



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 27, 2024

REGIONAL MEMORANDUM

No. **390** s. 2024

**EXTENSION OF THE SCHEDULE OF THE CONDUCT OF THE SCHOOL-BASED
TRAINING ON THE MATATAG CURRICULUM FOR KINDERGARTEN
AND GRADES 1,4, AND 7 TEACHERS**

To: Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2024-0580 from Usec. Gina O. Gonong, undersecretary for Curriculum and Teaching, and Wilfredo E. Cabral, Office of the Undersecretary for Human Resource and Organizational Development, informing the field on the extension of the conduct of School-Based Training of the MATATAG Curriculum for Kindergarten and Grades 1,4, and 7 teachers to July 2024.
2. For inquiries, contact Dr. Harvie D. Villamor, Chief of HRDD, through **hrdd.region8@deped.gov.ph**.
3. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: DM-OUHROD-2024-0413

References: As stated

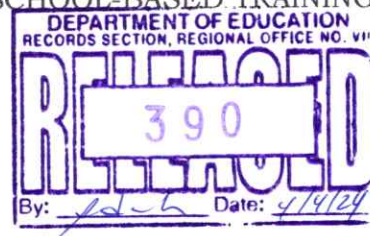
To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

MATATAG

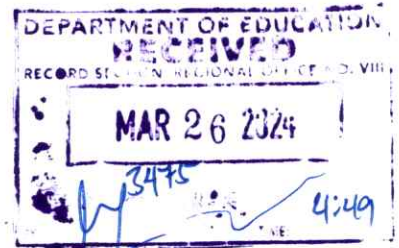
SCHOOL-BASED TRAINING

HRDD-RNEAP-MCP

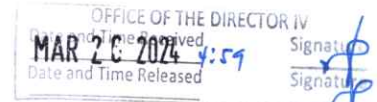




Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-0590



FOR : Undersecretaries
Assistant Secretaries
BARMM Minister of Basic, Higher, and Technical Education
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching


WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : SCHEDULE OF THE CONDUCT OF THE SCHOOL-BASED TRAINING ON THE MATATAG CURRICULUM FOR KINDERGARTEN AND GRADES 1, 4, AND 7 TEACHERS

DATE : 18 March 2024

1. Pursuant to the unnumbered memorandum dated 20 December 2023 titled *Training on the MATATAG Curriculum for Teachers and School Leaders (Enclosure 1)*, the **School-Based Training of Teachers on the MATATAG Curriculum**, as a strategic training delivery model, will provide teachers in Kindergarten and Grades 1, 4, and 7 with learning experiences to better understand the MATATAG Curriculum including instructional design, learning assessment, and articulation of the 21st century skills, among others. According to the subsequent related DepEd Advisory dated 31 January 2024 (**Enclosure 2**), the SBTT was rescheduled on 18 March – 19 April 2024 (from the original schedule 04 March – 04 April 2024).
2. Relative to this, **the conduct of School-Based Training of K,1,4,7 Teachers on the MATATAG Curriculum can further be extended to July 2024.**

3. For the schools to ensure the quality of the training delivery, the School Head is enjoined to lead and manage the conduct of the School-Based Training of Teachers on the MATATAG Curriculum. To do that, the School Head must ensure that the school shall have enough qualified teacher trainers who will serve as resource person or trainers per learning area per grade level. In case of insufficient number of qualified trainers at the school level, select trainers across governance levels may be deployed to the schools to serve as resource persons.
4. Likewise, the monitors from the NEAP Central Office, ROs, and SDOs shall ensure that the conduct of the SBTT adheres to DepEd Memorandum No. 044, s. 2023 titled *Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs*, using the Kirkpatrick Levels of Evaluation and the NEAP Monitoring and Evaluation Mechanism.
5. For inquiries and concerns, please contact the National Educators Academy of the Philippines, Second Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email neap.od@deped.gov.ph or landline (02) 8638-8638.
6. Immediate dissemination of and strict compliance with this memorandum is directed.

