



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 13, 2024

REGIONAL MEMORANDUM

No. **294** s. 2024

**REQUEST FOR SCHEDULE OF DIVISION AND SCHOOL-BASED TRAININGS ON
THE MATATAG CURRICULUM AND THE NUMBER OF TARGET
PARTICIPANTS PER LEARNING AREA PER GRADE LEVEL**

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

- Attached is Memorandum DM-OUHROD-2024-0413 from Usec. Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, requesting Schools Division Offices (SDOs) to submit their complete schedule for the conduct of the division training of school trainers (DTOT) and the School-Based Training (SBTT) on the MATATAG Curriculum, including the number of target participants per learning area for kindergarten and grades 1, 4, and 7, on or before March 15, 2024 (Friday).
- In view of this, the Schools Division Superintendents must ensure that both the DTOT and SBTT schedules, as well as the number of participants, are appropriately recorded in the templates available via the links provided below..
 - DTOT <https://bit.ly/3wECZfc>
 - SBTT <https://bit.ly/3wFRqzF>
- Attached is the Final Schedule of Central Office Monitors, Technical Support Providers, and Resource Persons during the Regional Training of Trainers (RTOT) (Enclosure A). For inquiries, contact Dr. Harvie D. Villamor, Chief of HRDD, through hrdd.region8@deped.gov.ph.
- Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

MATATAG

SCHEDULE

HRDD-RNEAP-MCP





OFFICE OF THE DIRECTOR IV
 Date and Time Received: MAR 12 2024 3:58
 Date and Time Released: MAR 12 2024
 Signature
 Signature

Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION
RECEIVED
 RECORDS SECTION - REGIONAL OFFICE NO. VIII
 MAR 12 2024
 2917
 TIME: 12:45

MEMORANDUM
DM-OUHROD-2024-0413

FOR : ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

Regional Directors
Schools Division Superintendents
Curriculum and Learning Management Division Chiefs
Human Resource Development Division Chiefs
Curriculum Implementation Division Chiefs
School Governance and Operations Division Chiefs
School Heads

FROM : WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : REQUEST FOR SCHEDULE OF DIVISION AND SCHOOL-BASED TRAININGS ON THE MATATAG CURRICULUM AND THE NUMBER OF TARGET PARTICIPANTS PER LEARNING AREA PER GRADE LEVEL

DATE : 08 March 2024

1. Pursuant to the unnumbered memorandum dated 20 December 2023 titled *Training on the MATATAG Curriculum for Teachers and School Leaders*, the National Educators Academy of the Philippines (NEAP) requests the Schools Division Offices (SDOs) to submit their complete schedule for the conduct of the **Division Training of Trainers (DTOT)** and the **School-Based Training of Teachers (SBTT)**, with the number of target participants per Learning Area for Kindergarten and Grades 1, 4, and 7, respectively, **on or before 15 March 2024 (Friday)**.
2. The Regional Offices, through the Human Resource Development Division (HRDD) and Curriculum and Learning Management Division (CLMD), are enjoined to facilitate compliance of the SDOs in their respective jurisdictions with the said request.



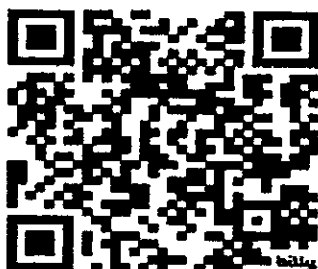
can email
3/12/24



3. The Schools Division Superintendents shall ensure that both schedules of DTOT and SBTT as well as the number of participants are accurately reflected in the templates provided below.
4. The data to be collected will be posted on the Department of Education Official Website for guidance of monitors, technical support providers, and visitors during the conduct of DTOT and SBTT in each region.
5. The links and QR Codes of the templates for DTOT and SBTT, respectively, are as follows:

