



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 29, 2024

**REGIONAL MEMORANDUM**

No. **1364** s. 2024

**CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM MILK AND  
NUTRITIOUS FOOD PRODUCTS SUPPLIERS' FORUM**

To: Schools Division Superintendents  
Heads, Health and Nutrition Unit  
All Others Concerned

1. Attached is a DepEd Advisory dated October 28, 2024, from Dr. Miguel Angelo S. Mantaring, Director IV, Bureau of Learner Support Services, DepEd Central Office, Pasig City announcing the conduct of School-Based Feeding Program Milk and Nutritious Food Products (NFP) Suppliers' Forum will be on November 5-7, 2024, in AXIAA Hotel, Quezon City, Metro Manila.

2. In view of this activity, the following personnel have been identified as the official participants of the Region for the activity:

Office	Name	Designation
Regional Office	Adara Lourdes S. Luaton	Nutritionist-Dietitian II
Baybay	Jeanne T. Araneta	Nurse II
Biliran	Samuel G. Paculan Jr.	Nurse II
Borongan	Lorena Afable	Nurse II
Calbayog City	Adrian Marie Nuevo	Nurse II
Catbalogan City	Sandra C. Galitan	Nurse II
Eastern Samar	Linalyn Almo	Nurse II
Leyte	Riza A. Suyom	Nurse II
Maasin City	Jane C. Bersabal	Nurse II
Northern Samar	Kier B. Taldo	Nurse II
Ormoc City	Karen A. Denaya	Nurse II
Samar	Ivy Yalung	Nurse II
Southern Leyte	Maricon Fatima M. Egido	Nurse II
Tacloban City	Dorothy R. Antoni	Nurse II

3. The confirmed participants are requested to register online through this link: <https://forms.office.com/r/t5nkTCYakX>. The online registration is imperative to obtain a Certificate of Appearance and Certificate of Participation, as required by the Office.

4. Attendees shall bring their **own laptops, extension cords, and internet back-up.**



5. The registration of participants at the venue shall start at 1:30 PM on the date of arrival, and lunch will be served. All participants are expected to arrive before the Opening Program.
6. The Schools Division Superintendent shall prepare/issue the Travel Authority of the attendees in accordance with DepEd Order No. 022, s. 2019 and RM No. 532, s. 2019.
7. Travel and other incidental expenses of the participants shall be charged against the SBFP Program Support Fund. It is also requested that the SDO augments any fund shortages that may occur subject to the usual government accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum are desired

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director



Enclosures: DepEd Advisory

References: As stated

To be indicated in the Perpetual Index under the following subjects:

SUPPLIERS' FORUM

SBFP

ESSD-SHNU-ALSL



Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**

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**OFFICE OF THE DIRECTOR**

**ADVISORY**  
**October 28, 2024**

1. This is to announce the final schedule and venue of the **School-Based Feeding Program Milk and Nutritious Food Products (NFP) Suppliers' Forum** on **November 5-7, 2024** which will be held at **AXIAA Hotel, Quezon City, Metro Manila**.
2. Please be informed and reminded of the following:
  - a. Participants are expected to arrive before **12:00 noon** on November 5, 2024, and may proceed to the Information/Front Desk for room assignments. The opening program will begin at **2:00 pm**.
  - b. The first meal to be served on November 5 (Day 1) is **lunch**, and the last meal on November 7 (Day 3) is **breakfast**.
  - c. Participants may check-in on November 5 (Day 1) at **2:00pm** and are expected to check-out by November 7 (Day 3) before **12:00nn**.
  - d. It is advised that attendees should bring their own **laptops, extension cords, and internet back-up**.
  - e. Participants are requested to register online through: <https://forms.office.com/r/t5nkTCYakX> until **October 30, 2024** and review the previously disseminated Memorandum OM-OUOPS-2024-09-08376. The online registration is imperative to obtain a Certificate of Appearance and Certificate of Participation, as the Office requires.
  - f. Any additional person aside from the expected participants will be at the individual's own expense.
  - g. Participants who are not feeling well are discouraged from attending the activity. They are also requested to wear and bring their own face masks and hand sanitizers and to adhere to the minimum public health protocols.
  - h. The traveling expenses of the participants **will be charged against local funds/School-Based Feeding Program (SBFP) – Program**

**Support Funds** subject to the usual accounting and auditing rules and regulations.

3. For clarification and further information, please contact **Ms. Jessa B. Magana** and/or **Mr. Ted C. Pinto**, Technical Assistants II of BLSS-SHD through telephone number (02) 8632-9935 or via email [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph).



**DR. MIGUEL ANGELO S. MANTARING**  
Director IV ✓ ✓



Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2024-09-08376**

FOR : **REGIONAL DIRECTORS**  
Region I – XII, Caraga, NCR, and CAR

FROM : **ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**DR. DEXTER A. GALBAN**  
Assistant Secretary for Operations

SUBJECT : **CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM MILK AND NUTRITIOUS FOOD PRODUCTS SUPPLIERS' FORUM**

DATE : October 2, 2024

The Office of the Undersecretary and Assistant Secretary for Operations through the Bureau of Learner Support Services-School Health Division will conduct the School-Based Feeding Program Milk and Nutritious Food Products (NFP) Suppliers' Forum on the following date and venue:

Date	Venue
November 5-7, 2024	Within Quezon City

The primary objective of this activity is to link the local milk suppliers and cooperatives of pasteurized and sterilized milk and local NFP DOST-FNRI Adoptors and Suppliers with the Regional and Schools Division Focal Persons. Specifically, the activity aims to:

1. provide a forum for advocacy and exchange of information, including issues and concerns and successful experiences;
2. solicit and increase commitment from Milk and Regular Component implementation partners; and
3. plan and prepare for the milk and NFP implementation of SY 2025-2026.

We kindly request all participants to take note of the following important information:

1. Participants in this event include **one (1)** representative from the Regional Office (RO): (Regional SBFP Focal Person); and **one (1)** representative from the

Schools Division Offices (SDOs): Focal Person for SBFP. Travel expenses are requested to be charged against the SBFP-PSF or local funds.

2. For the Regional Office (RO), kindly submit a list of confirmed representatives from the RO and each SDO, by October 25, 2024, through email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph)
3. Register online through this link: <https://forms.office.com/r/t5nkTCYakX>
4. Registration at the venue will commence at 1:30 PM on the day of arrival, with lunch being provided. We kindly urge all participants to arrive before the Opening Program begins.

For further details, Mr. Ted C. Pinto and/or Ms. Jessa B. Magana, Technical Assistants II, will get in touch with your staff or he may be reached at 8632-9935 or email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph).

[BLSS-SHD/TCP]



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [oure@deped.gov.ph](mailto:oure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03.23.23	Page	2 of 2



Certified by PMP-CES  
23-11-2024