



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 7, 2024

**REGIONAL MEMORANDUM**

No. **651** s. 2024

**APPROVAL OF THE CREATION OF NEW TEACHING ITEMS FROM  
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE LEARNING  
SYSTEM (ALS) FOR THE SCHOOL YEAR (SY) 2024-2025**

To: Schools Division Superintendents  
HRMPSB Members  
All Others Concerned

1. Attached is Memorandum DM-OUHORD-2024-1095 with the subject: **Approval of the Creation of New Teaching Items from Kindergarten to Grade 12 and Alternative Learning System (ALS) for School Year (SY) 2024-2025.**
2. All Schools Division Superintendents shall ensure 100% filling-up of items by the end of August 2024.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

APPROVAL

CREATION

NEW TEACHING ITEMS

AD-PS-EDR



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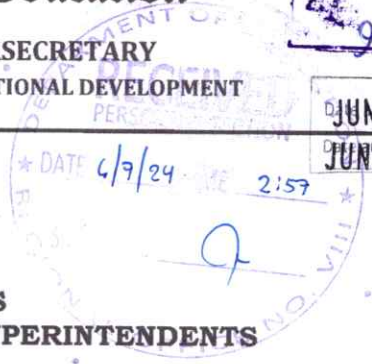
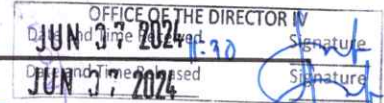
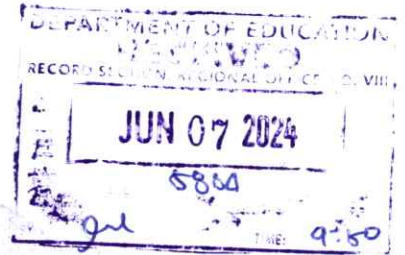
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Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



**MEMORANDUM**  
**DM-OUHROD-2024-1095**

**TO :** ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS

**ATTENTION :** CHIEFS, ADMINISTRATIVE DIVISION  
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS  
DIVISION (SGOD)  
ADMINISTRATIVE OFFICERS  
PLANNING OFFICERS  
ALL OTHERS CONCERNED

**FROM :** **WILFREDO E. CABRAL**  
*Regional Director*  
*Officer-in-charge, Undersecretary for Human Resource and  
Organizational Development*

**SUBJECT :** **APPROVAL OF THE CREATION OF NEW TEACHING ITEMS  
FROM KINDERGARTEN TO GRADE 12 AND ALTERNATIVE  
LEARNING SYSTEM (ALS) FOR THE SCHOOL YEAR (SY) 2024-  
2025**

**DATE :** 06 June 2024

This is to inform all concerned field offices that the Department of Budget and Management (DBM) has approved the creation of **TWENTY-TWO THOUSAND THREE HUNDRED TWENTY-THREE (22,323) new teaching items** for Kindergarten to Grade 12 and Alternative Learning System (ALS) for SY 2024-2025 last 31 May 2024.

In this connection, the DBM Regional Offices (DBM-ROs) shall issue the Notice of Organization, Staffing, and Compensation Action (NOSCA) directly to **Schools Division Offices (SDOs)** for **Kindergarten/Elementary** and **Senior High School (SHS)** positions **including ALS**, and to **Implementing Units (IUs) for Junior High School (JHS) based on the deployment report prepared by DepEd**. For the deployment reports, kindly refer to the attachments in the DM-OUHROD-2024-0952 or *Advance Information on the Creation and Deployment of New Teaching Items and School-Based Administrative Officer II Items for School Year (SY) 2024-2025*.

Since the creation and allocation of new teaching items were requested to DBM-CO in a **single batch**, the NOSCA that will be issued by DBM-RO already **includes the**



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**items for the applicants under special hiring arrangements (DOST RAs 10612 and 7687, and SPIMS).** Thus, *SDOs shall no longer expect a separate NOSCA for these beneficiaries.*

To effectively facilitate the filling-up of these new teaching items and to ensure that the lump sum appropriated for this purpose shall be fully utilized within the indicated fiscal year, the Bureau of Human Resource and Organizational Development (BHROD) would like to reiterate the following key processes articulated in the above-cited DM:

1. Prioritize items based on the latest teacher needs analysis for Kindergarten/Elementary and SHS specifically for the regular items, i.e., items not intended for the groups under RA 10612/7687 and “*Sa ‘Pinas, Ikaw ang Ma’am/Sir*” (SPIMS) Employment Program;
2. Expedite the recruitment and selection process; and
3. Coordinate with the beneficiaries under special hiring arrangements with DOST and DMW to inform them of the schedule of demonstration teaching, interview, and the documentary requirements needed to be submitted.

Similarly, it is expected that all SDOs have already prepared their respective Registry of Qualified Applicants (RQAs) to achieve a 100% utilization rate in terms of filling-up, by the end of August 2024. **Please be advised that the date of appointment of newly hired teachers shall not be earlier than 01 July 2024.**

Moreover, the accomplishment of the ROs/SDOs in terms of filling-up of these new teaching items shall be monitored through the **Program Management Information System (PMIS)**. Encoding of the report to the system by the SDO Administrative Officer shall begin on **15 July 2024**.

Lastly, pursuant to DBM’s National Budget Circular No. 549 dated 21 October 2013, all field offices are also reminded to ensure **monthly updating of the Personal Services Itemization and Plantilla of Personnel (PSIPOP)**.

For further clarifications and other concerns, you may communicate with **Ms. Noverose B. Dadole or Mr. Christopher L. Devera** of BHROD-SED through landline no. **(02) 8633 – 5397** or email at [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph) copy furnish [support.nspp@deped.gov.ph](mailto:support.nspp@deped.gov.ph).

For your information, strict compliance, and appropriate action.