



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

June 14, 2024

**REGIONAL MEMORANDUM**

ESSD – 2024 - **670**

**WORKSHOP ON THE DEVELOPMENT OF MENTAL HEALTH CRISIS RESPONSE AND REFERRAL SYSTEM**

To: Schools Division Superintendents } Ormoc City Division  
 } Tacloban City Division  
 } Catbalogan City Division

1. With reference to Memorandum OM-OUOPS-2024-09-04811, this Office, through the Education Support Services Division – School Health and Nutrition Unit (ESSD-SHNU), *announces the participants for the WORKSHOP ON THE DEVELOPMENT OF MENTAL HEALTH CRISIS RESPONSE AND REFERRAL SYSTEM* on June 24-28, 2024 within Manila (to be announced later) are as follows:

- a. Mae Esther Arones - Division SMHP Coordinator, Ormoc City Division
- b. Cheseth Cabalquinto - NII, Catbalogan City Division
- c. Gye Lynne T. Godio - LRPO focal, Catbalogan City
- d. Marihden Bartolome - Guidance Counselor III, Tacloban City Division
- e. Kristine Cyrele Mae Sison - Guidance Advocate, Tacloban City Division
- f. Karen Raz - School Principal III, Tacloban City Division

2. Travel Expenses shall be lodged under the SMHP Program Support Funds (PSF) of the DepEd Schools Division Office, subject to the usual accounting and auditing rules and regulations.

3. For further queries and concerns, contact the ESSD-SHNU through Dr. Angelica C. Rodriguez at **schoolhealth.region8@deped.gov.ph**.

4. For immediate dissemination and compliance of this Memorandum are desired.

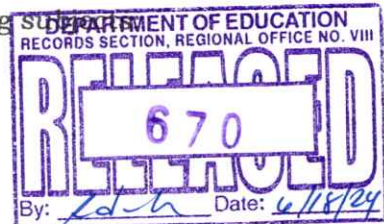
  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

Enclosures:

References: as stated

To be indicated in the Perpetual Index under the following

- COUNSELING
- GUIDANCE
- POLICY
- SCHOOL HEALTH
- WORKSHOPS



ESSD-SHNU-ALSL



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Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2024-09-04511**

TO : **ALL REGIONAL DIRECTORS**

FROM : **ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

SUBJECT : **WORKSHOP ON THE DEVELOPMENT OF MENTAL HEALTH  
CRISIS RESPONSE AND REFERRAL SYSTEM**

DATE : June 10, 2024

The Department of Education (DepEd), in fulfillment of its mandate under Republic Act 11036 or the Mental Health Act, is implementing the **School Mental Health Program (SMHP)** to strengthen the mental health and well-being of learners. The SMHP, coordinated by the Bureau of Learner Support Services - School Health Division (BLSS-SHD), involves the establishment of the Mental Health Crisis Response and Management (MHCM). The MHCM ensures to effectively respond to learners experiencing mental health crises through appropriate mental health and psychosocial support interventions.

With this, the BLSS-SHD will conduct an in-person **Workshop on the Development of Mental Health Crisis Response and Referral System** on **June 24-28, 2024 in a venue within Manila** (to be announced later). The workshop has the following objectives:

- Draft the MHCM protocols, roles and responsibilities of DepEd personnel and stakeholders responding to learners in the event of a mental health crisis;
- Create a guideline on ethical response, reporting, and monitoring cases of mental health crises; and
- Draft the referral system and mechanisms that can be used during mental health crises;

Attached are the *List of Participants (Annex A)* and *Indicative Program of Activities (Annex B)* for reference.

In this regard, BLSS-SHD invites **six (6) participants per region** to the said workshop: one (1) SDO SMHP Coordinator; one (1) SDO DRRM Focal; one (1) SDO LRPO Focal; one (1) School Head; and two (2) Registered Guidance Counselor. For confirmation of attendance, participants are requested to individually register through this link: <https://bit.ly/depedmhcrrswwsreg> on or before **June 14, 2024, Friday**.

For questions and further clarifications, please contact **Belle Beatrice D. Hombrebueno**, Technical Assistant II, BLSS-SHD, through email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph) (cc: [kumustaka@deped.gov.ph](mailto:kumustaka@deped.gov.ph)), landline number (02) 8632-9935, or Viber +639153857653.

[SHD/BBDH]



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Effectivity	03.23.23	Page	1 of 1



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**Annex A:**

**LIST OF PARTICIPANTS**

**I. Program Management Team**

<b>OFFICE</b>	<b>NAME</b>	<b>POSITION</b>
BLSS-SHD	Dr. Lilibeth M. Gonzales	Supervising Health Program Officer
BLSS-SHD	Belle Beatrice D. Hombrebueno	Technical Assistant II
BLSS-SHD	Jordan P. Concepcion	Technical Assistant II
BLSS-SHD	Julia Andrea A. Aguila	Technical Assistant I
BLSS-SHD	Ellafher Ramos	Technical Assistant I

**II. Target Participants**

<b>DepEd Central Office</b>	1- DRRMS
	1- LRPO
	1- BCD
<b>DepEd Regional Office (16 regions)</b>	1- SDO School Mental Health Coordinator
	2- Registered Guidance Counselor
	1- School Head
	1- SDO DRRM Focal
	1- SDO LRPO Focal
<b>External Participants</b>	15
<b>External Resource Person</b>	2

**Annex B:**

**INDICATIVE PROGRAM OF ACTIVITIES**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSON/OFFICE RESPONSIBLE</b>
<b>DAY 1 (MONDAY)</b>		
-	Arrival of Participants	-
1:00 PM – 2:00 PM	Registration of Participants	Program Management Team (PMT)
2:00 PM – 2:45 PM	Opening Program <ul style="list-style-type: none"> <li>• Preliminaries</li> <li>• Welcome Remarks</li> <li>• Inspirational Message</li> <li>• Introduction of the participants</li>   <li>• Introduction of School Mental Health Program</li>   <li>• Introduction of Mental Health Crisis Response and Management (MHCRM)</li> </ul>	PMT
2:45 PM – 3:15 PM	Health Break	-
3:15 PM – 4:00 PM	Program Overview	PMT
4:30 PM – 5:00 PM	End-of-day Evaluation and Clearing House / Other Reminders	PMT
<b>DAY 2 (TUESDAY)</b>		
8:00 AM – 8:30 AM	Management of Learning <ul style="list-style-type: none"> <li>• Leveling of Expectations</li> <li>• Program Objectives</li> <li>• Program Matrix</li> <li>• Session Norms</li> </ul>	PMT
8:30 AM – 10:00 AM	<b>SESSION 1</b> Mental Health Crisis 1	Resource Person
10:00 AM – 10:30 AM	Health Break	-
10:30 AM – 12:00 PM	Mental Health Crisis 2	Resource Person
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 2:30 PM	<b>SESSION 2</b> Screening and Interventions	Resource Person
2:30 PM – 3:00 PM	Health Break	-
3:00 PM – 4:30 PM	<b>SESSION 3</b> Presentation of MHCRM Best Practices	PMT

4:30 PM – 5:00 PM	End-of-day Evaluation and Clearing House / Other Reminders	PMT
<b>DAY 3 (WEDNESDAY)</b>		
8:00 AM – 8:30 AM	Management of Learning <ul style="list-style-type: none"> <li>• Leveling of Expectations</li> <li>• Program Objectives</li> <li>• Program Matrix</li> <li>• Session Norms</li> </ul>	PMT
8:30 AM – 10:00 AM	<b>Writershop 1</b> MHCRM Protocol	PMT
10:00 AM – 10:30 AM	Health Break	-
10:30 AM – 12:00 PM	<b>Writershop 2</b> MHCRM Protocol	PMT
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 2:30 PM	<b>Writershop 3</b> MHCRM Protocol	PMT
2:30 PM – 3:00 PM	Health Break	-
3:00 PM – 4:30 PM	<b>Writershop 4</b> MHCRM Protocol	PMT
4:30 PM – 5:00 PM	End-of-day Evaluation and Clearing House / Other Reminders	PMT
<b>DAY 4 (THURSDAY)</b>		
8:00 AM – 8:30 AM	Management of Learning <ul style="list-style-type: none"> <li>• Leveling of Expectations</li> <li>• Program Objectives</li> <li>• Program Matrix</li> <li>• Session Norms</li> </ul>	PMT
8:30 AM – 10:00 AM	<b>SESSION 4</b> Case Management	Resource Person
10:00 AM – 10:30 AM	Health Break	-
10:30 AM – 12:00 AM	<b>SESSION 4</b> Effective Referral	Resource Person
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 2:30 PM	<b>Writershop 5</b> Creation of Referral Network	PMT
2:30 PM – 3:00 PM	Health Break	-
3:00 PM – 4:30 PM	<b>Writershop 6</b> Creation of Referral Network	PMT
4:30 PM – 5:00 PM	End-of-day Evaluation and Clearing House / Other Reminders	PMT
<b>DAY 5 (FRIDAY)</b>		
8:00 AM – 8:30 AM	Management of Learning <ul style="list-style-type: none"> <li>• Leveling of Expectations</li> <li>• Program Objectives</li> <li>• Program Matrix</li> <li>• Session Norms</li> </ul>	PMT

8:30 AM – 10:00 AM	<b>Writeshop 7</b> Action planning	PMT
10:00 AM – 10:30 AM	Health Break	-
10:30 AM – 12:00 AM	<b>Writeshop 8</b> Presentation of the draft of the MHCRM and Referral System	PMT
12:00 PM – 1:00 PM	Lunch Break	-
1:00 PM – 2:00 PM	Closing Program	PMT



Republic of the Philippines  
**Department of Education**

#9-04811

**ROUTING SLIP**

This document has been encoded in the DepEd - Document Management System and routed to the appropriate office/s with the following information:

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 Subject: **Workshop on the Development of Mental Health Crisis Response and Management (MHCM) and Referral System on June 22-28, 2024**  
 Document Code: **CO-BLSS1-2024-05-966**  
 Date and Time Added: **2024-MAY-29 05:09:23 PM**  
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6-4-2024	OD	SHD	W/ESIGN/INITIALS by DSGM	Received by: JO LIQUIGAN Date/Time: 6/4/24 10:06am jps
6-4-2024	SHD	OASOPS	FOR APPROVAL	OPERATIONS - BLSS <b>RECEIVED</b> By: anne Date: 6/4 1:57
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OFFICE OF THE SUPERVISOR OASOPS

For Approval

Done 6/11/24 10:34 AM  
 OASOPS LES - Mark (SPS)



SHD 5/6/24/2024

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