



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 23, 2024

REGIONAL MEMORANDUM

No. 1171 s. 2024

**WORKSHOP ON THE VALIDATION OF THE MINI SPECIAL NEEDS
 EDUCATION (SNED) HANDBOOK**

To: Schools Division Superintendents
 All Others Concerned

1. Building on the accomplishments during the Workshop on the Development of Special Education Advocacy Materials last year, this Office, shall conduct the Workshop on the Validation of the Mini Special Needs Education (SNED) Handbook on October 28-31, 2024 in Baybay City.

2. The activity aims to realize the following objectives:

- a. develop a mini SNED handbook that can serve as a concise, quick reference guide for frequently-asked-questions about the implementation of the SNED Program;
- b. discuss relevant issues and concerns about the program that will serve as inputs for the development of the handbook; and
- c. validate, review, and select the most important topics for inclusion in the draft copy of the mini SNED handbook.

3. The participants in this activity are SNED program implementers from the Regional Office, Schools Division Offices, and implementing schools. The identification and number of participants shall be based on the table below:

PARTICIPANTS	NO. OF PARTI-CIPANTS	OFFICE/SCHOOL	DIVISION
Division SNED Supervisors	13	Schools Division Office	13 SDOs
School Heads of SPED Centers or Elementary Schools Implementing the SNED Program	6	Baybay I Central School	Baybay City
		Cabucgayan Central School	Biliran
		Eugenio S. Daza Pilot ES	Borongan City
		Alang-alang I Central School	Leyte
		Basey I Central ES	Samar
School Heads of Secondary Schools Implementing the SNED Program	6	Sogod Central School	Southern Leyte
		Calbayog NHS	Calbayog City
		Samar National School	Catbalogan City
		Guiuan NHS	Eastern Samar
		Nonok Norte NHS	Maasin City



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph



		Eladio Balite Memorial School of Fisheries	Northern Samar
		Leyte NHS	Tacloban City
School Head of an Integrated School	1	Ormoc City SPED Integrated School	Ormoc City
Resource Persons, Technical Consultants, and Digital Artists	4	(To be identified in a separate issuance)	
RO PMT/TWG	5	CLMD	DepEd Regional Office VIII
SDO PMT/TWG	5	SDO	Baybay City
	40		

4. The first meal of the participants shall be lunch on October 28, 2024 while last meal shall be morning snacks on October 31, 2024.

5. The cost of meals, board and lodging, and supplies/materials shall be charged against the program support funds which was downloaded to the Division of Baybay City while travel expenses of the participants shall be charged to the remainder of the Regional Office 2023 SPED PSF under SARO No. OSEC-8-23-1697 which will also be downloaded to the respective divisions of the participants, subject to the existing accounting and auditing rules and regulations. In case the downloaded funds are insufficient to cover all travel expenses, the participants' local funds may also be utilized for this purpose.

6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO III
 Regional Director

Enclosures: Matrix of Activities

References: None

To be indicated in the Perpetual Index under the following subjects:

LEARNING RESOURCES

SPECIAL EDUCATION

CLMD-DME

