



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

July 26, 2024

REGIONAL MEMORANDUM

AD-2024- **845**

**DOWNLOADING OF PAYROLL PROCESSING TO THE
 SCHOOLS DIVISION OF ORMOC CITY**

To: Schools Division Superintendent } Division of Ormoc City
 Chiefs of Administrative and Finance Divisions
 All Others Concerned

1. In compliance with the required resources in the downloading of payroll and with the successful parallel printing conducted in the Schools Division of Ormoc City, full implementation of payroll processing is hereby granted to the said division effective **August 2024**.
2. Anent thereto, the Schools Division Superintendent shall ensure the timely release of salaries of DepEd personnel within his jurisdiction and take responsibility in the processing of remittances of both Government Financial Institutions (GFIs) and Private Lending Institutions (PLIs).
3. The Regional Office shall continue monitoring the efficient and effective implementation of the downloading of payroll system to the Schools Division Offices.
4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosure: None
 Reference: AD-WFP; Letter from SDS of Northern Samar
 To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING FULL IMPLEMENTATION PAYROLL PROCESSING

AD-PS-EDR



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