



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

July 18, 2024

**REGIONAL MEMORANDUM**

CLMD-2024 797

**DOWNLOADING OF THE 2024 PROGRAM SUPPORT FUND FOR THE  
 WORKSHOP ON THE DEVELOPMENT OF THE  
 HOMEROOM GUIDANCE PROGRAM  
 FACILITATION MANUAL**

To: Schools Division Superintendents  
 All Others Concerned

1. In reference to ATC No.2024-CO-00215 March 07, 202, re: Authority to Conduct various activities related to Homeroom Guidance Program, an allocation for the travelling expenses for the **Workshop on the Development of the Homeroom Guidance Program Facilitation Manual** in the amount of **Eighty Thousand Pesos** only (80,000.00) shall be charged against the Program Support Funds for the Calendar Year 2024 (OSEC-8-24-3701 dated May 17, 2024) from the Central Office, this Office, through the Curriculum and Learning Management Division (CLMD) shall download funds to the selected Schools Division Offices (SDOs) as shown below:

Participant	Position	Division	Allocation
Albino S. Lucaban	EPS	Catbalogan City	20,000.00
Antonio B Dacatimbang Jr.	P-3	Leyte	20,000.00
Colin D. Tupaz	MT	Leyte	20,000.00
Jeneth San Buenaventura	Guidance Counselor Plantilla	Leyte	20,000.00
<b>TOTAL</b>			<b>80,000.00</b>

2. Any amount which exceeds the allocation, may be charged against Local Funds, subject to the usual accounting and auditing rules and regulations.

3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

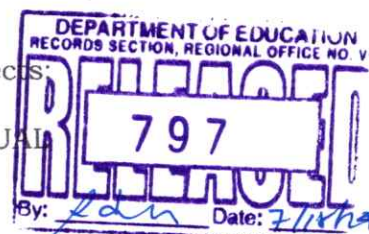
Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING HOMEROOM MANUAL

CLMD-ACA





Republic of the Philippines  
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

AE  
sp/ky  
T. V. P. N.  
9

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310100100003000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2024 GAAAO dated 01/02/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-1701
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 17-May-24
			FISCAL YEAR: FY 2024

PURPOSE:

To cover expenses in connection with the conduct of various Homeroom Guidance Program Activities.

To: The Regional Director  
Regional Office - VIII  
Candabug, Palo, Leyte  
070010300008

Region -

PARTICULARS	ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses	MOOE 5020201002	333,120
AMOUNT IN WORDS: *** Three Hundred Thirty Three Thousand One Hundred Twenty Pesos Only ***		Total: 333,120

NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

*MA. BELEN D. DEMONTEVERDE*  
MA. BELEN D. DEMONTEVERDE  
Supervising Administrative Officer  
OIC, Budget Division

APPROVED:

*ANNALYN M. SEVILLA*  
ANNALYN M. SEVILLA  
Undersecretary for Finance