



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 13, 2024

REGIONAL MEMORANDUM

No. **666**, 2024

UPDATES ON CAPACITY BUILDING IN THE APPLICATION OF PROFESSIONAL DEVELOPMENT PROGRAMS FOR CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION THROUGH THE CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION SYSTEM (CPDAS)

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), announces the conduct of the **Capacity Building on the Application of Professional Development (PD) Programs for Continuing Professional Development (CPD) Accreditation through the Continuing Professional Development Accreditation System (CPDAS)** on June 27 - 28, 2024, at the Regional Educational Learning Center – National Educators Academy of the Philippines (RELC-NEAP), Training Hall 2.

2. The activity aims to (a) orient the participants on the CPD accreditation process and the CPDAS, (b) identify the documentary requirements to be submitted through the Continuing Professional Development Accreditation System (CPDAS), (c) prepare and apply a PD program for CPD accreditation, and (d) recognize the importance of CPD accredited PD programs in the professional development and career advancement of teachers and school leaders.

3. The participants in this activity are listed below.

Batch/Date	Division	No. of Participants
Batch 1 June 27, 2024	Baybay City	1
	Biliran	2
	Borongan City	1
	Calbayog City	2
	Catbalogan City	1
	Eastern Samar	2
	Leyte	2
	Maasin City	2
	Northern Samar	2
	Ormoc City	2
	Samar	2
Southern Leyte	2	



	Tacloban City	1
	Program Management Team	3
	Total	25

Batch/Date	Office/Participants	No. of Participants
Batch 2 June 28, 2024	Administrative Division	2
	Curriculum & Learning Management Division	7
	Education Support Services Division	2
	Field Technical Assistance Division	2
	Finance Division	1
	Human Resource Development Division	2
	NEAP-R	2
	Policy, Planning & Research Division	2
	Quality Assurance Division	2
	Program Management Team	3
	Total	25

4. Enclosed is the Activity Matrix for reference.
5. For inquiries, contact Dr. Harvie D. Villamor, Chief of HRDD, through **hrdd.region8@deped.gov.ph**.
6. Expenses for the meals of the participants and venue rental shall be charged to HRDD Local Funds, while the accommodation of SDO participants shall be charged to their Local Funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosure: As stated
 References: Office Memoranda Nos. HRDD-2024-090 & HRDD-2024-200
 To be indicated in the Perpetual Index under the following subjects:

ACCREDITATION CPD PRC

HRDD-DSS





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Enclosure to Regional Memorandum No. **666**, s. 2024

Capacity Building on the Application of Professional Development (PD) Programs for Continuing Professional Development (CPD) Accreditation through the Continuing Professional Development Accreditation System (CPDAS)

RELC - NEAP, Training Hall 2
 June 27 - 28, 2024

Time	Date	Date
8:00 a.m. - 8:30 a.m.	June 27, 2024	June 28, 2024
8:30 a.m. - 9:00 a.m.	Opening Program Walkthrough of the CPDAS	Preliminaries Overview of Continuing Professional Development (CPD) Accreditation
9:00 a.m. - 9:30 a.m.		Health Break
9:30 a.m. - 10:30 a.m.	Walkthrough of the CPDAS & Steps in the Submission of PD Applications for CPD Accreditation in the CPDAS	Forms Used in the Application of PD Programs for CPD Accreditation Steps in the Submission of PD Applications for CPD Accreditation in the CPDAS
10:30 a.m. - 12:00 p.m.		Lunch
12:00 p.m. - 1:00 p.m.		
1:00 p.m. - 2:30 p.m.	Steps in the Submission of Completion Report and its Attachments in the CPDAS	The Completion Report and its Attachments
2:30 p.m. - 3:00 p.m.		Health Break
3:00 p.m. - 4:00 p.m.	Workshop	Presentation of a Sample Application for CPD Accreditation
4:00 p.m. - 4:30 p.m.	Professional Account in the CPDAS	Professional Account in the CPDAS
4:00 p.m. - 5:00 p.m.	Closing Activities	Closing Activities

Prepared by:

Superrable's
DINA S. SUPERABLE
 EPS, HRDD

Noted by:

Harvie D. Villamor Edd
HARVIE D. VILLAMOR EDD
 Chief of HRDD



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph