



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 3, 2024

REGIONAL MEMORANDUM

No. **384**, s. 2024

ORIENTATION OF THE PROGRAM MANAGEMENT TEAM (PMT) – MONITORING AND EVALUATION (M&E) PROCESS AND TOOLS FOR MATATAG CURRICULUM TRAINING

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. Pursuant to the Unnumbered Memorandum dated 20 December 2023 titled Training on the MATATAG Curriculum for Teachers and School Leaders, the series of trainings focuses on providing professional development to teachers and school leaders by ensuring that they are equipped with the necessary knowledge, skills, and competencies to effectively implement the MATATAG Curriculum.
2. To ensure that the major objectives of the trainings on the MATATAG Curriculum are met, the National and the Regional Offices shall conduct monitoring and evaluation activities during the Regional Training of Division Trainers and School Leaders (RTOT), Division Training of School Trainers (DTOT), and School-Based Training.
3. Relative thereto, the Quality Assurance Division (QAD), shall conduct the Orientation of the Program Management Team (PMT)- Monitoring and Evaluation M & E Process and Tools for the MATATAG Curriculum Training on April 11, 2024 at DepEd RO8 Regional - National Educators Academy of the Philippines (R-NEAP) Government Center, Candahug Leyte.
4. The orientation aims to accomplish the following:
 - a. Orient the M and E Focal and its alternate on the M & E Plan of the MATATAG Curriculum Training;
 - b. Rationalize the M and E plan, its processes and tools following the Kirkpatrick Evaluation Model for the DTOT and the School-Based Trainings;
 - c. Craft a program-based Division M & E plan on the MATATAG CURRICULUM Training; and
 - d. Discuss compliance with the submission timelines of the M and E Reports, emphasizing the importance of timely reporting.
5. The participants to this orientation activity are the Division SEPS M & E and their corresponding alternate (2 participants per SDO= 26), 2 from the HRDD, and 9 from the QAD for a total of 37 participants.

6. Three Meals (Breakfast, Lunch and Dinner) and Two Snacks (morning and afternoon) shall be charged to **SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-2094** while transportation allowance shall be charged to their Local Funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director 

Enclosures: none

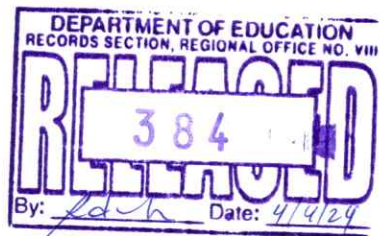
References: DM-OUHROD-2024-0304

To be indicated in the Perpetual Index under the following subjects:

MONITORING & EVALUATION

TRAINING

QAD-MDC



Attachment to RM NO. 384 s. 2024
List of Participants

DIVISION	NAME OF PARTICIPANT
Baybay	1. Rosalinda Pael 2. Frank Ray Ompoy
Biliran	1. Alladin Nieras 2. Jordan Jamoralin
Borongan	1. Jose Elmer Labado 2. Franklin Pabello
Calbayog	1. Oscar Billate 2. Asther E. Batchar
Catbalogan	1. Aida Panis 2.
Eastern Samar	1. Ernesto Catubao 2. Garry Irving
Leyte	1. Fatima Cristy Palana Neri Margaret O. Fabillo
Maasin	1. Jessica Tan 2. Juvy Caobe
Northern Samar	1. Merlita Pajardo 2. Reynel Ignacio
Ormoc	1. Rosemarie Lequin 2. Mabelle Q. Taboso
Samar	1. Gerry Oceanar 2. Julius Versoza
Southern Leyte	1. Zedric Malbas 2. April Lyn Gaviola
Tacloban	1. Roger Dagale 2. Manolito C. Bolpa
Regional Office QAD	1. Jimmy G. Gula 2. Melvin Chito Solis 3. Rachel R. Cuevas 4. Gerardo L. Adtoon 5. Sonny S. Tayum 6. Fernando Santos 7. Aika Saclay
Facilitators:	1. Harvie D. Villamor 2. Michael Parado 3. Cesar P. Verunque 4. Marlou D. Camposano 5. Fatima Cristy Palana
Prepared by:	Noted:
MARLOU D. CAMPOSANO EPS, QAD	CESAR P. VERUNQUE Chief, QAD



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**ORIENTATION OF THE PROGRAM MANAGEMENT TEAM (PMT)-MONITORING AND EVALUATION
(M&E) PROCESS AND TOOLS**
Venue: DepEdRO8, R-NEAP
Date: April 11, 2024

Time/Day	Activity	Resource Person/Facilitator
7:00 am- 08:30 am	Arrival of Participants/Registration	Fernando Santos
08:31 am- 09:00 am	Opening Program	QAD Personnel
9:01 am- 10:00 am	Session 1. MATATAG Curriculum	Gertnudes Mabutin OIC- Chief, CLMD
10:01 am- 10:45 am	Session 2. DM No. 44 s. 2023: Overview of the Salient features on design and development & PD Program Delivery Standards	Michael Parado SEPS, HRDD
10:45 am- 11:15 am	Session 3. The MATATAG Curriculum Program Design	Harvie Villamor Chief, HRDD
11:15 am - 12: 00 am	Session 4. M and E Plan for the MATATAG Curriculum Training for Teachers and School Leaders	Cesar P. Verunquie Chief, QAD



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

12:01 pm – 1:00 pm	LUNCH BREAK	LUNCH BREAK
1:01 pm– 2:00 pm	Session 5. M and E on Governance & Learning Management	Marlou D. Camposano EPS, QAD
2:01 pm – 3:00 pm	Session 6. Data Consolidation method for the MATATAG Curriculum Training Monitoring and Evaluation	Fatima Cristy Palana SEPS M&E, Leyte Division
3:01 pm – 4:00 pm	Session 7. M and E Reports for the MATATAG Curriculum Training	Marlou D. Camposano EPS, QAD
4:01 pm – 4:30 pm	Session 8. Roles and Responsibilities of M&E Officers and M&E Focal (Coordinators) on MATATAG Curriculum Training Implementation	Michael Parado SEPS, HRDD
4:31 pm – 5:00 pm	Clearing House/ Ways Forward/Closing Program	QAD Staff
5:01 pm onward	<i>Homeward Bound</i>	Participants
	<i>Documenter</i>	Jimmy G. Gula EPS, QAD
	<i>Officer of the Day</i>	Melvin Chito M. Solis EPS, QAD

Prepared by:

MARLOU D. CAMPOSANO
EPS, QAD

Noted by:

CESAR P. VERUNQUE
Chief, QAD



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