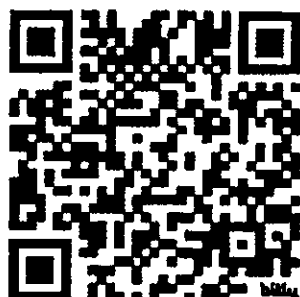
a. DIVISION TRAINING OF TRAINERS (DTOT)

<https://bit.ly/3wECZfc>



b. SCHOOL-BASED TRAINING OF TEACHERS (SBTT)

<https://bit.ly/3wFRqzF>



6. Attached is the *Final Schedule of Central Office Monitors, Technical Support Providers, and Resource Persons during the Regional Training of Trainers (RTOT) (Enclosure A)*.
7. For questions and concerns, please contact **Ms. Anna Marie San Diego** of NEAP Quality Assurance Division through landline (02) 8633-7207 or email neap.qad@deped.gov.ph.
8. For strict and prompt compliance.

Enclosure:

Enclosure A – RTOT Final Schedule and Assignment of Central Office Monitors, Technical Support Providers, and Resource Persons

[NEAPQAD/SanDiego]

Enclosure A

FINAL SCHEDULE OF CENTRAL OFFICE MONITORS AND TECHNICAL SUPPORT PROVIDERS DURING THE REGIONAL TRAINING OF TRAINERS (RTO1) ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS

REGIONS	INCLUSIVE DATES	LEAD (Directors)	MONITORS		TECHNICAL SUPPORT PROVIDERS/RESOURCE PERSONS (Please specify the learning area) CT STRAND		
			NEAP QAD (Chief, PDO IV/SEPs/EPs)	NEAP PDD (Chief, PDO IV/SEPs/EPs)	BCD (Chief, SSEPs/SEPs/EPs)	BLD (Chief/SSEPs/SEPs/EPs)	
Region I	April 15-19, 2024 (3 clusters, different venues)	Dir. Samuel R. Soliven	Sarah Jane Atienza	Ma Carmila Clave	<ul style="list-style-type: none"> Isabel A. Victorino, Rosalie B. Masilang Rowel S. Padernal Roseta Gallo Sheena Jade Manuel 	<ul style="list-style-type: none"> Richie C. Novelos Darren Rey Javier Jan Darrell C. Caunac Marlon Adlit 	
			John Christopher Lorenzo	Anna Maria Patricia Santos	<ul style="list-style-type: none"> Giovanni C. Duran Michael J. Cabrera Elixa Rose R. De Leon Karen Lay Oswald Aban 	<ul style="list-style-type: none"> Renato San Juan Roseana Carnecer 	
			Mark Alvin Cruz	Dustin Troy Josen	<ul style="list-style-type: none"> Isabel A. Victorino Rowel S. Padernal Cinderella Regalio Rosalie B. Masilang Riza Gusano 	<ul style="list-style-type: none"> Renato San Juan Rosana Carnecer Rosalina Villanaza Mark Anthony Papa Kristha Anne Soriano 	
Region II	Batch 1: March 11-15, 2024	Dir. Leila Areola					
			Batch 2: March 18-22, 2024	Dir. Leila Areola	Gerald T. Magno		
			Batch 3: April 01-05, 2024	Dir. Leila Areola	Gerald T. Magno	Rizza Pereyra	<ul style="list-style-type: none"> Rowel Capistrano Roseta Gallo Marisol Mabazza Sheena Jade Manuel

