June 20, 2024

OFFICE MEMORANDUM
AD-GSU-2024- 3 2 1

To: Director III
        Functional Division Chiefs
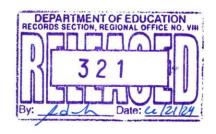   All Others Concerned

ADDENDUM TO OFFICE MEMORANDUM NO. 308 s. 2024
RE: UPDATED ASSIGNED VEHICLES TO DRIVERS

1.   In accordance with Office Memorandum No. 308, s. 2024 regarding the updated assigned vehicles to drivers, the following provision is hereby added: In the exigency of service Drivers are authorized to operate any vehicle, provided there is an approved request for use of the vehicle and a trip ticket issued.

2.   All other provisions stated in Office Memorandum No. 308, s. 2024 are still in effect until rescinded.

3.   For information and guidance.

EVELYN R. FETALVERO CESO IV
Regional Director

AD-GSU-ATR

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII
RELEASED
321
By: _____ Date: 6/21/24

June 11, 2024

OFFICE MEMORANDUM
AD-GSU-2024- 308

To: Director III
        Functional Division Chiefs
        All Others Concerned

UPDATED ASSIGNED VEHICLES TO DRIVERS

1.   To ensure accountability and appropriate usage of vehicles, the following vehicles are assigned to respective drivers to wit:

Vehicle	Driver
Toyota Innova SGN 174	Jojo M. Senecio
Toyota Innova SGN 175	Kris L. Fabi
Toyota Innova SGN 183	Harley M. Hamoy
Toyota Hi Ace Van	Erwin C. Millar
Mitsubishi Pick Up Strada	Christopher Morano
Dental Bus	Eduardo C. Paglinawan

2.   All drivers shall ensure that the vehicles under their care are well-maintained and kept in excellent running condition.

3.   For information and guidance.

EVELYN R. FETALVERO CESO IV
Regional Director

AD-GSU-ATR

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII
RELEASED
308
By: _____ Date: 06/13/24

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