



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

October 7, 2024

**REGIONAL MEMORANDUM**

No. **1213** s. 2024

**DOWNLOADING AND GUIDELINES ON THE UTILIZATION OF 2024 PROGRAM SUPPORT FUNDS (PSF) TO THE SCHOOLS DIVISION OFFICES (SDOs) FOR THE IMPLEMENTATION OF THE NATIONAL LEARNING CAMP ASSESSMENT (NLCA)**

To: Schools Division Superintendents  
 All Others Concerned

1. In reference to the attached Joint Memorandum, dated August 29, 2024, from the Office of the Undersecretary for Curriculum and Teaching and the Office of the Undersecretary for Finance and the Sub-Allotment Release Order OSEC-8-24-6206, this Office, through the Curriculum and Learning Management Division (CLMD), hereby informs the field of the downloading and Guidelines on the Utilization of 2024 PSF to the SDOs for the Implementation of the NLCA, with the following amount:

Schools Division Office	Amount	Schools Division Office	Amount
Baybay City	325,500.00	Maasin City	249,900.00
Biliran	547,260.00	Northern Samar	1,953,420.00
Borongan City	206,220.00	Ormoc City	641,340.00
Calbayog City	626,220.00	Samar	1,706,460.00
Catbalogan City	288,540.00	Southern Leyte	925,260.00
Eastern Samar	1,167,180.00	Tacloban City	617,820.00
Leyte	3,995,880.00	<b>TOTAL</b>	<b>13,251,000.00</b>

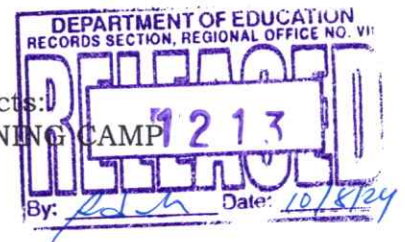
- For more information, refer to the attachment.
- Immediate dissemination of this Memorandum is desired.

  
**EVELYN R. FETALVERO CESO III**  
 Regional Director

Enclosures: As stated  
 References: As stated

To be indicated in the Perpetual Index under the following subjects:  
 ASSESSMENT FUND NATIONAL LEARNING CAMP

CLMD-RRT

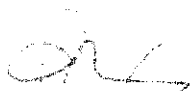


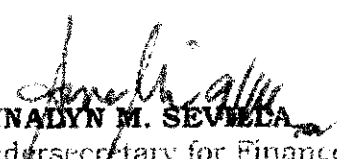


Republic of the Philippines  
**Department of Education**

**JOINT MEMORANDUM**

**TO : ALL REGIONAL DIRECTORS  
ALL OTHERS CONCERNED**

  
**FROM : GINA O. GONONG** *JTO*  
Undersecretary for Curriculum and Teaching

  
**ANNALYN M. SEVELIA**  
Undersecretary for Finance

**SUBJECT : Guidelines on the Utilization of 2024 Program Support Funds to  
the Regional Offices for the Implementation of the National  
Learning Camp Assessment (NLCA)**

**DATE : August 29, 2024**

The National Learning Camp (NLC) is one of the subprograms of the Department of Education's (DepEd) National Learning Recovery Program (NLRP). It is a three to five-week face-to-face learning intervention that covers the three (3) learning areas—English, Science, and Mathematics (ESM) during the End of the School Year (EOSY). The effectiveness of the program will be measured through the conduct of the National Learning Camp Assessment (NLCA). The NLCA was administered, through the Bureau Education Assessment, to all enrolled Grades 7, 8, 9, and 10 learners in public schools for SY 2023-2024 using an online computer-based modality.

The NLCA consists of pilot testing and a main survey. The pilot testing was administered for its analysis, modification of the test administration guidelines, and other logistical procedures. The main survey was administered before (pre-test) and after (post-test) the NLC program. The results of the main survey shall be the basis for the study on the effect of the socio-emotional learning approach used in the NLC workshop on the learning outcomes of the participants. A national orientation was conducted for testing personnel before the main survey.

The total amount of Program Support Fund (PSF) for NLCA for the Fiscal Year (FY) 2024 is **Two Hundred Fifty Million, Three Hundred Sixty-Five Thousand, Three Hundred Sixty Pesos (PhP 250,365,360.00)**. This amount shall be downloaded to the Schools Division Offices (SDOs) through the Regional Offices (ROs) (I, II, III, IV, V, VI, VII, VIII, IX, X, XI, XII, CARAGA, CAR, NCR)—through the issuance of Sub-Allocation Release Order (sub-ARO) to augment the expenses incurred during the conduct of the pre-test and post-test activities for the NLCA. The SDOs shall allocate the funds accordingly among the schools based on the identified number of testing personnel per SDO. *Annex A* of this Memorandum itemizes the breakdown of funds per region.

The downloaded funds shall cover the following expenses for testing personnel and testers for the pilot testing and main survey, subject to the existing national laws and

issuances, and the usual budgeting, accounting, procurement, and auditing rules and regulations of the Department of Education (DepEd). The table below enumerates the allocation per expenditure item.

Expenditure Items	Beneficiaries	Description	Projected Budget Allocation (PhP)								
Meals	<p>The following testing personnel are the beneficiaries:</p> <ol style="list-style-type: none"> <li>1. Regional, Division, and School Testing Coordinators (RTC/DTC/STC)</li> <li>2. Regional and Division IT Officers (RITO and DITO)</li> <li>3. School IT Coordinators (SITC)</li> <li>4. Room Examiner (RE)</li> <li>5. School Head</li> <li>6. Support Staff</li> </ol> <p>The number of Regional and Division testing coordinators and IT Officers and Support Staff depends on the number of regions and SDOs, excluding BARMM.</p> <p>The number of STCs, SITCs, and School Heads is based on the number of schools per division and per region.</p> <p>The number of REs is based on the projected number of Grades 7, 8, 9, and 10 public school enrollees for SY 2023-2024 per division and per region. A testing room shall consist of 30 examinees per batch and two (2) batches per day.</p>	<p>There will be a provision of meals for the NLCA activities. The allocated amount per testing personnel is based on DepEd Order 02, s. 2018.</p> <p>Due to limited funds, the implementing units shall strategize and maximize the budget for the provision of meals to the testing personnel.</p> <p>I. Pilot Testing</p> <p>Each testing personnel for the pilot testing shall receive <b>Six Hundred Pesos (PhP 600)</b> per day. There are three (3) days allotted for the pilot testing—two days for the test administration and one day extension if technical issues arise during the test administration.</p> <table border="1" data-bbox="821 1340 1230 1528"> <thead> <tr> <th>Meal</th> <th>Rate (PhP)</th> </tr> </thead> <tbody> <tr> <td>Breakfast</td> <td>200</td> </tr> <tr> <td>Snacks (AM/PM)</td> <td>100</td> </tr> <tr> <td>Lunch</td> <td>300</td> </tr> </tbody> </table> <p>II. National Orientation</p> <p>Each testing personnel who attended the national orientation and prepared the testing center for the main survey (pre- and post-test) shall receive the amount of <b>Four Hundred Pesos (PhP 400)</b> meal subsidy allotment for one day.</p>	Meal	Rate (PhP)	Breakfast	200	Snacks (AM/PM)	100	Lunch	300	238,155,200
Meal	Rate (PhP)										
Breakfast	200										
Snacks (AM/PM)	100										
Lunch	300										

Expenditure Items	Beneficiaries	Description	Projected Budget Allocation (PhP)														
	<p>The number of beneficiaries per region and per SDO is detailed in the following Annexes:</p> <p><b>Annex A</b> Parameters</p> <p><b>Annex B</b> Budget Estimate for the G10 &amp; G11 Pilot Testing</p> <p><b>Annex C</b> Program Support Funds for Downloading to SDOs by Region (Pre-test and Post-test)</p> <p><b>Annex D</b> Breakdown of the Meal Subsidy for the National Orientation of Testing Personnel (Half-day only)</p> <p><b>Annex E</b> Meal Subsidy for Learner-Participants for the Pre-test and Post-test</p>	<table border="1" data-bbox="826 278 1230 426"> <thead> <tr> <th>Meal</th> <th>Rate (PhP)</th> </tr> </thead> <tbody> <tr> <td>Snacks (AM/PM)</td> <td>100</td> </tr> <tr> <td>Lunch</td> <td>300</td> </tr> </tbody> </table> <p>III. Main Survey</p> <p>The allotment for the main survey is one day per testing personnel for the pre-test and one day per testing personnel for the post-test. Each testing personnel shall receive a meal subsidy equal to <b>Six Hundred Pesos (PhP 600)</b> per day.</p> <table border="1" data-bbox="826 879 1230 1068"> <thead> <tr> <th>Meal</th> <th>Rate (PhP)</th> </tr> </thead> <tbody> <tr> <td>Breakfast</td> <td>200</td> </tr> <tr> <td>Snacks (AM/PM)</td> <td>100</td> </tr> <tr> <td>Lunch</td> <td>300</td> </tr> </tbody> </table> <p>Testing personnel may serve more than one day and may be provided with an allotment per number of days that he/she has served, based on the test administration guidelines and subject to the availability of funds.</p>	Meal	Rate (PhP)	Snacks (AM/PM)	100	Lunch	300	Meal	Rate (PhP)	Breakfast	200	Snacks (AM/PM)	100	Lunch	300	
Meal	Rate (PhP)																
Snacks (AM/PM)	100																
Lunch	300																
Meal	Rate (PhP)																
Breakfast	200																
Snacks (AM/PM)	100																
Lunch	300																
Meals subsidy for learners (Advocacy)	1440 test takers from a select SDO for pilot testing	<p>There will be a provision of snacks to test takers during the pilot testing of the NLCA, subject to the DepEd Order 02, s. 2018.</p> <table border="1" data-bbox="826 1657 1230 1778"> <thead> <tr> <th>Meal</th> <th>Rate (PhP)</th> </tr> </thead> <tbody> <tr> <td>Snacks (AM/PM)</td> <td>100</td> </tr> </tbody> </table> <p>The test takers shall only take the test once and shall be provided with snacks afterward.</p>	Meal	Rate (PhP)	Snacks (AM/PM)	100	288,000										
Meal	Rate (PhP)																
Snacks (AM/PM)	100																
Other administrative expenses	The following testing personnel are the beneficiaries:	This was computed from the total allotment per NLCA activity:	11,922,160														

<b>Expenditure Items</b>	<b>Beneficiaries</b>	<b>Description</b>	<b>Projected Budget Allocation (PhP)</b>
	1. Regional, Division, and School Testing Coordinators (RTC/DTC/STC) 2. Regional and Division IT Officers (RITO and DITO) 3. School IT Coordinators (SITC) 4. Test administrators (TA)	I. Pilot Testing (10%) A. Meal subsidy for testing personnel B. Meal subsidy for learners II. National Orientation (5%) A. Meal subsidy for testing personnel III. Main Survey (5%) A. Meal Subsidy for testing personnel  Other administrative expenses may be used (not limited to) to pay miscellaneous expenses, communication expenses, purchase of materials for the preparation of the testing center, additional meal subsidy for testing personnel, reimbursement of transportation expenses, etc.	
<b>GRAND TOTAL = 250,365,360</b>			

**Flexibility clause:** Annexes show the number of testing personnel per NLCA activity based on the projected number of Grades 7, 8, 9, and 10 enrollees for SY 2023-2024. Regional offices may resort to other proportion schemes applicable to the context of the region, and more beneficial to the testing personnel, guided by the total allocation downloaded per region, subject to existing laws, issuances, and usual budgeting, accounting, procurement, and auditing rules and regulations.

The validity of the fund is indicated in the Sub-Allotment Release Order.

The following Schools Division Offices (SDOs) in Region I shall utilize the funds from the National Assessment System for Basic Education (NASBE) to pay expenses related to the administration of the 2024 NLCA:

<b>NAME OF SDO</b>	<b>NASBE FUNDS</b>	<b>BEC FUNDS</b>
Alaminos City	258,300	-
Batac City	115,500	-
Candon City	147,420	-
Dagupan City	380,940	-
Ilocos Norte	1,022,700	-
Ilocos Sur	1,341,900	-
La Union	1,746,360	-
Laoag City	254,940	-
Pangasinan I	3,457,440	-
Pangasinan II	1,274,500	1,573,940

Other SDOs shall utilize the Basic Education Curriculum (BEC) funds to pay expenses related to the administration of the 2024 NLCA.

#### **NASBE FUNDS UTILIZATION**

The excess or unused NASBE funds may be utilized to pay expenses incurred in the implementation of previous and succeeding national assessment programs and activities being administered by BEA.