Region III	Batch 1: May 06-10, 2024	Dir. Edward Jimenez	Danica Jane Godoy	Richie Vesagas	<ul style="list-style-type: none"> Isabel A. Victorino Rosalie B. Maslang Rowel S. Padernal Marisol B. Mabeza Roseta Gallo 	<ul style="list-style-type: none"> Krishna Anne M. Soriano Jayson Tadeo Julieven Abrea Michelle Tolentino
	Batch 2: May 13-17, 2024	Dir. Neila Benito	Alvin Fulgencio	Florentino Varron Jr.	<ul style="list-style-type: none"> Liza C Legaspino Eliza Rose R. De Leon Jhos Ver D. Temporal Samboy D. Franco Christopher S. Valiente 	<ul style="list-style-type: none"> Jerome Hilario Dean Owen Doncillo Briget Varron Rosalina Villanueva
Region IV-A	April 15-19, 2024 (3 clusters, different venues)	Dir. Jennifer Lopez	Danica Jane Godoy Meann Delavin	Richie Vesagas	<ul style="list-style-type: none"> Ayette C. Ferrisols Riza C. Gusano Jona Kristen M. Valdez Rowell Capistrano 	<ul style="list-style-type: none"> Victor Fedirigan Joselita Gulapa Xyphron Angelo A. Orbz
Region IV-B	April 02-06, 2024	Dir. Edward Jimenez	Ariel Dagar	Dustin Troy Joson	<ul style="list-style-type: none"> Jona Kristen Valdez Liza C Legaspino Glenn DT. Basio Ellen Grace Fruelda 	<ul style="list-style-type: none"> Mark Anthony Papa Christine N. Graza-Magboo Michelle Tolentino Victor Fedirigan
Region V	Batch 1: April 01-05, 2024	Dir. Marjette Almeyda	Annabelle Laqui	Florentino Varron Jr.	<ul style="list-style-type: none"> Isabel Victorino Rosalie B. Maslang Ramona Victoria Rowel S. Padernal 	<ul style="list-style-type: none"> Jefferson Torres Wilson Santiago Briget Varron
	Batch 2: April 08-12, 2024	Dir. Lynn Padillo	Gerald Magno	Ma. Carmila Clave	<ul style="list-style-type: none"> Chinderella U. Reginio Aisa Veronica D. C. Pintor John Mark B. Marasigan Glenn DT. Basio 	<ul style="list-style-type: none"> Jefferson Torres Renato san Juan Wilson Santiago Glenda Granadozin

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

	Batch 3: April 15-19, 2024	Dir. Mario Bernandez	Alvin Fulgencio	Anna Patricia Santos	<ul style="list-style-type: none"> • Rowell Capistrano • Karen G. Lay • Restituto M. Mendoza • Ricardo Ador-Dionisio • Lilia Martinez • Oswald Aban 	<ul style="list-style-type: none"> • Rosalie Bongon • Gaudencio Serrano
Region VI	April 22-26, 2024	Dir. Marilyn Siao	Alvin Fulgencio Jr.	Ma. Carmilia Clave	<ul style="list-style-type: none"> • Ramona Magdalena F. Victoria • Ellen Grace F. Fruelda • Giovanni C. Duran • Michael J. Cabrera • Rowell A. Capistrano 	<ul style="list-style-type: none"> • Salvacion Olinares • Jocelyn Tuguiayo
Region VII	March 04-08, 2024	Dir. Leah Apao	Alvin Fulgencio	Jhoanne Javier	<ul style="list-style-type: none"> • Riza C. Gusano • Oswald A. Aban • Liza C Legaspino • Jona Kristen Valdez • Samboy Franco 	<ul style="list-style-type: none"> • Rosalina Villaneza • Mark Anthony Papa • Renato San Juan
Region VIII	Batch 1: April 01-05, 2024	Dir. Marilyn Siao	Mark Alvin Cruz	Marife T. Morcilla	<ul style="list-style-type: none"> • Ayette C. Ferriols • Eliza Rose de Leon • Oswald A. Aban • Cinderella Reginio 	<ul style="list-style-type: none"> • Gaudencio Luis N. Serrano • Dean Owen J. Doncillo • Jerome Hilario
	Batch 2: April 08-12, 2024	Dir. Resty Osias	John Christopher Lorenzo	Florentino Varron Jr.	<ul style="list-style-type: none"> • Liza C Legaspino • Eliza Rose R. De Leon • Jios Ver D. Temporal • Samboy D. Franco • Christopher S. Valiente 	<ul style="list-style-type: none"> • Darren Rey Javier • Jan Darrell C. Casuncad • Marlon Adlit • Richie Noveloso
Region IX	March 21-27, 2024	Dir. Marilyn Siao	Alvin Fulgencio	Richie Vesagas	<ul style="list-style-type: none"> • Isabel A. Victorino • Rosalie B. Masilang 	<ul style="list-style-type: none"> • Rosalina Villaneza • Jerome Hilario

