



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 21, 2024

REGIONAL MEMORANDUM

No. **576** s. 2024

**SUBMISSION OF REQUESTS FOR DOWNLOADING OF FY 2024
ADDITIONAL PROGRAM SUPPORT FUND FOR DEPED
COMPUTERIZATION PROGRAM (DCP)**

To: Schools Division Superintendents
Division Information Technology Officers

1. In line with OUA-OUT-011824-I3-1, Guidelines for Regional and Schools Division Offices on the Allocation, Utilization, Documentation, and Reporting of Downloaded Funds for the DepEd Computerization Program (DCP) Program Support Fund (PSF) under FY 2023, this Office, through the ICT Unit, shall accept requests for downloading of additional program support fund for the repair of out-of-warranty DCP packages until 5 June 2024.

2. The following documents shall be submitted by the requesting Schools Division Office (SDO):

- a. letter request signed by the Superintendent, and the
- b. consolidated list of schools needing DCP package repair, reviewed and signed by the Division ITO; the list should contain the following information: School ID, Name of School, DCP Batch Number, Estimated Cost of Repair.

3. Scanned copy of the documents shall be emailed to jimalbert.lagado@deped.gov.ph.

4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: OUA-OUT-011824-I3-1

References: none

To be indicated in the Perpetual Index under the following subjects:

FUNDS TRAINING PROGRAMS

ORD-ICTU-JAL

