



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 25, 2024

**OFFICE MEMORANDUM**  
No. **594** s. 2024

**RESETTING OF THE 2024 YEAR-END OPCR/IPCR REVIEW  
OF HRDD PERSONNEL**

To: HRDD Personnel

1. Due to the national call-ups and other administrative concerns, this Office, through the Human Resource Development Division (HRDD). Hereby announces the Resetting of the 2024 Year-End OPCR/IPCR Review of HRDD Personnel from December 19-20, 2024 to December 2-3, 2024 at HRDD office, DepEd Compound, Candahug, Palo, Leyte.
2. All other provisions in the previous memorandum consistent with this issuance shall remain in force and in effect.
3. Immediate dissemination of and compliance with this memorandum is desired.

**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosure: None  
Reference: OM No. 169, s. 2024  
To be indicated in the Perpetual Index under the following subjects:

HRDD-RTV



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-5738  
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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 15, 2024


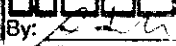
**OFFICE MEMORANDUM**

HRDD-2024- 169

**2024 MID-YEAR PERFORMANCE REVIEW AND YEAR-END EVALUATION OF  
THE HUMAN RESOURCE DEVELOPMENT DIVISION**

To: Chief, Human Resource Development Division  
Human Resource Development Division Personnel  
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct its 2024 Mid-Year Performance Review and Year-End Evaluation of the Human Resource Development Division on July 18-19, 2024 and December 19-20, 2024, respectively. The venue shall be announced in a separate issuance.
2. The activity aims to:
  - a. review and evaluate the performance of the Human Resource Development Division based on their IPCRF for 2024;
  - b. identify performance gap/s, if any, as basis for the crafting of Coaching and Mentoring Plan; and
  - c. craft performance commitment form for 2025.
3. The participants are all personnel of the Human Resource Development Division including the Contract of Service (COS) employees.
4. Meals and snacks shall be served to the participants in the entire duration of the activity to be charged against the MOOE/Local funds of the HRDD subject to the usual accounting rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director  
RECORDS SECTION, REGIONAL OFFICE NO. VIII  
**RELEASED**  
169  
By:  Date: 3/18/24

HRDD-RTV



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