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

					<ul style="list-style-type: none"> • Rowel S. Padernal • Marisol B. Mabazza • Roseta Gallo 	<ul style="list-style-type: none"> • Dean Owen Doncillo • Mark Anthony Papa
Region X	Batch 1: April 15-19, 2024	Dir. Marivic Ileano	Anabelle Lagui	Cristina Monsanto	<ul style="list-style-type: none"> • Rannona Magdalena F. Victoria • Ellen Grace F. Fruelda • Giovanni C. Duran • Michael J. Cabrera 	<ul style="list-style-type: none"> • Rosalina Villaneza • Mark Anthony Papa • Marlon Adlit
	Batch 2: April 22-26, 2024	Dir. Leah Apao	Mark Alvin Cruz	Marife T. Morcilla	<ul style="list-style-type: none"> • Karen Lay • Aisa Veronica D. C. Pintor • John Mark B. Marasigan • Glenn DT. Basio • Jona Kristen Valdez 	<ul style="list-style-type: none"> • Darren Rey C. Javier • Richie Noveloso • Rosalina Villaneza • Mark Anthony Papa
Region XI	Batch 1: April 08-12, 2024	Dir. Marivic Ileano	Ariel Dagar	Dustin Troy Josen	<ul style="list-style-type: none"> • Isabel A. Victorino • Rosalie B. Masilang • Rowel S. Padernal • Roseta Gallo • Rowell Capistrano 	<ul style="list-style-type: none"> • Gaudencio Luis Serrano
	Batch 2: April 15-19, 2024	Dir. Leah Apao	Mark Alvin Cruz	Florentino Varron Jr.	<ul style="list-style-type: none"> • Rannona Magdalena F. Victoria • Ellen Grace F. Fruelda • Giovanni C. Duran • Michael J. Cabrera 	<ul style="list-style-type: none"> • Glenda Granadozin • Jerome Hilario • Danilo G. Soriano Jr. • Jefferson Torres • Dean Owen Doncillo
	Batch 3: April 22-26, 2024	Dir. Edward Jimenez	Sarah Jane Atienza	Jhoanne Javier	<ul style="list-style-type: none"> • Ayette C. Ferricols • Riza C. Gusano • Eliza C. Peralta • Liza Legaspino • Eliza Rose De Leon 	<ul style="list-style-type: none"> • Rosalie Bongon • Jan Darrell C. Casuncad • Gaudencio Luis Serrano