Enclosures:

Enclosure 1 – Unnumbered Memorandum dated 20 December 2023 titled *Training on the MATATAG Curriculum for Teachers and School Leaders*

Enclosure 2 – DepEd Advisory dated 31 January 2024



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024- 0413

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

Regional Directors
Schools Division Superintendents
Curriculum and Learning Management Division Chiefs
Human Resource Development Division Chiefs
Curriculum Implementation Division Chiefs
School Governance and Operations Division Chiefs
School Heads

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : **REQUEST FOR SCHEDULE OF DIVISION AND SCHOOL-BASED TRAININGS ON THE MATATAG CURRICULUM AND THE NUMBER OF TARGET PARTICIPANTS PER LEARNING AREA PER GRADE LEVEL**

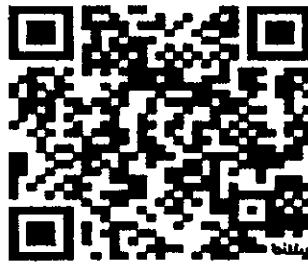
DATE : 08 March 2024

1. Pursuant to the unnumbered memorandum dated 20 December 2023 titled *Training on the MATATAG Curriculum for Teachers and School Leaders*, the National Educators Academy of the Philippines (NEAP) requests the Schools Division Offices (SDOs) to submit their complete schedule for the conduct of the **Division Training of Trainers (DTOT)** and the **School-Based Training of Teachers (SBTT)**, with the number of target participants per Learning Area for Kindergarten and Grades 1, 4, and 7, respectively, **on or before 15 March 2024 (Friday)**.
2. The Regional Offices, through the Human Resource Development Division (HRDD) and Curriculum and Learning Management Division (CLMD), are enjoined to facilitate compliance of the SDOs in their respective jurisdictions with the said request.

3. The Schools Division Superintendents shall ensure that both schedules of DTOT and SBTT as well as the number of participants are accurately reflected in the templates provided below.
4. The data to be collected will be posted on the Department of Education Official Website for guidance of monitors, technical support providers, and visitors during the conduct of DTOT and SBTT in each region.
5. The links and QR Codes of the templates for DTOT and SBTT, respectively, are as follows:

a. DIVISION TRAINING OF TRAINERS (DTOT)

<https://bit.ly/3wECZfc>



b. SCHOOL-BASED TRAINING OF TEACHERS (SBTT)

<https://bit.ly/3wFRqzF>



6. Attached is the *Final Schedule of Central Office Monitors, Technical Support Providers, and Resource Persons during the Regional Training of Trainers (RTOT) (Enclosure A)*.
7. For questions and concerns, please contact **Ms. Anna Marie San Diego** of NEAP Quality Assurance Division through landline (02) 8633-7207 or email neap.qad@deped.gov.ph.
8. For strict and prompt compliance.

Enclosure:

Enclosure A – RTOT Final Schedule and Assignment of Central Office Monitors, Technical Support Providers, and Resource Persons

[NEAPQAD/SanDiego]

Enclosure A

**FINAL SCHEDULE OF CENTRAL OFFICE MONITORS AND TECHNICAL SUPPORT PROVIDERS DURING
THE REGIONAL TRAINING OF TRAINERS (RTOT) ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS**

REGIONS	INCLUSIVE DATES	LEAD (Directors)	MONITORS		TECHNICAL SUPPORT PROVIDERS/RESOURCE PERSONS (Please specify the learning area) CT STRAND	
			NEAP QAD (Chief, PDO IV/SEPS/EPs)	NEAP PDD (Chief, PDO IV/SEPS/EPs)	BCD (Chief, SSEPS/SEPS/EPs)	BLD (Chief/SSEPS/SEPS/EPs)
Region I	April 15-19, 2024 (3 clusters, different venues)	Dir. Samuel R. Soliven	Sarah Jane Atienza John Christopher Lorenzo	Ma Carmila Clave	<ul style="list-style-type: none"> Isabel A. Victorino, Rosalie B. Masilang Rowel S. Padernal Roseta Gallo Shcena Jade Manuel 	<ul style="list-style-type: none"> Richie C. Novelo Darren Rey Javier Jan Darrell C. Casunced Marlon Adlit
Region II	Batch 1: March 11-15, 2024	Dir. Leila Areola	Mark Alvin Cruz	Anna Maria Patricia Santos	<ul style="list-style-type: none"> Giovanni C. Duran Michael J. Cabrera Eliza Rose R. De Leon Karen Lay Oswald Aban 	<ul style="list-style-type: none"> Renato San Juan Rossana Carnecer
	Batch 2: March 18-22, 2024	Dir. Leila Areola	Gerald T. Magno	Dustin Troy Joson	<ul style="list-style-type: none"> Isabel A. Victorino Rowel S. Padernal Cinderella Reglino Rosalie B. Masilang Riza Gusano 	<ul style="list-style-type: none"> Renato San Juan Rossana Carnecer Rosalina Villaneza Mark Anthony Papa Krishna Anne Soriano
	Batch 3: April 01-05, 2024	Dir. Leila Areola	Gerald T. Magno	Rizza Pereyra	<ul style="list-style-type: none"> Rowell Capistrano Roseta Gallo Marisol Mabazza Shcena Jade Manuel 	<ul style="list-style-type: none"> Danilo G. Soriano Jr.

