



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 10, 2024

REGIONAL MEMORANDUM
 AD-2024- **1074**

**ADDENDUM TO REGIONAL MEMORANDUM AD-2024-882
 (DOWNLOADING OF PAYROLL PROCESSING TO THE
 SCHOOLS DIVISION OF CATBALOGAN CITY)**

To: Schools Division Superintendent } Division of Catbalogan City
 Chiefs of Administrative and Finance Divisions
 All Others Concerned

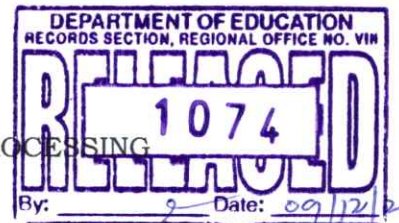
1. In addition to the full implementation of payroll processing in the Division of Catbalogan City, approval on the payroll processing is likewise granted to **Catbalogan National Comprehensive High School** effective **September 2024**.
2. Anent thereto, the Schools Division Superintendent shall ensure the timely release of salaries of DepEd personnel within his jurisdiction and take responsibility in the processing of remittances of both Government Financial Institutions (GFIs) and Private Lending Institutions (PLIs).
3. The Regional Office shall continue monitoring the efficient and effective implementation of the downloading of payroll system to the Schools Division Offices and Implementing Units.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director 

Enclosure: None
 Reference: AD-WFP; Letter-request from SDS of Catbalogan City
 To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING FULL IMPLEMENTATION PAYROLL PROCESSING

AD-PS-EDR





Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 5, 2024

REGIONAL MEMORANDUM

AD-2024- **882**

**DOWNLOADING OF PAYROLL PROCESSING TO THE
 SCHOOLS DIVISION OF BILIRAN**

To: Schools Division Superintendent | Division of Biliran
 Chiefs of Administrative and Finance Divisions
 All Others Concerned

1. With the successful evaluation and compliance with the requirements of the Schools Division of Biliran, the payroll processing shall initially be downloaded to the said division starting August 2024 in parallel printing with the Regional Office and shall be fully implemented effective September 2024.
2. Anent thereto, the Schools Division Superintendent shall ensure the timely release of salaries of DepEd personnel within his jurisdiction and take responsibility in the processing of remittances of both Government Financial Institutions (GFIs) and Private Lending Institutions (PLIs).
3. The Regional Office shall continue monitoring the efficient and effective implementation of the downloading of payroll system to the Schools Division Offices.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director



Enclosure: None
 Reference: AD-WFP; Letter from SDS of Biliran
 To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING FULL IMPLEMENTATION PAYROLL PROCESSING

AD-PS-EDR



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph

