

Department of Education

REGION VIII - EASTERN VISAYAS

October 11, 2024

REGIONAL MEMORANDUM HRDD-2024- 1256

CONSULTATION WORKSHOP AND FOCUS GROUP DISCUSSION ON THE DEVELOPMENT OF INDUCTION PROGRAM FOR BEGINNING SCHOOL HEADS (IPBSH) - TRAINING RESOURCE PACKAGE

To: Schools Division Superintendents

Biliran Division

} Catbalogan City Division

} Leyte Division

Regional Office Division Chiefs All Others Concerned

- 1. Attached is Memorandum DM-OUHROD-2024-2025, from Wilfredo E. Cabral, Office of the Undersecretary for Human Resource and Organizational Development, informing the field on the conduct of the Consultation Workshop and FGD on the Development of Induction Program for Beginning School Heads (IPBSH) on October 14-18, 2024 at NEAP Marikina.
- 2. The following personnel should attend the Batch 1 (October 14-16, 2024) and confirm their attendance through the link below for proper logistical arrangements. https://tinyurl.com/IPBSH-ConsultReg.

Name	Office/Division	Role/Position
Elena S De Luna	NEAP R	ASDS
Jennifer D. Veruen	Biliran	Principal I
Judith M. Serdeña	Catbalogan City	Head Teacher II
Hera Paz Yamson	Leyte	Principal IV

- 3. The participants should bring their laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.). Details of the activities including the meal schedules and other enclosures are herein attached.
- 4. The transportation, per diem, and other incidental expenses of the participants shall be charged against Regional Office/Schools Division Office/ local funds, subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are

desired.



EVELYN R. FETALVERO, CESO III Regional Director





Address: Government Center, Candahug, Palo, Leyte

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Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph



Enclosures: As stated References: As stated

To be indicated in the <u>Perpetual Index</u> under the following subjects:

INDUCTION PROGRAM IPBSH SCHOOL HEADS

NEAPR-MCP







Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph





Republika na Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2024- 202

TO

: Regional Directors

Schools Division Superintendents HRDD Chiefs/NEAP R Focal Persons

School Heads

All Others Concerned

FROM

WILFREDO E. CABRAL

Regional Director and Officer-in-Charge

Office of the Undersecretary for Human Resource and Organizational

Development and School Infrastructure and Facilities

SUBJECT

: CONSULTATION WORKSHOP AND FOCUS GROUP DISCUSSIONS ON THE DEVELOPMENT OF INDUCTION PROGRAM FOR BEGINNING SCHOOL HEADS (IPBSH) -

TRAINING RESOURCE PACKAGE

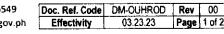
DATE

: 09 October 2024

- 1. With the aim of addressing the professional development needs of school heads, the National Educators Academy of the Philippines (NEAP) will conduct the Consultation Workshop and Focus Group Discussion on the Development of Induction Program for Beginning School Heads (IPBSH) Training Resource Package (TRP) on 14-18 October 2024 at NEAP Marikina.
- 2. The objectives of the activity are as follows:
 - Collect, identify, and analyze reports on the needs and challenges of beginning school heads through purposeful focus group discussions; and
 - b. Identify dominant themes relative to the needs of beginning school heads as basis for determining differentiated topics for the TRP.
- 3. Relative to this, the Regional Offices are requested to nominate participants who will attend the activity, particularly those from large schools, small schools, or geographically isolated and disadvantaged areas (GIDAs).









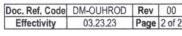
- 4. For reference, attached are the following documents:
 - a. List of Program Management Team Members (Enclosure 1);
 - b. Allocated Number of Nominated Participants per Position per Region – Batches 1 and 2 (Enclosure 2);
 - c. Meal Provision Guide (Enclosure 3); and
 - d. Indicative Program of Activities (Enclosure 4).
- 5. The nominated participants as well as those listed in *Enclosure 1* are requested to confirm their attendance through the registration link https://tinyurl.com/IPBSH-ConsultReg on or before 11 October 2024.
- 6. The participants' board and lodging will be charged against the NEAP HRD Fund, while transportation, per diem, and other incidental expenses will be charged to the Regional Office/Schools Division Office/local funds, subject to the usual accounting and auditing rules and regulations.
- 7. The participants are reminded to bring their laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).
- 8. For other questions and concerns, please coordinate with **Mr. John Carlo Astilla**,, NEAP Professional Development Division, through email johncarlo.astilla@deped.gov.ph / neap.pdd@deped.gov.ph or landline (02) 8715-9919.
- 9. For immediate dissemination and appropriate action.

Copy furnished: OFFICE OF THE SECRETARY

[NEAP_PDD/Magalona/Astilla]











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Enclosure 2

Allocated Number and Position of Nominated Participants per Region (Visayas and Mindanao)

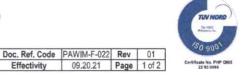
Consultation Workshop and Focus Group Discussion on The Development of Induction Program for Beginning School Heads (IPBSH) - Training Resource Package October 14-18, 2024 NEAP NCR- Marikina City

Batch 1 (October 14-16, 2024)

	POSITION					
REGIONS			SCHOOL HEAD			
	Assistant Schools Division Superintendent (ASDS)	Public School District Supervisor (PSDS)	With 5 years and below experience as a full-pledged school head	With 10 to 15 years of experience as a full- pledged school head	OIC/TIC/HT	
Region VI	1	(-)	1	1	1	
Region VII	-	1	1	1	1	
Region VIII	1	(=)	1	1	1	
Region IX	-	1	1	1	1	
Region X	1	-	1	1	1	
Region XI	-	1	1	1	1	
Region XII	1	(-)	1	1	1	
CARAGA	-	1	1	1	1	
TOTAL			32			









Republic of the Philippines

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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 3

Meal Provision Guide

Consultation Workshop and Focus Group Discussion on The Development of Induction Program for Beginning School Heads (IPBSH) - Training Resource Package

> October 14-18, 2024 NEAP NCR- Marikina City

For Batch 1 Participants				
Meals	13 October 2024 (Sunday)	14 October 2024 (Monday)	15 October 2024 (Tuesday)	16 October 2024 (Wednesday)
Breakfast		√	✓	~
AM Snack		~	~	*
Lunch		✓	√	
PM Snack		√	√	
Dinner	✓	√	✓	

For Batch 2 Participants				
Meals	15 October 2024 (Tuesday)	16 October 2024 (Wednesday)	17 October 2024 (Thursday)	18 October 2024 (Friday)
Breakfast			~	*
AM Snack			~	~
Lunch		√	√	/
PM Snack		1	1	~
Dinner		√	*	