Region III	Batch 1: May 06-10, 2024	Dir. Edward Jimenez	Danica Jane Godoy	Richie Vesagas	<ul style="list-style-type: none"> Isabel A. Victorino Rosalie B. Maslang Rowel S. Padernal Marisol B. Mabazza Roseta Gallo 	<ul style="list-style-type: none"> Krishna Anne M. Soriano Jayson Tadeo Julieven Abrea Michelle Tolentino
	Batch 2: May 13-17, 2024	Dir. Nelia Benito Dir. Samuel Soliven	Alvin Fulgencio	Florentino Varron Jr.	<ul style="list-style-type: none"> Liza C. Legaspino Eliza Rose R. De Leon Jios Ver D. Temporal Samboy D. Franco Christopher S. Valiente 	<ul style="list-style-type: none"> Jerome Hilario Dean Owen Doncillo Briget Varron Rosalina Villanera
Region IV-A	April 15-19, 2024 (3 clusters, different venues)	Dir. Jennifer Lopez	Danica Jane Godoy Meann Delavin	Richie Vesagas	<ul style="list-style-type: none"> Ayette C. Ferriols Riza C. Gusano Jona Kristen M. Valdez Rowell Capistrano 	<ul style="list-style-type: none"> Victor Fedirigan Joselita Gulapa Xyphrone Angelo A. Ortiz
Region IV-B	April 02-06, 2024	Dir. Edward Jimenez	Ariel Dagar	Dustin Troy Joson	<ul style="list-style-type: none"> Jona Kristen Valdez Liza C. Legaspino Glenn DT. Basio Ellen Grace Fruelda 	<ul style="list-style-type: none"> Mark Anthony Papa Christine N. Gracia-Magboo Michelle Tolentino Victor Fedirigan
Region V	Batch 1: April 01-05, 2024	Dir. Marijette Almayda	Annabelle Laqui	Florentino Varron Jr.	<ul style="list-style-type: none"> Isabel Victorino Rosalie B. Maslang Ramona Victoria Rowel S. Padernal 	<ul style="list-style-type: none"> Jefferson Torres Wilson Santiago Briget Varron
	Batch 2: April 08-12, 2024	Dir. Lynn Padillo	Gerald Magno	Ma. Carmila Clave	<ul style="list-style-type: none"> Cinderella U. Regnio Aisa Veronica D. C. Pintor John Mark B. Marasigan Glenn DT. Basio 	<ul style="list-style-type: none"> Jefferson Torres Renato san Juan Wilson Santiago Glenda Granadozin

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

					<ul style="list-style-type: none"> • Rowell Capistrano 	<ul style="list-style-type: none"> • Rosalie Bongon • Gaudencio Serrano
	Batch 3: April 15-19, 2024	Dir. Mario Bermudez	Alvin Fulgencio	Anna Patricia Santos	<ul style="list-style-type: none"> • Karen G. Lay • Restituto M. Mendoza • Ricardo Ador-Dionisio • Lilia Martinez • Oswald Aban 	
Region VI	April 22-26, 2024	Dir. Marilyn Siao	Alvin Fulgencio Jr.	Ma. Carmila Clave	<ul style="list-style-type: none"> • Ramona Magdalena F. Victoria • Ellen Grace F. Fruelda • Giovanni C. Duran • Michael J. Cabrera • Rowell A. Capistrano 	<ul style="list-style-type: none"> • Salvacion Olinares • Jocelyn Tuguinayo
Region VII	March 04-08, 2024	Dir. Leah Apao	Alvin Fulgencio	Jhoanne Javier	<ul style="list-style-type: none"> • Riza C. Gusano • Oswald A. Aban • Liza C Legaspino • Jona Kristen Valdez • Sanboy Franco 	<ul style="list-style-type: none"> • Rosalina Villaneza • Mark Anthony Papa • Renato San Juan
Region VIII	Batch 1: April 01-05, 2024	Dir. Marilyn Siao	Mark Alvin Cruz	Marife T. Morcilla	<ul style="list-style-type: none"> • Alette C. Ferriols • Eliza Rose de Leon • Oswald A. Aban • Cinderella Reginio 	<ul style="list-style-type: none"> • Gaudencio Luis N. Serrano • Dean Owen J. Doncillo • Jerome Hilario
	Batch 2: April 08-12, 2024	Dir. Resty Osias	John Christopher Lorenzo	Florentino Varron Jr.	<ul style="list-style-type: none"> • Liza C Legaspino • Eliza Rose R. De Leon • Jios Ver D. Temporal • Sanboy D. Franco • Christopher S. Valiente 	<ul style="list-style-type: none"> • Darren Rey Javier • Jan Darell C. Casuncad • Marlon Adlit • Richie Noveloso
Region IX	March 21-27, 2024	Dir. Marilyn Siao	Alvin Fulgencio	Richie Vesagas	<ul style="list-style-type: none"> • Isabel A. Victorino • Rosalie B. Masilang 	<ul style="list-style-type: none"> • Rosalina Villaneza • Jerome Hilario