#### **BEC FUNDS UTILIZATION**

The excess or unused BEC funds may be utilized to pay expenses related to the conduct of the National Learning Camp (NLC) and other End of School Year (EOSY) break and regular school days activities supporting the National Learning Recovery Program (NLRP).

For clarifications, please contact **Bureau of Education Assessment-Education Assessment Division (BEA-EAD)** at 8631-2589 or send an email to [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph).

For widest dissemination and strict compliance.

CMP



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Central Office

**SUB-ALLOTMENT RELEASE ORDER**  
 Fiscal Year 2024

Advance copy  
 KE  
 10/09/2024 9:08am  
 SJ

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> EPAM2 310100100003000 - Current Appropriations Basic Education Curriculum		<b>REFERENCE:</b> FY 2024 GAAAO dated 01/02/2024	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSIC-8-24-6206
		<b>LEGAL BASIS:</b> Republic Act No. 11975 - FY 2024 GAA	<b>DATE:</b> 24-Sep-24
<b>FUND CODE:</b> 0110110	<b>ORGANIZATION CODE:</b> 070010100000		<b>FISCAL YEAR:</b> FY 2024
<b>PURPOSE:</b> Transfer of Program Support Funds for the Administration of the National Learning Camp Assessment (NLCA).			
<b>To: The Regional Director</b> Regional Office - VIII Candahug, Palo, Leyte 070010300008			<b>Region :</b> 8
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOE 5021408000	13,251,000.00
<b>AMOUNT IN WORDS:</b> *** Thirteen Million Two Hundred Fifty One Thousand Pesos Only ***			<b>Total:</b> <u>13,251,000.00</u>
<b>NOTE:</b> The MOOE and CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book IV of Executive Order No. 290, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**  
  
**MA. BELINDA DEMONTEVERDE**  
 Supervising Administrative Officer  
 C/O Finance Service-Budget Division

**APPROVED:**  
  
**ANNALYN M. SEVILLA**  
 Undersecretary for Finance

Annex C

Department of Education | Bureau of Education - Education Assessment Division

**NATIONAL LEARNING CAMP ASSESSMENT 2024**

Program Support Funds for Downloading to SDOs by Region (Pre-test and Post-test)

**GRAND TOTAL 250,365,360**

n	Region	Schools Division Office	Orientation Subsidy (PhP)	Meal Subsidy (PhP)		Total by Division	Region	Total by Region
				Field Trial	Pre-test Post-test			
1	1	ALAMINOS CITY	64,260	0.00	194,040	258,300	I	12,985,140
2	1	BATAAC CITY	28,560	0.00	86,940	115,500		
3	1	CANDON CITY	36,540	0.00	110,880	147,420		
4	1	DAGUPAN CITY	94,920	0.00	286,020	380,940		
5	1	ILOCOS NORTE	255,360	0.00	767,340	1,022,700		
6	1	ILOCOS SUR	335,160	0.00	1,006,740	1,341,900		
7	1	LA UNION	435,960	0.00	1,310,400	1,746,360		
8	1	LAOAG CITY	63,420	0.00	191,520	254,940		
9	1	PANGASINAN I	864,360	0.00	2,593,080	3,457,440	II	9,641,520
10	1	PANGASINAN II	711,480	0.00	2,136,960	2,848,440		
11	1	SAN CARLOS CITY	131,460	0.00	395,640	527,100		
12	1	SAN FERNANDO CITY	67,200	0.00	202,860	270,060		
13	1	URDANETA CITY	107,100	0.00	322,560	429,660		
14	1	VIGAN CITY	45,780	0.00	138,600	184,380		
15	2	BATANES	22,260	0.00	68,040	90,300		
16	2	CAGAYAN	678,720	0.00	2,037,420	2,716,140		
17	2	CAUAYAN CITY	95,760	0.00	288,540	384,300		
18	2	ILAGAN CITY	102,060	0.00	307,440	409,500		
19	2	ISABELA	820,260	0.00	2,463,300	3,283,560		
20	2	NUEVA VIZCAYA	317,100	0.00	953,820	1,270,920		
21	2	QUIRINO	178,080	0.00	536,760	714,840		
22	2	SANTIAGO CITY	96,180	0.00	289,800	385,980		
23	2	TUGUEGARAO CITY	96,180	0.00	289,800	385,980		
24	3	ANGELES CITY	221,340	0.00	665,280	886,620		
25	3	AURORA	181,020	0.00	545,580	726,600		
26	3	BALANGA CITY	72,660	0.00	219,240	291,900		
27	3	BATAAN	416,640	0.00	1,252,440	1,669,080		



