	<b>28</b>
<i>Reading (English)</i>	9	7
<i>Reading (Filipino)</i>	9	7
<i>Writing (English)</i>	9	7
<i>Writing (Filipino)</i>	9	7
<b>Interview</b>	<b>5</b>	<b>4</b>
Note: the maximum points for the Inter-District Revalida (proficiency tests and interview) is 41 points, while the minimum points to pass is 32 points		
<b>OVERALL TOTAL POINTS</b>	<b>69</b>	<b>53</b>

**D. Transmutation of Scores**

PPA RAW SCORE	PERCENTAGE GRADE
69	100.00%
68	98.55%
67	97.10%
66	95.65%
65	94.20%
64	92.75%
63	91.30%
62	89.86%
61	88.41%
60	86.96%
59	85.51%

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58	84.06%
57	82.61%
56	81.16%
55	79.71%
54	78.26%
53	76.81%

Reminder:

- Only those Division Qualifiers who shall attain an overall score of **fifty-three (53) points or more** and meet the minimum required **thirty-two (32) points** [28 points in the Proficiency Tests and 4 points in the Interview] in the Proficiency Tests and Interview shall be considered as **Presentation Portfolio Assessment Passers**.





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Attachment 3 of **DM-CT-2024-**\_\_\_\_\_

**REMINDERS ON THE ISSUANCE OF CERTIFICATES**

- The template certificate in PPA4 shall be used with the following Portfolio Certificate Number format - Community Learning Center (CLC) Number, School Year, and the sequential number as the Portfolio Certificate Number (Example: 31707833-2023-2024-0123)
- PPA Passers in specialized institutions like the Bureau of Jail Management and Penology (BJMP) and Bureau of Corrections (BuCor), rehabilitation centers, and similar facilities **shall NOT reflect the name of these institutions as CLC in their certificates.** Only the CLC Number shall be used in the Portfolio Certificate number.
- SDOs shall observe the timely release/issuance of the certificates as indicated in the timeline.



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