



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

June 24, 2024


**REGIONAL MEMORANDUM**

No. **711** s. 2024

**URGENT CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTER FOR  
 SPECIAL EDUCATIONAL NEEDS TRAINING TITLED TEACHING  
 STRATEGIES IN SUPPORTING AND DEVELOPING LEARNERS  
 WITH SPEECH AND LANGUAGE IMPAIRMENTS**

To: Schools Division Superintendents  
 All Others Concerned

- Attached is Memorandum DM-OUHROD-2024-1169 from Wilfredo E. Cabral, Officer-in-Charge of the Office of the Undersecretary for Human Resource and Organizational Development, dated May 08, 2024, announcing the call for nominations for the Southeast Asian Ministers of Education Organization (SEAMEO) Regional Center for Special Education Needs, focusing on the program titled "Teaching Strategies in Supporting and Developing Learners with Speech and Language Impairments."
- All Schools Division Offices are encouraged to nominate one primary/secondary/inclusive/mainstream school teacher of Special Education. All nominees must submit a scanned copy of the requirements as indicated in Enclosure 1 on or before July 05, 2024. All documents must be uploaded in the SDO assigned folder through this link at <http://surl.li/usnhn>.
- The Personnel Development Committee (PDC) shall assess and review the application and recommend to the SEAMEO SEN.
- Other information and details relative to this issuance are stipulated in the attached communication.
- Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CALL FOR NOMINATION

SPECIAL EDUCATIONAL NEEDS



HRDD-TJCP



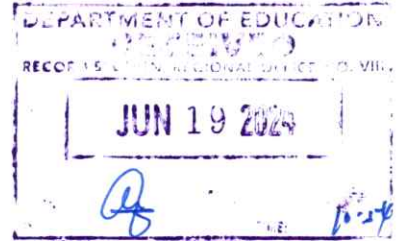
Address: Government Center, Candahug, Palo, Leyte  
 Telephone No.: (053) 832-5738  
 Email Address: [region8@deped.gov.ph](mailto:region8@deped.gov.ph)  
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Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



6211

## MEMORANDUM

DM-OUHROD-2024-1169

TO : **Regional Directors**  
**Schools Division Superintendents**  
**School Heads**  
**All Others Concerned**

FROM :   
**WILFREDO E. CABRAL**  
*Regional Director*  
*Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development*

SUBJECT : **CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR SPECIAL EDUCATIONAL NEEDS TRAINING TITLED TEACHING STRATEGIES IN SUPPORTING AND DEVELOPING LEARNERS WITH SPEECH AND LANGUAGE IMPAIRMENTS**

DATE : 18 June 2024

1. The Southeast Asian Ministers of Education Organization Regional Centre for Special Educational Needs (SEAMEO SEN) announces its **Call for Nomination** for its scholarship training offering, with details as follows:

<b>Course Title</b>	Teaching Strategies in Supporting and Developing Learners with Speech and Language Impairments
<b>Course Schedule</b>	23-26 September 2024
<b>No. of Slots</b>	10
<b>Modality</b>	Online
<b>Target Participants</b>	Primary/secondary/inclusive/mainstream school teacher of Special Education
<b>Deadline</b>	12 July 2024

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages **each Regional Office to nominate at least one (1) qualified Primary/Secondary/Inclusive/Mainstream School Teacher for Special Education**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**. The **Scholarship Clearance (Enclosure 2)** should also be submitted
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 12 July 2024**, through

the Microsoft Form which can be accessed through the link <https://forms.office.com/r/G4ejVZCtED>. Kindly use official DepEd email accounts in submitting the requirements.

4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the NEAP Scholarship Secretariat through email [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and or landline (02) 8715-9919.
6. For immediate dissemination and appropriate action.

*[NEAPScholarshipSecretariat/Bedana]*



**GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST**

**Name:** \_\_\_\_\_  
**Scholarship Program:** \_\_\_\_\_  
**Sponsoring Agency/Organization:** \_\_\_\_\_  
**Region/SDO:** \_\_\_\_\_  
**Work Station:** \_\_\_\_\_

Remarks  (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.  b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.  c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Updated Personal Data Sheet  Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.  e. Must be physically, mentally, and psychologically fit.  f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).  g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Service Record  Medical certificate from any government physician as to health status.  Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
k. Has already finished his/her existing service obligation for a scholarship, if any.  **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo	Clearance from HRDD/NEAP
l. Has no pending application for retirement.	
m. Must be able to render his/her service obligation vis-à-vis duration of the scholarship.	



**SCHOLARSHIP CLEARANCE**

<b>I. NAME</b>						
<b>II. Position/Designation</b>						
<b>III. Permanent Station</b>						
<b>IV. Has availed any scholarship program</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	If yes, fill out sections V-X, as applicable.				
<b>V. Scholarship Program</b>	<input type="checkbox"/> <b>Degree</b> <input type="checkbox"/> <b>Non-Degree</b>	<table border="1"> <thead> <tr> <th>Program Type</th> <th>Title of the Program</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Program Type	Title of the Program		
Program Type	Title of the Program					
<b>VI. Scholarship Duration</b>						
<b>VII. Status</b>	<input type="checkbox"/> <b>Completed the course</b> (Submit a copy of Certificate of Completion)	<input type="checkbox"/> <b>Withdrawn from the Course</b> (State the reason below)				

**VIII. Reason/s for Non-Completion**

Resignation  Transfer  Retirement  Others

(must be supported by attachments)

*(Signature/Initials)*

**IX. Service Obligation**

**No. of Months/Yrs Required**

**No. of Months/Yrs Completed**

**X. Reason for Non-Completion**

Resignation  Transfer  Retirement  Others

(must be supported by attachments)

*(Signature/Initials)*

*I hereby attest that the information in this form and the supporting documents attached hereto are true and correct*

\_\_\_\_\_  
Name and Signature of the Scholar

\_\_\_\_\_  
Date and Time

*This is to certify that the information in this form and the supporting documents attached hereto are true and correct*

\_\_\_\_\_  
Name and Signature of the Recommending Authority  
(SDO - HRDD)

\_\_\_\_\_  
Date and Time

**APPROVED**

Name and Signature of the Recommending Authority

Date and Time

(RO/HRDD)