II	Region	Schools Division Office	Orientation Subsidy (Php)	Meal Subsidy (Php)		Total by Division	Region	Total by Region
				Field Trial	Pre-test Post-test			
119	7	LAPU-LAPU CITY	278,040	0.00	835,380	1,113,420		
120	7	MANDAUE CITY	180,600	0.00	543,060	723,660		
121	7	NAGA CITY - CEBU	105,840	0.00	318,780	424,620		
122	7	NEGROS ORIENTAL	541,380	0.00	1,625,400	2,166,780		
123	7	SIQUJOR	72,240	0.00	217,980	290,220		
124	7	TAGBILARAN CITY	61,740	0.00	186,480	248,220		
125	7	TALISAY CITY	142,800	0.00	429,660	572,460		
126	7	TANJAY CITY	95,760	0.00	288,540	384,300		
127	7	TOLEDO CITY	131,040	0.00	394,380	525,420		
128	8	BAYBAY CITY	81,060	0.00	244,440	325,500		
129	8	BILIRAN	136,500	0.00	410,760	547,260		
130	8	BORONGAN CITY	51,240	0.00	154,980	206,220		
131	8	CALBAYOG CITY	156,240	0.00	469,980	626,220		
132	8	CATBALOGAN CITY	71,820	0.00	216,720	288,540		
133	8	EASTERN SAMAR	291,480	0.00	875,700	1,167,180		
134	8	LEYTE	998,340	0.00	2,997,540	3,995,880	VIII	13,251,000
135	8	MAASIN CITY	62,160	0.00	187,740	249,900		
136	8	NORTHERN SAMAR	488,040	0.00	1,465,380	1,953,420		
137	8	ORMOC CITY	160,020	0.00	481,320	641,340		
138	8	SAMAR	426,300	0.00	1,280,160	1,706,460		
139	8	SOUTHERN LEYTE	231,000	0.00	694,260	925,260		
140	8	TACLOBAN CITY	154,140	0.00	463,680	617,820		
141	9	DAPITAN CITY	71,820	0.00	216,720	288,540		
142	9	DIPOLOG CITY	99,540	0.00	299,880	399,420		
143	9	ISABELA CITY	96,180	0.00	289,800	385,980		
144	9	PAGADIAN CITY	141,120	0.00	424,620	565,740		
145	9	ZAMBOANGA CITY	560,700	0.00	1,684,620	2,245,320		
146	9	ZAMBOANGA DEL NORTE	645,120	0.00	1,937,880	2,583,000		
147	9	ZAMBOANGA DEL SUR	620,340	0.00	1,862,280	2,482,620		
148	9	ZAMBOANGA SIBUGAY	457,380	0.00	1,373,400	1,830,780		
149	10	BUKIDNON	714,840	0.00	2,145,780	2,860,620		
							IX	10,781,400

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n	Region	Schools Division Office	Orientation Subsidy (Php)	Meal Subsidy (Php)			Total by Division	Region	Total by Region
				Field Trial	Pre-test	Post-test			
212	NCR	Paranaque City	253,260	0.00	761,040	1,014,300			
213	NCR	Pasay City	154,140	0.00	463,680	617,820			
214	NCR	Pasig City	380,940	0.00	1,144,080	1,525,020			
215	NCR	Quezon City	1,123,080	0.00	3,370,500	4,493,580			
216	NCR	Taguig City and Pateros	372,960	0.00	1,120,140	1,493,100			
217	NCR	Valenzuela City	362,040	0.00	1,087,380	1,449,420			
			62,217,540	352,800	187,583,760	250,365,360		250,365,360	

**For downloading to SDOs:** 250,365,360.00

Prepared by:

*Joseph Pangilinan*  
**DANILYN JOSE P. PANGILINAN**  
 Chief Education Program Specialist  
 Bureau of Education Assessment-Education Assessment Division

Approved by:

*Janir T. Datukan*  
**JANIR T. DATUKAN**  
 Assistant Secretary  
 Officer-in-Charge, Bureau of Education Assessment