



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 3, 2024

REGIONAL MEMORANDUM

No. **617**. 2024

**MID-YEAR CONFERENCE OF DIVISION SUPPLY OFFICER OF
DEPARTMENT OF EDUCATION REGION VIII**

To: Regional Director
Assistant Regional Director
School Division Superintendents
School Division Supply Officers
All Others Concerned

1. Please be informed that a Conference for all School Division Supply Officers is scheduled to take place on June 20 to 21, 2024, starting at 9:30 AM, at the NEAP-Region Mess Hall, within the premises of DepEd Regional Office VIII in Candahug Palo Leyte.
2. The agenda for this conference are as follows:
 - a. Updates on the delivery status of School Furniture's under CY 2002/ 2023
 - b. Updates on the delivery of WARAY and Binisaya Textbooks under LRMS
 - b. Discussion on the delivery procedure of Manipulative Toys
 - c. Updates on the Inspection and Acceptance Process
 - c. Other matters
3. Expenses for two (2) snacks and one (1) lunch and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this memorandum are desired.


EVELYN R. FETALVERO, CESO IV

Regional Director
DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

ORIENTATION

DIVISION SUPPLY OFFICERS

AD-AMS-ANC



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