

#### Republic of the Philippines

## Department of Education

**REGION VIII - EASTERN VISAYAS** 

April 29, 2024

#### OFFICE MEMORANDUM

ESSD-2024-232

#### INVITATION TO ATTEND THE NATIONAL ORIENTATION ON THE NATIONAL TRAINING OR TRAINERS AND REGIONAL MANAGEMENT TEAM PLANNING

**Education Support Services Division** To:

Curriculum and Learning Management Division

Human Resource Development Division Policy Planning and Research Division

Finance Division All Others Concerned

- 1. Attached is Memorandum DM-OUOPS-2024-11-02604 titled Invitation to attend the National Orientation on the National Training of Trainers and Regional Management Team Planning for the Career Guidance Program on May 14-17, 2024 at the National Capital Region (NCR).
- 2. The regional participants to this activity are identified below:

No	Name	Designation		
1	Eden A. Dadap	Regional Youth Formation Coordinator		
2	Dr. Amenia Aspa	Edukasyon sa Pagpapakatao Supervisor		
3	Mark Lito Gallano	Regional Planning Officer		
4	Gary Jay N. Calipayan	Budget Officer		
5	Dr. Dina S. Superable	HRDD Supervisor		

- All travel and other related expenses incurred relative to this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- 4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII

Regional Director

ESSD-SPPS-EAD





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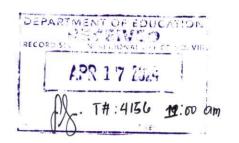
Website: region8.deped.gov.ph



## Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



UPPICE OF THE DIRECTOR IV

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# MEMORANDUM DM-OUOPS-2024- ||- 02464

TO

Regional Directors

Regional Youth Formation Coordinators

Regional Edukasyon sa Pagpapakatao Supervisors

Regional Planning Officers Regional Budget Officers

Regional National Educators Academy of the Philippines

(NEAP)-HRTD Supervisors All Others Concerned

FROM

ATTY. REVSEE A. ESCOBEDO

Undersecretary for Operations

DR DEXTER A. GALBAN

Assistant Secretary for Operations

SUBJECT

INVITATION TO ATTEND THE NATIONAL ORIENTATION ON

THE NATIONAL TRAINING OF TRAINERS AND REGIONAL

MANAGEMENT TEAM PLANNING

DATE

April 01, 2024

The Operations Strand, through the Bureau of Learner Support Services—Youth Formation Division (BLSS—YFD), in cooperation with Curriculum and Teaching Strand, through the Bureau of Curriculum Development (BCD), and the National Educators Academy of the Philippines (NEAP), will conduct the Orientation on the National Training of Trainers and Regional Management Team Planning on May 14-17, 2024, in the National Capital Region (NCR).

This activity aims to employ knowledge and skills to regional implementers and focal persons of CGP; provide a structure that classifies focal units, defining authorities, responsibilities, and accountabilities; and provide a foundation for the creation, revision, and finalization of CGP plans, programs, projects, and activities.

Specifically, it aims to:

1. orient participants on CGP activities particularly on the Career Advocates Certification and roll out of trainings in the field;

2. capacitate program focal persons and implementers of CGP: and

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3. develop and finalize CGP comprehensive implementation plan of the regional training and certification roll out.

In light of this, the BLSS-YFD would like to respectfully request all the regional offices to allow the following to participate in this event, to wit:

- · One (1) Regional Youth Formation Coordinator
- One (1) Regional Edukasyon sa Pagpapakatao Supervisor
- One (1) Regional Planning Officer
- · One (1) Regional Budget Officer
- One (1) Regional NEAP-HRTD Supervisor

Furthermore, all regional representatives are requested to prepare and bring the following data during the activity proper:

- 1. Number of Secondary Schools per Division
- 2. Approved Work and Financial Plan (WFP)
- 3. Approved Regional and Division Calendar of Activities

To confirm attendance, the participants may register through this link https://tinyurl.com/CGP-RMTPlanning-Registration or before April 12, 2024, Friday. For reference, the Indicative Program of Activities is attached in Annex B.

All travel and other related expenses incurred shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For more information, questions, or concerns on the above-mentioned subject, kindly contact Mr. Rovin James F. Canja, of BLSS-YFD through small at blss.lfd@deped.gov.ph.

For your favorable response and appropriate action.

Room 101, Rizai Building, Dept.d Complex, Meralco Avenue, Pasig City 1600

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### Indicative Program of Activities

## ORIENTATION ON THE NATIONAL TRAINING OF TRAINERS AND REGIONAL MANAGEMENT TEAM PLANNING

May 14-17, 2024 | National Capital Region (NCR)

TIME	May 14, 2024	May 15, 2024	May 16, 2024	May 17, 2024
8:00 a.m 8:30 a.m.		MOL	MOL	MOL
8:30 a.m. – 9:30 a.m.	Arrival of Participants	Orientation on the Career Guidance Program Career Advocates Certification	Continuation of Workshop proper	Presentation/ Critiquing of Outputs
9:30 a.m 10:30 a.m.		Focus Group Discussion		Submission of Outputs
		Workshop: Creation of CGP Comprehensive implementation Plan of the Regional Training and Career Advocates Certification roll out		Closing program
0:30a.m 10:45 a.m.		HEALTH BREAK		The second second
10:45a.m. – 12:00nn		Continuation of Workshop proper	Continuation of Workshop proper	
12:00nn - 1:00 p.m.		LUNCH BREAK		
1:00 p.m 2:30 p.m.	Preliminaries	Continuation of Workshop	Presentation/ Critiquing of	
2:30 p.m 3:30 p.m.				
3:30 p.m. – 5:00 p.m. Overview of the Career Guidance Program		proper	Outputs	

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