					<ul style="list-style-type: none"> • Rowel S. Padernal • Mariol B. Mabazza • Roseta Gallo 	<ul style="list-style-type: none"> • Dean Owen Doncillo • Mark Anthony Papa
Region X	Batch 1: April 15-19, 2024	Dir. Marivic Llcarno	Anabelle Lagui	Cristina Monsanto	<ul style="list-style-type: none"> • Ramona Magdalena F. Victoria • Ellen Grace F. Fruelda • Giovanni C. Duran • Michael J. Cabrera 	<ul style="list-style-type: none"> • Rosalina Villaneza • Mark Anthony Papa • Marlon Adlit
	Batch 2: April 22-26, 2024	Dir. Leah Apao	Mark Alvin Cruz	Marife T. Morcilla	<ul style="list-style-type: none"> • Karen Lay • Aisa Veronica D. C. Pintor • John Mark B. Marasigan • Glenne DT. Basio • Jona Kristen Valdez 	<ul style="list-style-type: none"> • Darren Rey C. Javier • Richie Novelo • Rosalina Villaneza • Mark Anthony Papa
Region XI	Batch 1: April 08-12, 2024	Dir. Marivic Llcarno	Ariel Dagar	Dustin Troy Joson	<ul style="list-style-type: none"> • Isabel A. Victorino • Rosalie B. Masilang • Rowel S. Padernal • Roseta Gallo • Rowell Capistrano 	<ul style="list-style-type: none"> • Gaudencio Luis Serrano
	Batch 2: April 15-19, 2024	Dir. Leah Apao	Mark Alvin Cruz	Florentino Varron Jr.	<ul style="list-style-type: none"> • Ramona Magdalena F. Victoria • Ellen Grace F. Fruelda • Giovanni C. Duran • Michael J. Cabrera 	<ul style="list-style-type: none"> • Glenda Granadozin • Jerome Hilario • Danilo G. Soriano Jr. • Jefferson Torres • Dean Owen Doncillo
	Batch 3: April 22-26, 2024	Dir. Edward Jimenez	Sarah Jane Alienza	Jhoanne Javier	<ul style="list-style-type: none"> • Ayllette C. Ferriols • Riza C. Gusano • Eliza C. Peralta • Liza Legaspino • Eliza Rose De Leon 	<ul style="list-style-type: none"> • Rosalie Bongon • Jan Darrell C. Casuncad • Gaudencio Luis Serrano

