



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 26, 2024

**REGIONAL MEMORANDUM**  
No. **364** s. 2024

**CONDUCT OF ONLINE MEETING ON THE SUBMISSION OF  
IMPLEMENTATION READINESS DOCUMENTS TO  
THE REGIONAL DEVELOPMENT COUNCIL**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), announces the conduct of an Online Meeting relative to the Submission of Implementation Readiness (IR) documents to the Regional Development Council (RDC) on April 1, 2024 from 1:30 pm to 3:00 pm through the meeting link: <https://msteams.link/UOZ4>.
2. The activity aims to enhance understanding of the different Implementation Readiness documents required by the RDC for endorsement of the project proposals of school building facilities to Congress.
3. The participants of the activity are the School Governance Division (SGOD) Chiefs and DepEd Engineers of the thirteen (13) Schools Division Offices, and Engineer III, Planning Officer, Budget Officer, and ESSD Chief of the Regional Office.
4. Immediate dissemination of and compliance with this Memorandum are desired.

**EVELYN R. FETALVERO CESO IV**  
Regional Director



Enclosures: None  
References: None

To be indicated in the Perpetual Index under the following subjects:

FACILITIES

MEETING

PROJECT PROPOSAL

ESSD-ABL



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