



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 4, 2024

REGIONAL MEMORANDUM

No. **1204** s. 2024

**CONDUCT OF THE HEADCOUNT AND VALIDATION FOR BENEFICIARIES OF
THE GOVERNMENT ASSISTANCE FOR STUDENTS AND TEACHERS IN
PRIVATE EDUCATION (GASTPE) AND SENIOR HIGH SCHOOL
VOUCHER PROGRAM (SHSVP) FOR
SCHOOL YEAR 2024-2025**

To: All Regional Office Functional Division Chiefs
Schools Division Superintendents
All Others Concerned

1. To ensure compliance with the standards of the Government Assistance for Students and Teachers in Private Education (GASTPE) and Senior High School Voucher Program (SHSVP), this Office, through the Quality Assurance Division (QAD) informs the field on the Conduct of the Headcount and Validation of the GASTPE and SHSVP Beneficiaries for School Year 2024-2025 on November 4-15, 2024.
2. In line with this, participating Private schools, State Universities and Colleges (SUCs), and Local Universities and Colleges (LUCs) in the above programs are directed to prepare all necessary documents during the validation as follows:
 - a) List of GASTPE and SHSVP Beneficiaries
 - b) School Form 2 generated from LIS
 - c) Class Record
 - d) Approved School Fees by the Regional Director
 - e) Generated PEAC Form 3 (School Fees) uploaded in the PEAC System
 - f) List of Teacher Salary Subsidy (TSS) Grantees with a photocopy of their PRC licenses
3. The Regional Validating Teams and the Divisions to be visited are as follows:

REGIONAL VALIDATING TEAM

Chairman – Evelyn R. Fetalvero CESO III
Regional Director
Co-Chair - Ronelo Al K. Firmo CESO IV
Assistant Regional Director
Team Leader - Cesar P. Verunque
Chief, QAD

SUB TEAMS	DIVISIONS	NO. OF SCHOOL TO BE VISITED
Team 1: Sonny S. Tayum Rachel R. Cuevas John E. Dacatimbang Janice C. Deloperre	Northern Samar	23
	Calbayog City	5
	Catbalogan City	2
	Samar	4
	Tacloban City	22
	TOTAL	56
Team 2: Marlou D. Camposano Jimmy G. Gula Atty. Dulce C. Catubao Fernando A. Santos	Ormoc City	12
	Baybay City	4
	Maasin City	4
	Southern Leyte	13
	Borongan City	3
	Eastern Samar	12
TOTAL	48	
Team 3: Melvin Chito M. Solis Gerardo L. Adtoon Atty. Eleanor C. Calumpiano Mercedes D. Sarmiento	Leyte	44
	Biliran	4
	TOTAL	48

- The Schools Division Offices, through its Private School Coordinators are hereby requested to assist the Regional Office Validating Teams.
- Attached is the Headcount Monitoring Tool for the validation activity.
- Travel expenses incurred during the said activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of this memorandum is desired.


EVELYN R. FETALVERO CESO III
 Regional Director



Enclosures: None
 References: None

To be indicated in the Perpetual Index under the following subjects:

GRANT MONITORING AND EVALUATION PRIVATE EDUCATION

QAD-RRC



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

Enclosure to RM No. 1204

HEADCOUNT VALIDATION TOOL FOR SCHOOL YEAR 2024-2025

SCHOOL ID: _____ NAME OF THE SCHOOL: _____
 DIVISION: _____ NAME OF SCHOOL HEAD: _____ CONTACT NUMBER: _____

TYPE OF LEARNING MODALITY IMPLEMENTED _____ **F2F:** _____ **BLENDDED:** _____ **FULL DLM** _____
 WITH APPROVED SCHOOL FEES: _____ **YES:** _____ **NO:** _____ **DATE OF APPROVAL** _____
 NO. OF TEACHER BENEFICIARIES FOR TSS _____ **WITH PRC:** _____ **NO. OF EXPIRED PRC** _____

LEARNERS	NO. OF ESC GRANTEEES						SHSV PROGRAM BENEFICIARIES			
	GR 7	GR 8	GR 9	GR 10	GR 11	GR 12	TOTAL	GR 11	GR 12	TOTAL
Total Number of Beneficiaries										
PHYSICALLY PRESENT										
ABSENT AT THE TIME OF THE VISIT BUT STILL EXISTING IN THE SCHOOL										
DROPPED BUT ATTENDED 30 DAYS AFTER THE OPENING OF CLASSES										
DROPPED BUT ATTENDED LESS THAN 30 DAYS AFTER OPENING OF CLASSES										
TRANSFERRED OUT BUT ATTENDED 30 DAYS AFTER OPENING OF CLASSES										



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph

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TRANSFERRED OUT BUT ATTENDED LESS THAN 30 DAYS AFTER THE OPENING OF CLASSES									
ATTENDED DISTANCE LEARNING MODALITY BUT WITHIN THE PHILIPPINES									
ATTENDED DISTANCE LEARNING MODALITY BUT OUTSIDE THE PHILIPPINES									

JOINT DELIVERY VENTURE PROGRAM (JDVP) SY 2023-2024

PARTICIPATING SCHOOL	BENEFICIARIES (Grade 12 only)				
	YES ()	NO ()	MALE	FEMALE	TOTAL
The school has approved CERTIFICATION Issued by SDO	YES ()	NO ()	YES ()		
Accredited by TESDA	YES ()	NO ()	NO ()		

OTHER FINDINGS:

REGIONAL VALIDATING TEAM

ATTESTED BY:

DIVISION REPRESENTATIVE/S

CONFORME:

School Head



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