Region XII	April 15-19, 2024	Dir. Mario Bermudez	Anabelle Laqui	Millie Pudolig	<ul style="list-style-type: none"> • Jona Kristen Valdez • Marisol Mabazza • Christopher Valiente • Eliza C. Peralta 	<ul style="list-style-type: none"> • Jocelyn Tuguinayo • Nemie B. Cedo
CARAGA	April 01-05, 2024 (3 clusters, different venues)	Dir. Gemma Ledesma	Danica Jane Godoy Sarah Jane Atienza	Cristina Monsanto	<ul style="list-style-type: none"> • Sanboy D. Franco • Christopher S. Valiente • Ricardo Ador Dionisio • Resituto M. Mendoza 	<ul style="list-style-type: none"> • Jocelyn Tuguinayo • Glenda M. Granadozin • Nemie B. Cedo
CAR	Batch 1: April 15-19, 2024	Dir. Ariz Cavilan	Rogelio Dian III	Jhoanna Javier	<ul style="list-style-type: none"> • Eliza Rose de Leon • Aisa Veronica D. C. Puntor • John Mark B. Marasigan • Lisa Legaspio 	<ul style="list-style-type: none"> • Wilson Santiago • Jayson Tadeo • Darren Javier
	Batch 2: April 22-26, 2024	Dir. Samuel Soliven	Ariel Dagar	Dustin Troy Joson	<ul style="list-style-type: none"> • Lilia Martinez • Roseta Gallo • Sheena Jade Manuel • Ricardo Ador-Dionisio 	<ul style="list-style-type: none"> • Lea Estuye • Dean Owen Doncelio • Gaudencio Luis Serrano • Krisha Anne M. Soriano
NCR	Batch 1: April 8-12, 2024	Dir. Jennifer Lopez	Mary Anne Delavin	Ana Sol Reyes	<ul style="list-style-type: none"> • Cinderella U. Reginio • Ayette Ferriols • John Mark B. Marasigan • Rowel Capistrano • Lilia Martinez 	<ul style="list-style-type: none"> • Julieven Abrea • Victor R. Pedrigan • Roselina J. Villaneza • Mark Anthony Papa
	Batch 2: April 15-19, 2024	Dir. Jennifer Lopez	Ariel Dagar	Ana Sol Reyes	<ul style="list-style-type: none"> • Sanboy Franco • Eliza C. Peralta • Jona Kristen M. Valdez • Oswald A. Aban • Aisa Veronica D. C. Pintor 	<ul style="list-style-type: none"> • Michelle Tolentino • Christine N. Graca-Magboo • Briget V. Varron • Wilson Santiago

Terms of Reference (TOR)

A. BUREAU DIRECTORS

1. Ensure that the division chiefs and specialists assigned in the regions under their supervision comply with their specified terms of reference.
2. Facilitate prompt submission of the expected outputs as stipulated in their TOR.

B. NEAP CENTRAL OFFICE MONITORS IN THE REGIONAL IMPLEMENTATION OF THE MATATAG CURRICULUM TRAINING

1. **Task and related responsibilities:**
 - a. Accomplish the On-Site Monitoring Form for NEAP CO Monitors.
 - b. Provide technical assistance to the regional monitoring and evaluation (M&E) team on the monitoring and evaluation.
 - c. Document observations, challenges encountered, and best practices of the regional M&E team during the monitoring visit.
 - d. Coordinate with the training program management team (PMT) regarding the conduct of the debriefing, participate in the debriefing, and give feedback as deemed necessary.
2. **Expected outputs:**
 - a. Accomplished on-site monitoring form.
 - b. Monitoring report following the content of an activity report.
3. **Timeline of submission of expected outputs:**
 - a. For on-site monitoring form: during the conduct of the regional training (via online form submission).
 - b. For monitoring report: within five (5) working days after the last day of the conduct of the training monitored.

C. DIVISION CHIEFS BLD and BCD Chiefs and specialists

1. **Task and related responsibilities:**
 - a. Resource Persons
 - Coordinate with the Regional PMT of assigned regions on the schedule and session/s you will be delivering.
 - b. Technical Support Providers/Learning Area Experts
 - Provide technical support to the Resource Persons to ensure quality delivery of the training.
2. **Expected outputs:**
 - a. Activity Completion Report with MOVs

Regional Training of Division Trainers of the MATATAG Curriculum for Teachers and School Leaders

3. **Timeline of Submission of expected outputs:**

- within 5 (five) working days after the last day of the conduct of the training.

Note:


All outputs shall be placed in the Google folder as R(state the number of the region)_RTOT_Report_(date of submission) and shall be submitted to the National Educators Academy of the Philippines (NEAP) via email: neap.od@deped.gov.ph, cc: leah.apao001@deped.gov.ph.

Prepared by:


LEAH B. APAO
Director III, National Educators Academy of the Philippines
MATATAG Training Focal

Reviewed by:


JENNIFER LOPEZ
Director IV, National Educators Academy of the Philippines


LETIA P. AREOLA
Director IV, Bureau of Learning Delivery
Officer-In-Charge, Office of the Director IV, Bureau of Curriculum Development