



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 11222221  
**Procuring Entity** DEPARTMENT OF EDUCATION - REGION VIII  
**Title** PROCUREMENT OF BOARD AND LODGING FOR THE REGIONAL-BASED TRAINING OF MULTIGRADE SCHOOL HEADS AND SUPERVISORS

**Area of Delivery**

<b>Solicitation Number:</b>	CLMD-2024-07-0693	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Hotel and Lodging and Meeting Facilities	<b>Date Published</b>	07/09/2024
<b>Approved Budget for the Contract:</b>	PHP 1,450,000.00	<b>Last Updated / Time</b>	07/09/2024 00:00 AM
<b>Delivery Period:</b>	5 Day/s	<b>Closing Date / Time</b>	30/09/2024 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

**Description**

PROCUREMENT OF BOARD AND LODGING FOR THE REGIONAL-BASED TRAINING OF MULTIGRADE SCHOOL HEADS AND SUPERVISORS

QTY UNIT TITLE OF ACTIVITY  
 145 pax OCTOBER 7-11, 2024  
 Day 0 – October 6, 2024, Dinner first Meal and on  
 October 11, 2024, PM snack is the last Meal.

- REFER TO SECTION VII FOR ATTACHED MENU -

**TRAINING VENUE**

1. Big Plenary Hall to accommodate 145 pax.
2. Has the number of chairs with covers that accommodate the required participants.
3. Has the number of working tables with a maximum of 6 pax per table with access to electrical outlets.
4. Has 1 LCD projector and screen in the plenary hall.
5. Has an internet speed of at least 1mbps per pax/user.
6. Has 1 speaker system in the plenary hall.
7. Has at least 2 wireless microphones per session hall.
8. With overflowing coffee, tea, and chocolate drink.
9. Clean comfort rooms.
10. 1 pc. 4m x 8m tarpaulin banner to be hung at the plenary hall.

**ROOM ACCOMMODATION**

1. Room sharing for 2 to 3 persons only, each in at least single bed.
2. Clean and potable water for hygienic purposes.
3. Each participant must have an individual mattress, blanket, towel, pillow, and toiletries.
4. Daily housekeeping.

**Important Note/s:**

1. The Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Curriculum and Learning Management Division (CLMD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-5738, E-mail address: clmd.region8@deped.gov.ph.

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Board and Lodging	PROCUREMENT OF BOARD AND LODGING FOR THE REGIONAL-BASED TRAINING OF MULTIGRADE SCHOOL HEADS AND SUPERVISORS	1	Lot	1,450,000.00

**Pre-bid Conference**

Date	Time	Venue
16/09/2024	10:00:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte

**Created by** Mikko S Duero  
**Date Created** 05/09/2024

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