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

Region XII	April 15-19, 2024	Dir. Mario Bermudez	Anabelle Laqui	Millie Fudolig	<ul style="list-style-type: none"> • Jona Kristen Valdez • Marisol Mabezza • Christopher Valiente • Eliza C. Peralta • Samboy D. Franco • Christopher S. Valiente • Ricardo Ador Dionisio • Restituto M. Mendoza 	<ul style="list-style-type: none"> • Jocelyn Tuguinayo • Nemia B. Cedo
CARAGA	April 01-05, 2024 (3 clusters, different venues)	Dir. Gemma Ledesma	Danica Jane Godoy Sarah Jane Atienza	Cristina Monsanto	<ul style="list-style-type: none"> • Eliza Rose de Leon • Aisa Veronica D. C. Pintor • John Mark B. Marasigan • Liza Legaspin • Lilia Martinez • Roseta Gallo • Sheena Jade Manuel • Ricardo Ador-Dionisio 	<ul style="list-style-type: none"> • Wilson Santiago • Jayson Tadeo • Darren Javier
CAR	Batch 1: April 15-19, 2024	Dir. Ariz Cawilan	Rogelio Dian III	Jhoanna Javier	<ul style="list-style-type: none"> • Lea Estuye • Dean Owen Doncillo • Gaudencio Luis Serrano • Krishna Anne M. Soriano 	
	Batch 2: April 22-26, 2024	Dir. Samuel Soliven	Ariel Dagar	Dustin Troy Josen	<ul style="list-style-type: none"> • Cinderella U. Reginio • Ayette Ferrisols • John Mark B. Marasigan • Rowel Capistrano • Lilia Martinez 	<ul style="list-style-type: none"> • Julieven Abrea • Victor R. Fedirgan • Rosalina J. Villanera • Mark Anthony Papa
NCR	Batch 1: April 8-12, 2024	Dir. Jennifer Lopez	Mary Anne Delavin	Ana Sol Reyes	<ul style="list-style-type: none"> • Samboy Franco • Eliza C. Peralta • Jona Kristen M. Valdez • Oswald A. Aban • Aisa Veronica D. C. Pintor 	<ul style="list-style-type: none"> • Michelle Tolentino • Christine N. Graza-Magboo • Bridget V. Varron • Wilson Santiago
	Batch 2: April 15-19, 2024	Dir. Jennifer Lopez	Ariel Dagar	Ana Sol Reyes		

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

Terms of Reference (TOR)

A. BUREAU DIRECTORS

1. Ensure that the division chiefs and specialists assigned in the regions under their supervision comply with their specified terms of reference.
2. Facilitate prompt submission of the expected outputs as stipulated in their TOR.

B. NEAP CENTRAL OFFICE MONITORS IN THE REGIONAL IMPLEMENTATION OF THE MATATAG CURRICULUM TRAINING

1. **Task and related responsibilities:**
 - a. Accomplish the On-Site Monitoring Form for NEAP CO Monitors.
 - b. Provide technical assistance to the regional monitoring and evaluation (M&E) team on the monitoring and evaluation.
 - c. Document observations, challenges encountered, and best practices of the regional M&E team during the monitoring visit.
 - d. Coordinate with the training program management team (PMT) regarding the conduct of the debriefing, participate in the debriefing, and give feedback as deemed necessary.
2. **Expected outputs:**
 - a. Accomplished on-site monitoring form.
 - b. Monitoring report following the content of an activity report.
3. **Timeline of submission of expected outputs:**
 - a. For on-site monitoring form: during the conduct of the regional training (via online form submission).
 - b. For monitoring report: within five (5) working days after the last day of the conduct of the training monitored.

C. DIVISION CHIEFS BLD and BCD Chiefs and specialists

1. **Task and related responsibilities:**
 - a. Resource Persons
 - Coordinate with the Regional PMT of assigned regions on the schedule and session/s you will be delivering.
 - b. Technical Support Providers/Learning Area Experts
 - Provide technical support to the Resource Persons to ensure quality delivery of the training.
2. **Expected outputs:**
 - a. Activity Completion Report with MOVs

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

3. **Timeline of Submission of expected outputs:**

- within 5 (five) working days after the last day of the conduct of the training.


Note:


All outputs shall be placed in the Google folder as R/state the number of the region) RTOT_Report (date of submission) and shall be submitted to the National Educators Academy of the Philippines (NEAP) via email: neap.od@deped.gov.ph, cc: leah.apao001@deped.gov.ph.

Prepared by:


LEAH B. APAO
Director III, National Educators Academy of the Philippines
MATATAG Training Focal

Reviewed by:


JENNIFER LOPEZ
Director IV, National Educators Academy of the Philippines


LEAH P. AREOLA
Director IV, Bureau of Learning Delivery
Officer-In-Charge, Office of the Director IV, Bureau of Curriculum Development