



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 24, 2024

**REGIONAL MEMORANDUM**

QAD-2024- 496

**CONVERSION OF SAN ANTONIO ELEMENTARY SCHOOL TO SAN ANTONIO INTEGRATED SCHOOL, WARD 1, POBLACION, SAN ANTONIO, NORTHERN SAMAR**

To: Schools Division Superintendent  
Assistant Schools Division Superintendent  
All Others Concerned

1. The Department of Education, Regional Office No. VIII announces that the application for the **Conversion of San Antonio Elementary School to San Antonio Integrated School**, Ward 1, Poblacion, San Antonio, Northern Samar, is hereby approved by this Regional Office on April 24, 2024, through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.

2. The **Schools Division Superintendent** of the **Division of Northern Samar** where the school is located is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).

3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosures: None  
References: DepEd Order No. 40, s. 2014  
DepEd Order No. 71, s. 2003  
DepEd Order No. 91, s. 1999  
DepEd Order No. 05, s. 1989

To be indicated in the Perpetual Index under the following subjects:

**BASIC EDUCATION**



QAD-RRC



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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

**EVALUATION AND RECOMMENDATION REPORT OF SCHOOL'S APPLICATION**

**Name of School:** SAN ANTONIO ELEMENTARY SCHOOL (123203)  
**School Address:** WARD 1, POBLACION, SAN ANTONIO,  
NORTHERN SAMAR  
**Type of application:** CONVERSION OF SAN ANTONIO ELEMENTARY SCHOOL  
TO SAN ANTONIO INTEGRATED SCHOOL

**FINDINGS:**

1. The proposed San Antonio Integrated School has a nearby public secondary school which is five km away while the private secondary is less than one km .
2. The proposed integrated school has identified four feeder complete elementary schools where the possible source of enrollees come from namely:
  - a) Benesitahan Elementary School;
  - b) Burabod Elementary School;
  - c) Pilar Elementary School; and
  - d) Manraya Elementary School.
3. The school has limited buildable space for future construction.
4. There is a newly constructed two-storey four classroom building donated by the Local Government of San Antonio intended for the expansion of the Junior High School.
5. The school is located within the municipality of San Antonio.
6. The school applicant is subject to the provisions outlined in the approved Resolution No. 2023-02 "A Resolution Supporting the Conversion through Expansion of San Antonio Elementary School to San Antonio Integrated School together with a Sangguniang Barangay Resolution No. 05, s. 2023 with the same expression of support.
7. The Local Government Unit, represented by Hon. Gary M. Lavin, Municipal Mayor signed a certification that the repair and maintenance of the classrooms, school facilities, and funding sources for the operation of the school **shall be shouldered by the Local Government Unit** for at least five years or until such time that it will be incorporated in the national budget through the General Appropriations Act.



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**RECOMMENDATIONS**

In view of the foregoing evaluation and findings, the team respectfully recommends that:

1. In order to respond to the needs of the community and to completely provide access to basic education in the said locality in the absence of a separate school site for the proposed secondary school, the San Antonio Elementary School shall be converted to an integrated school and shall be named **SAN ANTONIO INTEGRATED SCHOOL** and is authorized to operate effective School Year 2024 – 2025.
2. The school shall offer K to 12 Basic Education Curriculum.
3. The Curriculum Grades to offer upon opening of classes for School Year 2024-2025 shall only be Grade 7 and 8. The progression of its expansion for the next grade levels of Junior High School shall depend on the availability of the required resources upon approval of the Schools Division Superintendent.
4. The Schools Division Superintendent shall:
  - a. provide teachers trained on the K to 12 Curriculum and consider adding regular teachers to this school to complete the number of teachers required to operate the integrated school.
  - b. review and finalize the assignment of the school head to manage the said integrated school.
  - c. facilitate the adjustment/updating of the school profile in the LIS/EBEIS.
  - d. provide additional school furniture (i.e., chairs, tables), textbooks, and other learning resources to the school.
  - e. Facilitate the implementation of the identified budgetary requirements and inclusion, as an integrated school, in the General Appropriation Act (GAA); and
  - f. Monitor the operation of San Isidro Integrated School.

**Evaluated by:**

*Rachel R. Cuevas*  
**RACHEL R. CUEVAS**  
 Education Program Supervisor  
 Date: April 11, 2024

**Reviewed by:**

*Cesar P. Verunque*  
**CESAR P. VERUNQUE**  
 Chief, QAD/RIT Co-Chair  
 Date: 4/11/24

**Recommending Approval:**

*Ronelo Al K. Firmo Ces0 IV*  
**RONELO AL K. FIRMO CESO IV**  
 ARD/RIT Chair  
 Date: 4/12/24

